

SPECIAL MEETING NOTICE

**Fine Arts Museums of San Francisco
Board of Trustees**

**March 27, 2013
10:00 A.M.**

**Piazzoni Murals Room
de Young Museum
50 Hagiwara Tea Garden Drive
Golden Gate Park
San Francisco, California**

AGENDA

ORDER OF BUSINESS

- I. Calling of the Meeting to Order – Diane B. Wilsey, President**
- II. Calling of the Roll**

Adolphus Andrews, Jr.
Edward D. Baker, III
Zachary S. Bogue
Carol N. Bonnie
Carol W. Casey
David H. S. Chung
Penny Coulter (Leave of Absence)
Dr. Marc P. Cruciger
Belva Davis, Vice President
Juliet de Baubigny
Jason M. Fish
Denise B. Fitch
Elise Friedman
Vanessa Getty
Frankie Jacobs Gillette
Frederick M. Goltz
Wheeler S. Griffith
Cynthia Fry Gunn
Lauren Hall

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Calling of the Roll (continued)

Lucy Hamilton
Katherine Harbin
Holly Johnson Harris
Laure Fullerton Headrick
Gretchen Kimball
Janet W. Lamkin
David Lamond (Leave of Absence)
Kathryn Lasater
Lawrence B. Low
Holland Lynch
Monica Maduro
Nancy McFadden
Dr. Sarah Ogilvie
Carl Pascarella
Venetta S. Rohal
Lisa M. Sardegna
Arlene Schnitzer
David Spencer
Susan S. Swartz
Jeana Toney
Robert T. Wall
Diane B. Wilsey, President
Lisa Zanze

Ex-Officio Trustees:

Mayor Edwin M. Lee
Mark Buell, President, Recreation and Park Department

Absences to be Excused:

Penny Coulter (Leave of Absence)
David Lamond (Leave of Absence)

There will be an opportunity for public comment before or during each agenda item.

III. Report of the President – Diane B. Wilsey

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|----|---|-------------------|
| A. | Consideration and Possible Action to Approve the Minutes of the January 30, 2013 Board of Trustees Meeting (See Appendix A – Draft Minutes) | Action |
| B. | Other Informational Items | Discussion |

IV. Trustee and Committee Reports **Discussion**

The report will consist of the following components:

- Audit Report – Carl Pascarella
- Development Report - Lauren Hall
- Education Report – Carol N. Bonnie
- Finance Report – Jack McDonald
- New Family Arts Initiative Report – Holland Lynch
- Long Range Planning Report – Diane B. Wilsey
- Marketing Report – Jeana Toney
- Nominating Report – Lisa Zanze
- Technology Report – David Spencer

V. Possible Public Employee Appointment: Director of Museums (City and County of San Francisco, Classification 0963, Department Head III)

Closed Session to Appoint the Director of Museums

(Public comment will be taken on all matters pertaining to the Closed Session)

- | | | |
|----|---|---------------|
| A. | Vote on Whether to Hold Closed Session to Appoint a New Director of Museums [San Francisco Administrative Code Section 67.10(b)] | Action |
| B. | Closed Session: Consideration and Possible Action to Appoint a New Director of Museums of the Fine Arts Museums of San Francisco [Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b)] | Action |
| C. | Reconvene in Open Session | Action |
| 1. | Possible Report on Action Taken in Closed Session [Government Code Section 54957 and San Francisco Administrative Code Section 67.12(b)(4)] | |

2. Vote to Elect Whether to Disclose Any or All Discussions Held in Closed Session [San Francisco Administrative Code Section 67.12(a)]

VI. Other Informational Items

Discussion

VII. Public Comment

Members of the public may address the Board of Trustees on items within the subject matter jurisdiction of the Fine Arts Museums of San Francisco. Speakers may address the Board for up to three minutes; the President or the Board of Trustees may limit the total comment to thirty minutes.

VIII. Adjournment – Diane B. Wilsey, President

Action

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Public Meeting Requirements Relating to Accessibility

The subsequent information is in compliance with the Americans with Disabilities Act (ADA); the following will be made available upon request: (1) American sign language interpreters; (2) a sound enhancement system; (3) a meeting agenda available in alternative formats; and (4) a reader during the meeting. To arrange for these services, please contact Megan Bourne at (415) 750-3669 at least two working days prior to a meeting. A late request will be honored if possible. Minutes of the meeting will be made available in alternative formats upon request. Meeting agendas are available on the Fine Arts Museums of San Francisco website, www.famsf.org.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, those attending public meetings are reminded that others may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The MUNI's wheelchair-accessible No. 44 line (south bound) stops in front of the de Young Museum. The No. 44 line (north bound) stops at Tea Garden Drive. For access to the de Young Museum by BART from the East Bay, get off at the New Montgomery Station. Take MUNI's No. 38 line (Geary) to 6th Avenue and transfer to the No. 44 line (O'Shaughnessy). For access to the de Young Museum by BART from Daly City, get off at the Civic Center Station. Take MUNI's No. 71 line (outbound) and transfer at 6th Avenue at Lincoln Way to the No. 44 line (O'Shaughnessy). Disabled placard parking spaces are available in the Concourse Parking Garage (enter at 10th Avenue and Fulton Street) and on John F. Kennedy Drive. For more information about MUNI's accessible services, call (415) 923-6142.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available. For Telecommunication Device for the Deaf (TDD), the Museums use the California Relay Service.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the President may order the removal from the meeting of any person(s) responsible for the ringing or use of cell phones, pagers, or other similar sound-producing electronic devices.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force:

Chris Ruston, Administrator
Sunshine Ordinance Task Force
City Hall, Room 409
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-7724 / Fax: (415) 554-7854
E-mail: sotf@sfgov.org

A free copy of the Sunshine Ordinance can be obtained from Mr. Ruston, or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

If you are unable to attend the meeting, you may submit written comments to Megan Bourne, Fine Arts Museums of San Francisco, de Young, Golden Gate Park, 50 Hagiwara Tea Garden Drive, San Francisco, CA, 94118-4501. Public documents referred to in the agenda may be inspected at the Administrative Offices of the Fine Arts Museums located at the de Young, Golden Gate Park, 50 Hagiwara Tea Garden Drive, San Francisco, CA, 94118-4501. Please contact Megan Bourne at (415) 750-3669 to make arrangements. If any materials related to an item on this agenda have been distributed to the Board of Trustees after the distribution of the agenda packet, those materials are available for public inspection at the de Young Museum, 50 Hagiwara Tea Garden Drive, Golden Gate Park, San Francisco, during normal office hours.

Lobbyist Registration and Reporting Requirements – Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA, 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.