



**City and County of San Francisco  
Juvenile Probation Department**

**WILLIAM P. SIFFERMANN**  
CHIEF PROBATION OFFICER

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April 15, 2009

*Via E-mail and Special Delivery*

Magi Work, Field Representative  
Facilities Standards and Operations  
Corrections Standards Authority  
600 Bercut Avenue  
Sacramento, California 95811

RE: Compliance issues identified in your March 27<sup>th</sup> letter

Dear Ms. Work:

I am writing regarding the compliance issues raised in your March 27 letter.

Title 15 Section 1370-Education (240 minute school day) and section 1371 (Recreation and Exercise): Per our recent conversation, and as noted in your letter, the department has made changes to Unit 7's schedule to ensure a 240 minute school day and one hour of large muscle exercise per day and has provided Corrections Standards Authority (CSA) with a draft of its revised policies. Please see the enclosed Juvenile Education Program Policy, Behavior Management and Special Management Program Policy, and memorandum from John Radogno, dated April 9, 2009. Additionally, we will have copies of Unit 7 log entry pages for your review during your next site visit.

Title 15 Section 1390 (Discipline): Juveniles on a discipline program who do not pose an immediate safety and security threat to themselves and others shall always be eligible for regular school programming. Juveniles on discipline who pose an immediate threat to themselves or others shall be provided **individualized school assignments**. Unit 7 staff had incorrectly referred to this practice as "independent studies". Please see the enclosed memorandum from Toni Powell, dated December 17, 2008, regarding Discipline and School Attendance.

Title 15 Section 1370 (School Closure): Regarding the issue of closure of the juvenile court school during a winter break, a spring break, and during a period in the summer, I enclose the February 24, 2009 letter I received from Principal Kevin Kerr on this subject. As indicated in the letter, the School District appears willing to extend its summer programming at the court school to match that of other area juvenile court schools. Also enclosed is a copy of the resolution of the San Francisco Board of Education regarding the instructional calendar for the 2009-2010 school year, including the dates that the schools will be closed. I believe it is the school district's position that under the Education Code, the local school board is the body vested with the discretion to set the dates of holidays and other necessary

closures at the juvenile court schools, as with all other schools under the board's jurisdiction. I have asked representatives of the San Francisco Unified School District to join us at next week's meeting.

I look forward to our meeting on April 23<sup>rd</sup> to have the opportunity to discuss these issues further.

Sincerely,



William P. Siffermann  
Chief Probation Officer

WPS:lta

Enclosures: Juvenile Education Program Policy  
Behavior Management and Special Management Program Policy  
Memorandum from John Radogno, dated April 9, 2009  
Memorandum from Toni Powell, dated December 17, 2008  
Letter from Kevin Kerr, dated February 24, 2009  
San Francisco Board of Education Resolution  
San Francisco Unified School District, 2009-2010 Instructional  
Calendar

Cc: Allen Nance  
Toni Powell  
Hydra Mendoza  
Sallie Gibson  
Ben Wong, Chair, Juvenile Justice Commission  
Rebecca Woodson, President, Juvenile Probation Commission