New J.H. Program Scheduling Grid/draft 10/18/06

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Unit B3	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
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8:00-	GYM	GYM	GYM	GYM	GYM	GYM	GYM

Unit 5	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
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JUVENILE PROBATION DEPARTMENT INTER-OFFICE MEMORANDUM

Date:

April 13, 2006

To:

William Siffermann, Chief Probation Officer

From:

Dennis Doyle, Director, Juvenile Hall

Re:

JPC/New Juvenile Program Information

The attached Juvenile Hall program information was distributed to IPC Commissioners Hale, Beijen, Rojas, and Secretary Chan at the March 16, 2006 JPC Program Committee meeting.

In addition, we are planning for the following expanded programming in the new Juvenile Hall:

- Expanded afternoon recreation programs including use of the new gymnasium.
- Special education and mono-lingual Spanish education available in the additional classrooms.
- Scheduled visiting in the multi-purpose/visitation room.
- Outdoor playfields will not be available until the completion of phase 2 next year.

Juvenile Hall: Program Statement

Juvenile Hall is a short-term youth detention facility. The current bed capacity is 104. A new Juvenile Hall facility with a bed capacity of 150 is expected to open in Nevember 30/9 2006. The purpose of Juvenile Hall is to ensure public safety by providing care, custody and discipling as nearly as possible or equivalent to that, which should have been given by his or her parents. This includes the following:

- 1. Provide for the juvenile's basic needs, such as shelter, food, clothing, medical and mental health care.
- 2. Insure the protection of the juvenile's legal rights during his/her detention.
- 3. Provide for the physical, emotional, religious, educational, recreational and social needs for juveniles during the detention period.
- 4. Provide training in socialization skills and general counseling from staff.
- 5. Provide housing for juveniles that is safe, offers a humane environment, maintains the level of security necessary to prevent escape and assure that juveniles live free of fear of assault or intimidation by staff or other juveniles.
- 6. These services are provided in partnership with Juvenile Probation staff, Department of Public Health's Special Programs for Youth (SPY), San Francisco Unified school District and various community based organizations.

Youth detained in the facility fall into three categories:

- 1. Youth in custody awaiting investigative action immediately after admission.
- 2. Youth in custody per court order pending further court hearings.
- 3. Youth in custody awaiting placement as per a court ordered disposition.

Once the Court process is complete, a youth may be released from Juvenile Hall under the supervision of parents/guardians, often with supervision by deputy juvenile probation officers and community agency staff. Alternately, a youth may be placed in a number of programs and/or facilities, per Court decision. Youth may be placed in a group home or community based out of home residential program, where they receive a variety of services before their Court-determined release date. For young men charged with more serious offenses, another placement option is the Juvenile Probation Department's post-adjudication facility, Log Cabin Ranch. For the most serious and violent offenses, youth may be placed in the State-run California Youth Authority (CYA), or transferred to the adult court system, as determined by the Court.

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memorandum

To: Dennis Doyle, Director Juvenile Hall

From: Liz Jackson-Simpson, Community Programs Director

Date: 8/12/2005

Re: Enrichment and Detention Based Programming

The SF Juvenile Probation Department provides a plethora of opportunities for youth that ranges the gambit from services that support youth "in-risk" of becoming involved with the juvenile justice system to those on probation and in our detention facilities. Programs offered within the Juvenile Hall facility, both funded and voluntary, provide life skills, culturally competency, editectional, gender specific, and enrichment service provisions. These week specific are intensified during school in the service and holidays.

stepsing accountability of service and contractual compliance, these stepsings must submit monthly narrative and fiscal reports that are signed of payment. On a bi-annual basis, the youth also complete satisfaction" surveys which are often used to support the future funding of such efforts. The following is a list, however not exhaustive, of Juvenile Hall Enrichment Program Contractors:

Provider	Description
Ark of Refuge/SpiritLife Program	Provides ecumenical services and activities for the youth n detention
Ben Bautista	"One-Block" unites men from different turfs into a meeting of the minds then uses hip-hop as a medium to create unity rap as well as provides lessons in music production and business.
Caribbean Dance & Drumming	Introduction to African and Caribbean percussion instruments and dance. Instruction and practice of



	rhythms from all over the world, including history, social and spiritual aspects of drumming. Lessons include basic rhythms, folkloric, populuar rhythms, R&B, hip hop, reggae, dance hall, jazz etc.
Community Works	Civil Rights and Community Activists share their experiences with youth who interview them and produce written and visual responses. Additionally gender specific arts therapy is provided in the girls unit.
Each One Teach One	Intensive Playwriting workshops with youth one-on-one with theatre professionals to write one-act plays to be performed in front of a live audience
It's Real!	Girls services focusing on girls involved in exploitation. Discussion groups and exercises the following curricula: Journal to the Soul, in the Company of My Sisters, and Choices that Empower Young Women's Lives.
Occupational Therapy & Training Program	The Occupational Therapy Training Program provides an intensive curriculum for job readiness and life skills using hands-on activities to mimic real like scenarios, Classroom training cover higher education, career paths, and job search in a participatory fashion. Participants receive certificates and individual case management upon completion of the program release from detention.
Potrero Hill Neighborhood House Peer Counseling Program	The peer counseling program utilizes a mentor-based group counseling method supported by peer leadership to assist in directing detained youth towards positive alternative lifestyles and behavior change. Group counseling workshops occur in Juvenile Hall twice a week and discussion focus on crime, peer pressure, family issues, substance abuse, safe sex, medical issues; education and employment.
United Way of the Bay Area/Girls Justice Initiative	Girls Justice Initiative provides gender specific detention based case management and aftercare therapeutic service for girls and gender specific training for service providers and staff.
University of San Francisco's Street Law Program	Street Law workshops for youth provided through the Center on Community legal Education of the University of SF to deliver practical legal education and skills.

Update: Juvenile Hall Programs

Imagine Bus Project ---- Art Program CEO: Geoff Benjamin 415-867-8740

Music In Schools Today----Contact: Deborah Bradway 650-924-3145

Its Real ---- Specialized Program To Help Young Girls Program Director: Betty Ricks

Beat Within --- Donna Hunter, Associate Director 415-503-4120

City College---Charles Moore
Out Reach Recruiter EOPS Program 415-452-5046

City Youth Now ---- The Volunteer Auxiliary of Youth Guidance Center Program Director: Terri Bartolero 415-753-7576

Omega Program – Jack Jacqua 415-753-7605

Volunteer Auxiliary --- Book Author Program Contact Person: Meredith Dwyer 415-753-7576

Buddhist Meditation Program B4 Contact Person: Le Chan Unit B4

Pact Program --- College Admission & Counseling / Financial Aid Counseling Contact: David Cook, Educational Advisor 415-922-2550

Workshops

Pacific News Service --- Each One Reach One Play Writing workshop Contact Person: Daniela Rible 415-503-0970

San Francisco Ballet Performances Workshops Dance Program

Mission Neighborhood Youth Services Contact Person: Jose Esteva, Case Management & Court Advocacy

Community Works / Music Therapy --- Girls Unit Contact: Lauren Obsthaum 706-3463

Drumming Program
Contact: Wilfred Mark 415-527-4245

CFYUD / Peer Education & Support --- Girls Unit

Library Program
Contact: Margo Kavanagh 415-753-7845

08/31/2006 12:00 NO.725 P12

Meditation Program For Unit B5 Contact: John Raymond 415-643-3375

JUVENILE PROBATION DEPARTMENT INTER-OFFICE MEMORADNUM

Date:

December 14, 2005

To:

Juvenile Hall Staff

From:

Dennis Doyle, Director

Re:

GJI Inside Mentoring Program Protocol

Please review and follow the attached December 2005 update of the GJI Inside Mentoring Protocol. The volunteer mentors focus on detained youth who may not have parent visits or support. The program objective is to assist youth in developing positive coping skills. Counselors shall refer any unresolved conflict, with any aspect of the Inside Mentoring Program, to the Juvenile Hall Officer of the Day for resolution.

Thank you for your continued support of this very beneficial mentoring service for our youth.

cc: —William Siffermann, Chief Probation Officer
Allen Nance, Assistant Chief Probation Officer
Liz Jackson-Simpson, Director, Community Programs
Julie Posadas-Guzman, Program Director, Girls Justice Initiative
Kaina Walker, Program Coordinator, Inside Mentoring Program
Key Control



City and County of San Francisco Juvenile Probation Department

William P. Siffermann Chief Probation Officen

December 2005

GJI INSIDE MENTORING PROGRAM PROTOCOL

A Collaboration with GII, JPD, Community Programs & Juvenile Hall

GJI Inside Mentoring Program provides mentors for detained youth who may not have family visits or family support during their stay at Youth Guidance Center. The mentors are volunteers recruited from San Francisco State University and other local colleges. Mentors are carefully screened and trained before being matched with youth at Youth Guidance Center. The program objectives are to provide support, resources and education to young people so that they can visualize their own futures and develop positive coping skills. While the focus is on youth who may not have family support, other detained youth can receive mentors too depending on availability and need.

Referrals are welcome! For any further information, please contact Kaina Walker, Program Coordinator of the Inside Mentoring Program (IMP) at (415) 753-7625.

PROGRAM PROTOCOLS

- Program Coordinator, Keina Walker, is responsible for pairing up the youth with mentors. All youth will have gender-specific mentors. She also has a waiting list for youth awaiting mentors.
- > Invenile Hall Director Dennis Doyle or designee will help provide the Orientation for mentors.
- > Juvenile Probation expedites badge requests so that all mentors have badges before entering the units. Badges must be worn at all times while at Juvenile Hall.
- Kaina is also responsible for providing Juvenile Hall with a quarterly list of all the mentors. This list will be approved by Dennis Doyle and a copy sent to Key Control for access to the units.
- Mentors may discuss books with the youth, play chess or other games, do activity sheets or similar activities: Mentors may bring one golf pencil for personal use, one Follow Up Sheet, and a clear folder. Mentors are not allowed to share pencils with youth. Youth must check out their own pencils from Unit Staff. All materials must be approved by Unit Staff.
- Menters must follow youths' confidentiality rights and mandated reporting laws. This includes not sharing youth information with other youth and/or passing notes from youth to youth.
- Mentors come Monday-Thursday during visiting time, 4:30PM-5:15PM.
- > All mentors are escorted by Kaina or other staff members to the units by 4:25PM.
- ➤ Kaina will check-in daily with the Lead Counselors in each unit at 4:00PM to check for any DRB's or room-time.
- > If there are any DRB's or room-time, Kaina will inquire about the reasons, so that the mentors can work on that issue with their mentees. Mentor visits support behavior management on the units by teaching youth skills to improve their behavior.
- If a youth has room-time or DRB, he/she should still be allowed to visit with the mentor for 20 minutes provided that:
 - 1. The mentee is not a threat to self or others.
 - 2. The mentor will talk to the mentee on why the DRB/Room-time occurred & what can be done to prevent it from happening again.
 - 3. The mentor will not play games with the mentee during that visit.
- ▶ If there is any dispute as to whether the youth will be allowed to have a mentor visit, Kaina will contact the Juvenile Hall Officer of the day, who will make the final determination regarding the visit.
- Mentors are advised that youth are subject to searches after visiting, just as they do after visits with family members.

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