

**Julian Chang**, President  
**Dirk Beijen**, Vice President  
**Katharine Albright**, Commissioner  
**Joseph Arellano**, Commissioner  
**Susan Jones**, Commissioner  
**Sarah Ching Ting Wan**, Commissioner  
**Rebecca Woodson**, Commissioner



**City and County of San Francisco**  
**Juvenile Probation Commission**

**William Siffermann**  
Chief Juvenile Probation Officer

**Juvenile Probation Commission**  
**\*DRAFT\* Annual Report for FY 2010 – 2011**  
**(July 1, 2010 through June 30, 2011)**

Pursuant to Section 4.103 of the Charter of the City and County of San Francisco and Section 1.56 of San Francisco’s Administrative Code, this is the San Francisco Juvenile Probation Commission’s Annual Report for Fiscal Year 2010-2011.

In accordance with Section 4.102(2) of the Charter, we set forth our Annual Statement of Purpose as follows:

To oversee and support the San Francisco Juvenile Probation Department to serving with care and compassion the needs of youth and families who are brought to our attention; to identify and respond to the individual risks and needs presented by each youth, to engage fiscally sound and culturally competent strategies that promote the best interests of the youth; to provide victims with opportunities for restoration; to identify and utilize the least restrictive interventions and placements that do not compromise public safety; to hold youth accountable for their actions while providing them with opportunities and assisting them to develop new skills and competencies; and contribute to the overall quality of life for the citizens of San Francisco within the sound framework of public safety as outlined in the Welfare & Institutions Code.

All agendas, meeting minutes, and notices of the Commission are available on the Commission’s website <http://sfgov3.org/index.aspx?page=542>, and the contents of the Commission’s minutes for FY 2010-2011 are incorporated herein by this reference. Audio archives of the Commission meetings are made and maintained in compliance with San

Francisco's sunshine ordinance, and are available by visiting this page on the Commission's website: <http://sfgov3.org/index.aspx?page=2888>

During FY 2010-11, the Commission elected a new president, Julian Chang, in February 2011 and added a new commissioner, Susan Jones in January 2011. The Commission has two standing committees: Programs, and Finance. The Ad Hoc committees were not activated during FY 2010 – 2011. In FY 2010-2011 the Commission's active committees were chaired by Dirk Beijen (Programs) and Katherine Albright (Finance). Here are our committee reports.

### **Programs Committee Annual Report for Fiscal Year 2010 - 2011.**

The Programs Committee of the Juvenile Probation Commission met once during the fiscal year of July 1, 2010 to June 30, 2011. That meeting was held on January 19, 2011 at the Juvenile Justice Center, 375 Woodside Drive, San Francisco, California 94127. The Committee met in the main conference room (room 247). Commissioners Dirk J. Beijen and Julian Chang were present.

The purpose of this meeting was to familiarize the members of the Programs Committee, and through them the full Juvenile Probation Commission, about City Youth Now. Ms. Elizabeth Fairbanks, Director of City Youth Now presented to the Committee.

City Youth Now is a non-profit organization with a \$350,000 annual budget and 1.5 employees. The organization serves youth (under age 19) who are in the Juvenile Probation and/or foster care systems of San Francisco. It has existed, for this purpose, nearly 60 years.

Some services rendered by City Youth Now include providing books and programming for youth in facilities, holiday and graduation gifts, camp scholarships, emergency essentials (such as clothing), educational scholarships, job readiness training, and up to 110 hours of internships with stipends to youth. City Youth Now offers some immediate assistance with medical, dental/orthodontic, and eye care needs of youth. This organization also operates a small store in the lobby of the Juvenile Justice Center.

The Programs Committee reported on the work of City Youth Now at the meeting of the full Juvenile Probation Commission held at San Francisco City Hall on February 9, 2011.

The Programs Committee also scheduled a meeting for August 24, 2010 to investigate the Juvenile Collaborative Reentry Team. This meeting was, however, cancelled upon the recommendation of President Rebecca Woodson that this program be reviewed by the full Juvenile Probation Commission. That was done at the October 13, 2010 meeting of the full Commission.

### **Finance Committee Annual Report for Fiscal Year 2010 - 2011.**

The Finance Committee of the Juvenile Probation Commission met twice during Fiscal Year 2010 – 2011. The Committee met on January 12, 2010 and on February 16, 2010. Those meetings were held at the Juvenile Justice Center, 375 Woodside Drive, San Francisco, California 94127. The Committee met in the main conference room (room 247). Commissioners Albright (Chair), Wan, and Woodson were present at the meetings.

The Finance Committee's work in 2010 focused on extensive review of the FY 2009-2010 Budget, proposed Mid-Year Reductions, and the FY 2010-2011 Budget Planning and Target Reductions. For FY 2010-2011, the Mayor's Office had given the Juvenile Probation Department a 20% budget reduction target, which represented \$5.1 million, and an overall reduction target of 30%, which representing \$7.6 million.

The Finance Committee considered the impact of such cuts, including staffing and programming. Given the severity of cuts, the Finance Committee prepared and recommended approval of a letter to the Mayor regarding the impact of the proposed budget reductions. The letter, which was unanimously approved by the full Commission, urged the Mayor to reject the Department's proposed cuts and maintain essential core services to our City's youth and families. The final budget reduction to the Department's budget for FY 2010-2011 was \$1.4 million.

### **Meetings in the Community**

During FY 2010 – 2011 the Commission held two of its meetings outside of City Hall in the community:

1. on November 9, 2010 at the Bayview Police Station 201 Williams Avenue, Community Room San Francisco, CA 94124; and

2. on June 8, 2011 at the African American Art & Culture Complex (AAACC) located at 762 Fulton Street, San Francisco, CA 94102

Extensive outreach efforts were made to publicize these meetings in advance to the public and neighborhood in partnership with community groups, non-profit organizations, the Commission’s website, and key stakeholders. All other Commission meetings were held in City Hall, Room 408.

**Presentations to the Commission**

During FY 2010 – 2011 the Commission heard from diverse community groups and stakeholders during formal presentations, in addition to receiving public comment. We heard from the following leaders and organizations. Details of their presentations are available by reviewing the Commission meeting minutes on the Commission’s website and the presentations and their associated materials, if any, are incorporated herein by this reference.

<b>Date</b>	<b>Organization</b>	<b>Presenter(s)</b>	<b>Topic</b>
8/11/10	Year Up	Trevor Hooper	Professional training, education and internship program
10/13/10	Robbin and Associates	Larry Robbin	Youth employment
10/13/10	Office of Economic and Workforce Development, Department of Children, Youth, and their Families	Glenn Eagleson (OEWD), Sandra Naughton (DCYF)	Youth employment
10/13/10	Juvenile Collaborative Reentry Team (JCRT)	Honorable Kathleen Kelly (Superior Court); Kwanza Morton (JPD); Rebecca Marcus (Public Defender); Vanessa Alvarez, (Public Defender's office); and Danny Reyes (CJCJ)	Integrated re-entry program for out-of-home placement youth
11/9/10	Goodwill Industries	Joanna Hernandez,	Back on Track first time

		Lori Bernstein, Julia Orellana	offender program, RAMP job readiness program (collaboration between Goodwill and Conservation Corps)
11/9/10	Youth Guidance Center Improvement Committee	Liz Jackson	Youth employment, continuing education
3/9/11	Department of Children, Youth and their Families	Maria Su	Community Needs Assessment plan, youth employment
4/13/11	Asian Pacific Islander Wellness Center	Cecilia Chung	Transgendered youth in the juvenile probation system
6/8/11	African American Arts and Culture Complex	London Breed	Art, self expression, digital production skills, safe space

### **Reports from Juvenile Probation Department**

At every meeting, the Commission received detailed and significant reports from the leadership of the Juvenile Probation Department. Those reports are captured in the Commission’s minutes available on the Commission’s website and incorporated here by this reference. During FY 2010 – 2011 the Commission enjoyed close and productive collaborations and working relationships with the Department’s leadership. In its letter to Mayor Lee dated April 13, 2011, and through in-person lobbying of the Board of Supervisors, the Commission expressed its support of and confidence in the Department’s leadership by advocating no cuts to the Department’s funding. We believe the Department’s commitment to best-in-class training, programs, and policies is benefiting the youth of San Francisco. A copy of our letter of April 13, 2011 is attached hereto as Exhibit A.

### **Working with the Community**

The Commission actively supported the Department’s collaboration and close working relationship with concerned parents in the community in the creation and production of the Parents Handbook, an in-language comprehensive guide for parents and families of youth in the juvenile justice system. The Commission heard regular reports from representatives of the parents, and members of the Commission met with groups of parents in the community to

receive direct input and ideas. The Commission commends the Ms. Hernandez and her group of concerned parents, and the Department staff for their patient and outstanding work in helping develop and write a much-needed resource.

### **Commendation**

The Commission unanimously supported Chief Siffermann's nomination of Sai-Ling Chan Sew to receive the first Certificate of Recognition issued by the Commission. In June 2011, Ms. Chan Sew retired after 30 years of service to the City and County of San Francisco and her work has had a positive impact at JPD. She has helped youth and families that address behavioral health needs, and her work has enhanced other city departments and agencies. She was instrumental in helping the clinical services at Log Cabin Ranch, as well as setting up the multi-systemic therapy system offered to youths in lieu of out-of-home placement. The Certificate of Recognition was presented to Ms. Chan Sew upon her retirement. A copy of the Certificate of Recognition can be found on the Commission's website here:

<http://sfgov3.org/index.aspx?page=2841>

This concludes our report.

Respectfully submitted,

Julian Chang, President

Dirk Beijen, Vice President

Katharine Albright, Commissioner

Joseph Arellano, Commissioner

Susan Jones, Commissioner

Sarah Ching Ting Wan, Commissioner

Rebecca Woodson, Commissioner