

CITY AND COUNTY OF SAN FRANCISCO  
JUVENILE PROBATION COMMISSION



LONDON N. BREED, MAYOR

**JUVENILE PROBATION COMMISSION**

**FULL COMMISSION REGULAR MEETING**  
City Hall, 1 Dr. Carlton B. Goodlett Place,  
Hearing Room 408  
Wednesday, July 13, 2022  
5:30 p.m.

**This meeting will be held in person at listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the Juvenile Probation Commission may attend this meeting remotely. In that event, those members will participate and vote by video. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or online: [Juvenile Probation Commission Meeting Information | Juvenile Probation Department \(sf.gov.org\)](#). Instructions for providing remote public comment are below.**

**WATCH:** <https://bit.ly/3OLV7qZ>

**LISTEN/PUBLIC COMMENT CALL-IN:** +1-415-655-0001

**ACCESS CODE:** 2495 398 2768

**INSTRUCTIONS FOR PUBLIC COMMENT CALLERS**

1. Press #.
2. When the Secretary calls for public comment dial **"\*3"** to be added to speaker line (follow prompts).
3. When the system message indicates your line is unmuted, and after you hear a tone, you may begin your public comment.
4. You will have 3 minutes to provide your comments.
5. Once your 3 minutes have ended you will be moved out of the speaker line and back to listening as a meeting participant.
6. Participants who wish to provide public comment on other agenda items may stay on the meeting line and listen for the Secretary's prompt. Address the Commission as a whole, do not address individual Commissioners.

**Full Commission**

Margaret Brodtkin, President  
Julia Cervantes, Vice-President  
Joseph Arellano  
Linda Martley-Jordan  
Johanna Lacoé  
Toye Moses  
James Spingola

## AGENDA

1. Roll call
2. Resolution Making Findings to Allow Teleconferenced Meetings Under California Government Code Section 54953(e) (ACTION ITEM)
3. Public Comment
4. Review and Approval of the Full Commission Meeting Minutes of June 8, 2022 (ACTION ITEM)  
  
\*[Estimated Time – 70 Minutes]
5. Juvenile Hall (DISCUSSION AND POSSIBLE ACTION ITEM)
  - o Legal Authority
  - o Juvenile Hall Process: Overview on Programming and Status of New Hall
  - o Co-Leadership Model
  - o Incident Update at Security Youth Treatment Facility (SYTF)  
\*[Estimated Time – 20 Minutes]
6. Introduction of Assistant District Attorney, Kasie Lee (DISCUSSION ONLY)  
  
\*[Estimated Time – 15 Minutes]
7. Updates on Automon Contract and Department Programmatic Contracts by Katherine Miller, Chief Probation Officer, and Maria McKee, Director of Research and Planning (DISCUSSION AND POSSIBLE ACTION ITEM)  
  
\*[Estimated Time - 15 Minutes]
8. Update on 06-21 Program Committee Meeting by Commissioner Lacoé (DISCUSSION AND POSSIBLE ACTION ITEM)  
  
\*[Estimated Time - 15 Minutes]
9. Reports to the Commission (DISCUSSION & POSSIBLE ACTION ITEM)
  - a. Chief's Report
    - Workforce Update
    - Juvenile Justice System Transformation Updates
    - Budget Update
    - Monthly Data Report
10. Future Agenda Items (ACTION ITEM)
  - JPD Annual Report to be heard in September
  - Relationship between the Juvenile Probation Department and Community-based Organizations – referrals, collaborative planning, communication, importance of role of CBO's, gaps, etc.

### Announcements

11. Adjournment

\*Time allotted are only estimates.

Commissioners and JPD staff will convene Commission meetings remotely by teleconference. Members of the public are encouraged to submit their public comment

on agenda items in advance or by phone in the teleconference meeting by emailing comments to [pauline.silva-re@sfgov.org](mailto:pauline.silva-re@sfgov.org), or by leaving your comment via voicemail at 415-753-7870. Comments submitted no later than 5 PM the Monday before the meeting will be read into the record by the Secretary during the teleconference meeting and will be treated as a substitute to providing public comment by phone during the meeting. Persons who submit written public comment in advance on an agenda item or items will not be permitted to also provide public comment on the same agenda item(s) by phone during the meeting.

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction that does not appear on the agenda. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

The Commission will hear public comment on all agenda items before or during discussion of the item. The period of time allowed for public comment may be modified by the Chair in the interest of fairness to all those wishing to address the Commission.

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Disability Access: To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact the Commission Secretary at (415) 753-7870 at least two business days before the meeting.

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**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force. You may contact the current Sunshine Ordinance Task Force Administrator, Frank Darby, Jr., as follows: Sunshine Ordinance Task Force, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at [soft@sfgov.org](mailto:soft@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's Web site at <http://www.sfgov.org>.

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