



Updates on AutoMon Contract and Department Programmatic Contracts

MARIA MCKEE

DIRECTOR OF RESEARCH & PLANNING

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Commission Contract Review

- Per the *San Francisco Juvenile Probation Commission Authority and Rules of Order*, the Commission approves contractual agreements.
- **Proposal:**
 - Prior to executing a contract, JPD will seek approval of contractual agreements at monthly Commission meetings.
 - JPD will provide an informational packet for each pending contract including the following:
 - Scope of Work
 - Fee Schedule
 - Cover Letter requesting approval for either a *new contract* or a *modification to an existing contract*.

Commission Contract Review cont.

Questions:

1. Dollar threshold: Does the Commission want to limit approvals to contracts over a certain amount, for example, \$100,000?
2. Service types: Does the Commission want to exclude any types of contracts, for example, facilities?
3. Consent calendar: Does the Commission want to approve contracts through a consent calendar process?

July 2022 Contract Approvals

Contractor	Service	Term	Not to Exceed	Type
AutoMon, LLC	Case Management System	7/1/18-6/30/24	\$824,467	Modification: +\$354,467 & extend 2 years
Todd Wright	Ombudsman	7/1/22-6/30/24	\$100,000	New Contract
Dr. Ralph Norbert	Psychiatric Services	8/1/22-7/31/24	\$9,999	New Contract