

Date January 23, 2009 Item No. 10

LOCAL AGENCY FORMATION COMMISSION
AGENDA PACKET CONTENTS LIST*

- Memo re Consideration of Extension of Contract between _____
SF LAFCO and Miller, Owen & Trost
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- Exceeds 20 pages; see file to review
Available for review at City Hall, Room 244

Completed by: Linda Wong Date: January 21, 2009

***This list reflects the explanatory documents provided**

San Francisco Local Agency Formation Commission

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TO: LAFCO Commissioners

FROM: Nancy C. Miller, Interim Executive Officer

DATE: January 23, 2009

SUBJECT: Item 10: Consideration of Extension of Contract between SF LAFCO and Miller, Owen & Trost. (Discussion and Possible Action item)

Miller, Owen & Trost provides legal services to the Commission and also acts as Interim Executive Officer. The current contract, however, expired on December 31, 2008.

This request is to extend the contract term through December 31, 2009. The proposed contract extension provides that it may be terminated at any time by the Commission.

The contract amount shall not exceed a total of \$65,000 for all services, including legal services and the services of the Executive Officer. At such time as CCA staff is hired, the Executive Officer anticipates that many of her duties will be transferred to the CCA staff, which will result in a reduction in the estimated costs under this contract.