

Date: July 9, 2008

Item No. 4

LOCAL AGENCY FORMATION COMMISSION
AGENDA PACKET CONTENTS LIST*

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<input type="checkbox"/>	Budget Report	_____
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Completed by: Linda Wong

Date: 7/9/08

***This list reflects the explanatory documents provided**

San Francisco Local Agency Formation Commission

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TO: LAFCO Commissioners

FROM: Nancy C. Miller, Interim Executive Officer

DATE: July 11, 2008

SUBJECT: Item 4: Hearing to Consider a Revision to the Approved LAFCO Budget for Fiscal Year 2008-2009 (Discussion and Action)

In March 2008, The Commission adopted a proposed Budget for Fiscal Year 2008-2009, pursuant to Government Code section 56381. The adopted budget reflected the same figures as the approved amended budget for Fiscal Year 2007-2008, as adopted in November 2007.

On July 8, 2008, the Board of Supervisors approved SF LAFCO's request that the Office of the Clerk of the Board of Supervisors provide a part-time assistant clerk to assist LAFCO in the implementation of the CCA Program. LAFCO will provide reimbursement to the Clerk's Office for these services.

The amended budget for Fiscal Year 2007-2008, as attached hereto, reflects the addition of \$47,000 for the salary of this part-time assistant clerk.

In addition, the issue of LAFCO's reserve was discussed by the Budget and Finance Subcommittee at its June meeting. At that time, questions were raised regarding whether LAFCo would, or could, release a portion of its reserve (\$200,000) to the general fund.

Attachments.

SAN FRANCISCO LOCAL AGENCY FORMATION COMMISSION (SF LAFCO)

	FY 2007- 2008	FY 2008- 2009	FY 2008- 2009	Change	Notes
		Approved by LAFCo March 21, 2008	Revised Budget		
Salaries	\$11,891	\$26,075	\$58,975	\$32,900	\$12K - member stipends, \$47K - 0.5 FTE Assistant Clerk Salary
Premium	14,355	0	0	\$0	
<i>Subtotal salaries</i>	<i>26,246</i>	<i>26,075</i>	<i>58,975</i>	<i>\$32,900</i>	
Benefits	3,767	3,788	16,140	\$12,352	0.5 FTE Assistant Clerk benefits
Salaries and fringe	30,013	29,863	75,115	\$45,252	
Travel	3,000	3,000	3,000	\$0	Travel
Memberships	2,113	4,396	4,396	\$0	CALAFCO membership
Professional Services	222,824	220,541	220,541	\$0	Outside counsel/Consultants
Other Current Expenses	3,500	3,500	3,500	\$0	\$1K Books/publications, \$1K Records Management, \$1.5K Legal notices
Non-Personal Services	231,437	231,437	231,437	\$0	
Materials and Supplies	1,500	1,500	1,500	\$0	Office supplies
Citywatch	8,892	8,892	8,892	\$0	SFGTV
IT services	6,000	6,000	6,000	\$0	DTIS
Board of Supervisors	17,500	17,500	17,500	\$0	COB oversight
Risk management	2,000	2,000	2,000	\$0	Risk Management
Services of Other Departments	34,392	34,392	34,392	\$0	
<i>CCA Advice and Monitoring Project*</i>	<i>0</i>	<i>700,000</i>	<i>700,000</i>	<i>\$0</i>	CCA Advice and Monitoring Project (to be funded through PUC)
TOTAL	297,342	997,192	1,042,444	\$45,252	
Carry Forward Reserve (estimate)		\$800,000	\$800,000	\$0	

* To be funded by PUC