

Date: September 28, 2007

Item No. 9

LOCAL AGENCY FORMATION COMMISSION
AGENDA PACKET CONTENTS LIST*

- Resolution Adopting Amended Budget for FY 07-08; Authorizing Hiring or Requisition of Staff and Directing Preparation of an RFP
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Completed by: Linda Wong

Date: 9/25/07

***This list reflects the explanatory documents provided**

FILE NO.

RESOLUTION NO.

1 [LAFCo Resolution Adopting Amended Budget for Fiscal Year 2007-2008; Authorizing Hiring
2 or Requisition of Staff and Directing Preparation of an RFP]

3 **Resolution of the Local Agency Formation Commission of the City and County of San**
4 **Francisco adopting an amended budget for fiscal year 2007-2008, authorizing**
5 **requisition or direct hiring for staff position and preparation of an RFP to solicit bids**
6 **for retaining a Project consultant.**

7

8 WHEREAS, The City and County of San Francisco has established a Community
9 Choice Aggregation program ("CCA" or "Program") under Ordinance 86-04, file # 40236
10 which is incorporated by this reference as though set forth at length; and,

11 WHEREAS, The City and County of San Francisco further adopted a Community
12 Choice governance structure by Ordinance 0146-07, file #070777, which is incorporated by
13 this reference as though set forth at length; and,

14 WHEREAS, The City and County of San Francisco has sought the assistance of the
15 Local Agency Formation Commission of the City and County of San Francisco ("LAFCo") in
16 providing an advisory role for the implementation of its Community Choice energy program,
17 and,

18 WHEREAS, LAFCo has been substantively involved in developing the CCA Program
19 and has subsequently accepted the responsibility to provide monitoring of and advice to the
20 Board of Supervisors of the City and County of San Francisco and the San Francisco Public
21 Utilities Commission ("SFPUC") regarding implementation of the City's Community Choice
22 Aggregation Energy Program (hereafter referred to as the "Project") as contemplated by the
23 ordinances incorporated herein and as formally accepted in its Resolution # _____
24 dated _____, which is incorporated by this reference as though set forth at length; and,

25 ///

1 WHEREAS, the San Francisco Public Utilities Commission ("SFPUC") has agreed to
2 provide LAFCo with an initial \$2.1 million in annual increments of \$700,000 over three years
3 for the purposes of establishing the requested monitoring and advisory role in the
4 implementation of the CCA Program; and,

5 WHEREAS, LAFCo, pursuant to its acceptance of the City and County's request and
6 the provision of funds provided by the SFPUC to undertake the Project; now therefore, be it

7 RESOLVED, That the Local Agency Formation Commission of the City and County of
8 San Francisco hereby amends its 2007-2008 budget as set forth in Exhibit A attached hereto
9 and incorporated by this reference as though set forth at length; and, be it

10 FURTHER RESOLVED, That LAFCo hereby authorizes its Executive Officer to
11 requisition, hire or otherwise retain the staff member budgeted therein in the most expeditious
12 manner possible; and, be it

13 FURTHER RESOLVED, the Executive Officer is hereby directed to prepare a Request
14 for Proposal to solicit a consulting firm to undertake the Project and otherwise render advice
15 to LAFCo regarding all phases of the Program including but not limited to:

- 16 a. Request for Information
- 17 b. Request for Proposal, CCA Program Basis Report and Completion of Statement
18 of Intent
- 19 c. Contract Negotiation
- 20 d. Completion and Approval of Implementation Plan
- 21 e. Submission of the IP and Binding Notice of Intent to the CPUC and related
22 process
- 23 f. Contract Monitoring and Administration
- 24 g. Contract wind-up and transfer of assets and management responsibility to the
25 SFPUC; and, be it

1 FURTHER RESOLVED, that the Executive Officer is requested submit a proposed
2 budget for the subsequent two years of anticipated funding for of the initial Project term of
3 three (3) years incorporating the anticipated costs of such a consultant and other expenses
4 reasonably expected to be incurred; and, be it

5 FURTHER RESOLVED, That the Executive Officer of LAFCo is directed to transmit
6 fully conformed copies of this resolution to: the Clerk of the Board of Supervisors of the City
7 and County of San Francisco for inclusion on its next printed agenda as a communication and
8 for distribution to its membership, the Director of Governmental Affairs, the General Manager
9 of the SFPUC, the Director of the Mayor's Office of Economic and Workforce Development
10 and to publish this resolution on the LAFCo website.

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