

Date

October 24, 2008

Item No. 2

LOCAL AGENCY FORMATION COMMISSION
AGENDA PACKET CONTENTS LIST*

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Minutes of September 12, 2008

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Exceeds 20 pages; see file to review
Available for review at City Hall, Room 244

Completed by: Linda Wong

Date: October 22, 2008

***This list reflects the explanatory documents provided**

**San Francisco
Local Agency
Formation Commission**

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MINUTES

Note: Each item on the Consent or Regular agenda may include explanatory documents, including Executive Officer report and public correspondence. These items will be available for review at City Hall, Room 244, Reception Desk.

**Special Meeting - LAFCO
September 12, 2008, at 2:00 p.m.
City Hall, Room 263**

Chairperson Mirkarimi,
Members: Commissioners Daly, McGoldrick and Schmeltzer
Alternate: Bornstein

SPECIAL AGENDA
(There will be public comment on each item)

1. Call to Order and Roll Call

The meeting convened at 2:21 p.m.

Members present: Chairperson Mirkarimi, Commissioners Daly (arrived at 2:27 p.m.), McGoldrick and Bornstein.
Member absent: Commissioner Schmeltzer

2. Approval of Minutes for July 11, 2008 and July 21, 2008. (Discussion and Action item)

Public Comment: None

Motion made by Commissioner McGoldrick, seconded by Commissioner Bornstein, to approve the minutes for July 11, 2008 and July 21, 2008.

Ayes: Chairperson Mirkarimi, Commissioners McGoldrick and Bornstein
Absent: Commissioners Daly, Schmeltzer

Action: Approved

3. Authorizing two Staff positions for CCA implementation, coordination and outreach. (Discussion and Action item)

Nancy Miller, Interim Executive Officer; Angela Calvillo, Clerk of the Board and Debbie Baker, Department of Human Resources, identified and described various job classifications to the Commission and answered various questions.

Commissioner McGoldrick stated that he would like to get clarification from the Clerk of the Board and the Interim Executive Officer if hired staff could utilize City Hall office space and whom they would report to.

Laura Spanjian, Assistant GM of External Affairs, SFPUC, said that the SFPUC would be able to assist in housing at least one of the two positions.

Public Comment: None

Motion made by Chairperson Mirkarimi, seconded by Commissioner McGoldrick, to continue the item to the next meeting.

Ayes: Chairperson Mirkarimi, Commissioners Daly, McGoldrick and Bornstein
Absent: Commissioner Schmeltzer

Action: Approved

4. Discussion and Direction regarding Awarding Contract to take all actions necessary to produce a draft RFP to solicit bids for fully implementing CCA. (Commissioner Bornstein) (Discussion and Action item)

Item #4 was heard after item # 11

Barbara Hale, Assistant General Manager for Power, SFPUC, reported on the plan to produce a draft RFP to solicit bids for fully implementing CCA and answered questions from the Commission.

Public Comment: None

Motion made by Chairperson Mirkarimi, seconded by Commissioner Bornstein, to continue the item to Call of the Chair.

Ayes: Chairperson Mirkarimi, Commissioners Daly, McGoldrick and Bornstein
Absent: Commissioner Schmeltzer

Action: Approved

5. Review and Comment on Draft CCA Brochure. (Discussion and Possible Action Item)

Tony Winnicker, Director of Communications, SFPUC, presented a draft CCA brochure to the Commission for comments and suggestions.

Commissioner Bornstein would like to see more graphics incorporated into the brochure. Commissioner Daly would like to see a different shade of green.

Public Comment: None

Motion made by Chairperson Mirkarimi, seconded by Commissioner Bornstein, to continue the item to the next meeting.

Ayes: Chairperson Mirkarimi, Commissioners Daly, McGoldrick and Bornstein
Absent: Commissioner Schmeltzer

Action: Approved

6. Report on Status of contract with Local Power, Inc., for Analysis of Existing SF Energy Programs: Portion of Task 5 and/or Task 8 in RFQ: Draft Program Management Plan/Draft Program Report. (Discussion and Possible Action Item)

Nancy Miller, Interim Executive Officer, reported on the status of the contract.

Public Comment: None

Motion made by Chairperson Mirkarimi, seconded by Commissioner Daly, to continue the item to the Call of the Chair.

Ayes: Chairperson Mirkarimi, Commissioners Daly, McGoldrick and Bornstein
Absent: Commissioner Schmeltzer

Action: Approved

7. Report from SFPUC Staff on the status of the Solar Incentive Program. (Commissioner Bornstein) (Discussion and Possible Action item)

Laura Spanjian, Assistant GM of External Affairs, SFPUC and Tony Winnicker, Director of Communications, SFPUC, reported on the status of the Solar Incentive Program and answered questions from the Commission.

Public Comment: None

Motion made by Chairperson Mirkarimi, seconded by Commissioner Bornstein, to continue the item to the Call of the Chair.

Ayes: Chairperson Mirkarimi, Commissioners Daly, McGoldrick and Bornstein
Absent: Commissioner Schmeltzer

Action: Approved

8. Report from SFPUC on Status of RFQ for Implementation of the CCA Program: Award of Contract. (SFPUC Staff) (Discussion and Possible Action Item)

Item #8 was heard after item # 4

Barbara Hale, Assistant General Manager for Power, SFPUC, reported on the status of RFQ for implementation of the CCA Program.

Public Comment: None

Motion made by Chairperson Mirkarimi, seconded by Commissioner Daly, to continue the item to the Call of the Chair.

Ayes: Chairperson Mirkarimi, Commissioners Daly, McGoldrick and Bornstein
Absent: Commissioner Schmeltzer

Action: Approved

9. Report from SFPUC on Status of hiring CCA Program Staff. (SFPUC Staff) (Discussion and Possible Action Item)

Barbara Hale, Assistant General Manager for Power, SFPUC, reported on the status of hiring CCA Program staff.

Public Comment: None

Motion made by Chairperson Mirkarimi, seconded by Commissioner McGoldrick, to continue the item to the Call of the Chair.

Ayes: Chairperson Mirkarimi, Commissioners Daly, McGoldrick and Bornstein
Absent: Commissioner Schmeltzer

Action: Approved

10. Report from the Chair on the CALAFCO Conference.

Chairperson Mirkarimi reported on the CALAFCo conference he attended in September.

Public Comment: None

Action: None

11. Executive Officer Report

Nancy Miller, Interim Executive Officer, reported on the status of scheduling a joint meeting between LAFCO & SFPUC.

Public Comment: None

12. Public Comment for Items not on the Agenda

Public Comment: None

13. Future Agenda Items

Commissioner Bornstein would like to hear from the Department of Public Works about street repairs and how that is coordinated with PG&E in the future.

Public Comment: None

14. Adjournment: 4:00 p.m.

Items continued to the Call of the Chair

- Report on status of SJVPA action against PG&E before the CPUC and denial of SFPUC petition to participate as intervenor (City Attorney)
- Hearing on the current Mayor's solar proposal and how or if it relates to the implementation of the CCA.
- Report from SFPUC Staff regarding the Component of the Contract for Solar that is related to the CCA Program. (SFPUC Staff)
- Report from SFPUC on the status of the Peaker and its contract. (SFPUC Staff)

IMPORTANT INFORMATION

NOTE: Persons unable to attend the meeting may submit to LAFCo, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of LAFCo members. Any written comments should be sent to: LAFCo, San Francisco Board of Supervisors, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 by 5:00 p.m. on the day prior to the hearing. Comments which cannot be delivered to the Committee Clerk by that time may be taken directly to the hearing at the location above.

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MEETING PROCEDURES

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