



LOCAL AGENCY FORMATION COMMISSION CITY AND COUNTY OF SAN FRANCISCO MINUTES

*Held via Videoconference
(remote public access provided via teleconference)*

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November 18, 2022 - 10:00 AM

Regular Meeting

Present: Commissioners Connie Chan (Chairperson), Jackie Fielder (Vice Chairperson), and Shanti Singh

The San Francisco Local Agency Formation Commission (SF LAFCo) met remotely in regular session through videoconferencing, and provided public comment through teleconferencing, on Friday, November 18, 2022, with Chair Connie Chan presiding.

Chair Chan called the meeting to order at 10:04 a.m.

1. Call to Order and Roll Call

On the call of the roll, Chair Chan, Vice Chair Fielder, and Commissioners Mar and Williams were noted present.

A quorum was present.

2. Findings to allow Teleconferenced Meetings Under California Government Code, Section 54953(e)

Chair Chan provided brief remarks on the findings that must be approved in order to allow the Commission to continue meeting remotely for the next 30 days.

Public Comment: None.

Chair Chan, seconded by Vice Chair Fielder, moved that the Resolution adopting findings required by Assembly Bill 361 that: 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing be APPROVED. The motion carried by the following vote:

Ayes: 4 - Chan, Fielder, Mar, Williams

Action: Resolution APPROVED

3. Approval of the LAFCo Minutes from the October 21, 2022, Regular Meeting

Chair Chan inquired whether any Commissioner had any corrections to the minutes of the October 21, 2022, Regular Meeting of the San Francisco Local Agency Formation Commission. There were no corrections.

Public Comment: None.

Commissioner Mar, seconded by Chair Mar, moved to APPROVE the minutes of the October 21, 2022, Regular Meeting of the San Francisco Local Agency Formation Commission. The motion carried by the following vote:

Ayes: 4 - Chan, Fielder, Mar, Williams

Action: Minutes APPROVED

4. Community Choice Aggregation (CCA) Activities Report

Michael Hyams, Deputy Assistant General Manager, CleanPowerSF (San Francisco Public Utilities Commission (SFPUC)), provided a presentation with an update on the CleanPowerSF Program, including enrollment and service statistics, generation rates, residential time-of-use rate transition, bill protection of time-of-use rate implementation, new residential “pro-electrification” rate, and customer programs.

Public Comment: None.

There was no action taken.

5. Discussion and Possible Approval of Proposed Memorandum of Understanding (MOU) between LAFCo and the San Francisco Public Utilities Commission

Jeremy Pollock, Executive Officer (LAFCo), provided a presentation with a briefing on the proposed MOU between LAFCo and SFPUC, including the proposed scope of work, the proposal from the SFPUC, study topics supported by SFPUC, other potential study topics, and next steps. Executive Officer Pollock further recommended that the Commission authorize him to finalize and execute the MOU, subject to any modifications or policy direction from the Commission.

The Commissioners provided their comments and edits on the MOU to Executive Officer Pollock and requested a special meeting date be scheduled to continue discussions on this matter.

Michael Hyams, Deputy Assistant General Manager, CleanPowerSF (San Francisco Public Utilities Commission (SFPUC)), provided additional information on the MOU and answered questions raised throughout the discussion.

Public Comment: None.

Chair Chan, seconded by Commissioner Mar, moved that this matter be CONTINUED to the Special Meeting in December 2022. The motion carried by the following vote:

Ayes: 4 - Chan, Fielder, Mar, Williams

Action: CONTINUED to the December 2022 Special Meeting

6. Authorization for the Executive Officer to Develop and Issue a Request for Qualifications (RFQ) for Renewable Energy Consultants

Jeremy Pollock, Executive Officer (LAFCo), provided an update on the RFQ for renewable energy consultants, requested the Commission authorize him to develop and issue the RFP, and suggested this matter be readdressed after the details of the MOU between LAFCo and SFPUC are finalized.

Public Comment: None.

Commissioner Williams, seconded by Vice Chair Fielder, moved to AUTHORIZE the Executive Officer to develop and issue a request for qualification to establish prequalified lists of renewable energy consultants. The motion carried by the following vote:

Ayes: 4 - Chan, Fielder, Mar, Williams

Action: Executive Officer AUTHORIZED to develop and issue a Request for Qualifications

7. Authorization to Amend the Legal Services Agreement with Richards, Watson & Gershon to Extend the Term to January 23, 2024

Jeremy Pollock, Executive Officer (LAFCo), provided a power point presentation regarding the amendment to extend the term of the Legal Services Agreement, including the terms of the extension.

Inder Khalsa, Legal Counsel (LAFCo), provided additional information and answered questions raised throughout the discussion.

Public Comment: None.

Vice Chair Fielder, seconded by Commissioner Williams, moved to AUTHORIZE the Executive Officer to develop and issue a request for qualification to establish prequalified lists of renewable energy consultants. The motion carried by the following vote:

Ayes: 4 - Chan, Fielder, Mar, Williams

Action: Executive Officer AUTHORIZED to develop and issue a Request for Qualifications

Chair Chan requested Item Nos. 8 and 9 together.

8. Approval of the 2023 LAFCo Regular Meeting Schedule

Jeremy Pollock, Executive Officer (LAFCo), provided an overview of the proposed regular meeting schedule for 2023, and further requested the Commission approve the schedule.

Public Comment: David Pilpel; requested the calendar be posted after approval.

Commissioner Mar, seconded by Chair Mar, moved to APPROVE the 2023 Regular Meeting Schedule for the Local Agency Formation Commission. The motion carried by the following vote:

Ayes: 4 - Chan, Fielder, Mar, Williams

Action: 2023 Regular Meeting Schedule APPROVED

9. Executive Officer's Report

Jeremy Pollock, Executive Officer (LAFCo), provided opening remarks on the Executive Officer's Report.

A) Reinvestment Working Group updates

Khalid Samarrae (LAFCo) provided an update on the work being done by the Reinvestment Working Group, including a summary of the discussion and actions taken during their November 17, 2022, meeting.

B) Electric Bike for Delivery Workers Pilot Program updates

Executive Officer Pollock provided an update on the Electric Bike for Delivery Workers Pilot Program, including the Resolution approved by the Board of Supervisors that accepted the grant funding, and the Department of the Environment's goals and next steps.

C) Forward Calendar

Executive Officer Pollock reiterated the approval of the 2023 LAFCo Regular Meeting Schedule.

Public Comment: See Item No. 8.

There was no action taken.

Commissioner Mar Excused from Attendance

Vice Chair Fielder, seconded by Chair Chan, moved to excuse Commissioner Mar from attending the remainder of the meeting beginning at 11:53 a.m. The motion carried by the following vote:

Ayes: 3 - Chan, Fielder, Williams

Excused: 1 - Mar

Action: Commissioner Mar EXCUSED from attendance

10. Public Comment

There was no public comment.

11. Future Agenda Items

Vice Chair Fielder requested the Executive Officer report on the challenges that customers have decarbonizing their residences and how the SFPUC is supporting them.

Public Comment: None.

There was no action taken.

12. Adjournment

There being no further business, the Local Agency Formation Commission adjourned at the hour of 11:57 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Local Agency Formation Commission on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.

Approved by the Local Agency Formation Commission on December 9, 2022.

_____/s/_____
Alisa Somera
Clerk