



# LOCAL AGENCY FORMATION COMMISSION CITY AND COUNTY OF SAN FRANCISCO MINUTES

*Members: Jackie Fielder (Chairperson), Hope Williams (Vice Chairperson), Isaac Sevier, Connie Chan (Alternate), and Shanti Singh (Alternate)*

*City Hall, Legislative Chamber, Room 250  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689*

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**March 21, 2025 - 10:00 AM**

## **Regular Meeting**

**Present:** Commissioners Jackie Fielder (Chairperson), Hope Williams (Vice Chairperson), and Isaac Sevier

*The San Francisco Local Agency Formation Commission (SF LAFCo) met in person in regular session, and provided public comment through teleconferencing, on Friday, March 21, 2025, with Vice Chair Williams calling the meeting to order.*

*Vice Chair Williams called the meeting to order at 10:00 a.m.*

### **1. Call to Order and Roll Call**

*On the call of the roll, Commissioners Fielder, Sevier, and Williams were noted present.*

*A quorum was present.*

### **2. Election of the Chairperson**

*Alisa Somera, Legislative Deputy Director (Office of the Clerk of the Board), provided the process for the election of the Chairperson and took the following nomination.*

*Commissioner Fielder nominated herself for Chairperson.*

*Public Comment: None.*

**Jackie Fielder was elected as Chairperson of the San Francisco Local Agency Formation Commission, by the following vote:**

Ayes: 3 - Fielder, Sevier, Williams

**Action:** Jackie Fielder ELECTED as Chairperson

**3. Approval of the LAFCo Minutes from the January 17, 2025, Regular Meeting**

*Chair Fielder inquired whether any Commissioner had any corrections to the minutes. There were no corrections.*

*Public Comment: None.*

**Vice Chair Williams, seconded by Chairperson Fielder, moved to APPROVE the minutes for the January 17, 2025, Regular Meeting of the San Francisco Local Agency Formation Commission. The motion carried by the following vote:**

Ayes: 3 - Fielder, Williams, Sevier

**Action:** January 17, 2025, Regular Meeting Minutes APPROVED

**4. CleanPowerSF Updates**

**A) CleanPowerSF Updates and Activities**

*Michael Hyams, CCA Director (San Francisco Public Utilities Commission (SF PUC)), provided a presentation with an update on CleanPowerSF, including enrollment and service statistics and the Integrated Resource Plan schedule.*

*Matthew Freiberg (SF PUC) provided additional information with an update on the CleanPowerSF rates, including rate setting context, the proposal of no change to rates for Fiscal Year 2025-2026, a bill comparison for residential and commercial properties, and the Rates Communication Plan.*

**B) LAFCo Updates on LAFCo/PUC Memorandum of Understanding (MOU)**

*Khalid Samarrae, Acting Executive Officer (LAFCo), provided a brief presentation with a funding update on the MOU for the next fiscal year. A memorandum was received from the SF PUC, dated February 21, 2025, informing the Commission that SF PUC does not anticipate providing fundings for the MOU in the next fiscal year.*

*Anna Duning, Budget Director (SF PUC), provided additional information on the funding being discontinued for the MOU and the reasoning behind the cuts.*

*Public Comment: None.*

There was no action taken.

## 5. Midtown Park Apartments Final Study Presentation

*Fernando Marti and Steven Suzuki, Consultants, presented an update on the Midtown Park Apartments community visioning process, including the LAFCo-funded Resident-led Plan, its model of community resilience, recent events, racial equity and reparations frame, community goals, community recommendations, physical needs assessment, universal design improvements, 20-year cost summary, vacancy rental analysis, resident control principles, and next steps.*

*Public Comment: None.*

There was no action taken.

## 6. Proposed Budget and Work Plan for Fiscal Year (FY) 2025-2026

*(Pursuant to California Government Code, Section 56381)*

*Khalid Samarrae, Acting Executive Officer (LAFCo), provided a presentation on the Proposed Budget and Work Plan for Fiscal Year (FY) 2025-2026, including deadlines and proposed funding amounts.*

*Public Comment: None.*

**Vice Chair Williams, seconded by Commissioner Sevier, moved to APPROVE the Proposed Budget and Work Plan in the amount of \$627,833 for Fiscal Year 2025-2026, and requesting the statutory amount of \$408,630 from the City and County of San Francisco General Fund. The motion carried by the following vote:**

Ayes: 3 - Fielder, Williams, Sevier

**Action:** Fiscal Year 2025-2026 Proposed Budget APPROVED

## 7. LAFCo Executive Officer Recruitment

*Alisa Somera, Legislative Deputy Director (Office of the Clerk of the Board), provided a brief presentation with the proposed Job Description, an amendment to the Job Description being proposed by the Clerk of the Board, and the overall recruitment process. Deputy Somera further requested the Commission to accept the amendments and approve the proposed process.*

*Public Comment: None.*

**Vice Chair Williams, seconded by Commissioner Sevier, moved that the Job Description be AMENDED by adding two essential duties to 'Monitor and support and implement special districts as directed by the Commission including but not limited to financing districts and downtown revitalization and economic recovery financing districts or districts as defined in AB2488 to mean a legally constituted governmental entity separate and distinct from the City and County of San Francisco for the sole**

**purpose of financing commercial-to-residential conversion projects or other projects of community-wide significance in downtown San Francisco that support downtown revitalization and economic recovery' and ' Ensure that Commissioners and LAFCo legal counsel timely complete required Statement of Economic Interest Filings.' The motion carried by the following vote:**

Ayes: 3 - Fielder, Williams, Sevier

**Action:** 9775 Executive Officer Job Description AMENDED

**Vice Chair Williams, seconded by Commissioner Sevier, moved to APPROVE AS AMENDED the 9775 Executive Officer Job Description and the recruitment process. The motion carried by the following vote:**

Ayes: 3 - Fielder, Williams, Sevier

**Action:** 9775 Executive Officer Job Description and Recruitment Process APPROVED AS AMENDED

**8. Public Comment**

There were no speakers.

**9. Future Agenda Items**

*Chair Fielder requested an item be placed on the agenda to solicit applications for the vacant seats on the Commission.*

*Public Comment: None.*

There was no action taken.

**10. Adjournment**

*There being no further business, the Local Agency Formation Commission adjourned at the hour of 12:00 p.m.*

*N.B. The Minutes of this meeting set forth all actions taken by the Local Agency Formation Commission on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.*