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Proposition Q Analysis

February 2019
Office of Contract Administration

2nd Quarter Fiscal Year 2018/2019

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What are Prop Q Purchases?

Pursuant to Chapter 21 of the San Francisco Administrative Code entitled “Acquisition of Commodities and Services,” City agencies are not required to submit purchase orders for good and services under \$10,000 to competitive bidding.

Rather than relying on the bidding process for these purchase orders, City agencies are instead charged with exercising “good judgement” when placing them.

These purchase orders are known Citywide as “Delegated Departmental Purchases” or, more often, “Prop Q Purchases.”



Prop Q Purchases for 2nd Q FY 2018/19

Quick Snapshot

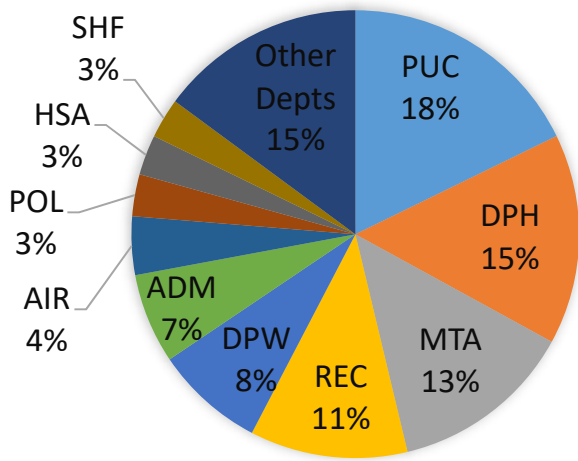
Total Prop Q Purchases (\$):	\$19.1 M
Total Prop Q Purchases from LBEs (\$):	\$5.2 M (28%)
Total Number of Purchase Orders:	17,154
Total Number of Purchase Orders with LBEs:	5,023 (30%)
Total Number of Prop Q Vendors:	4658
Total Number of LBE Prop Q Vendors:	642 (14%)



Proposition Q Procurement Analysis (2nd Q Fiscal Year 2018/19) Total CCSF

\$19.1 Million	
17,154 Transactions	
LBE:	\$5.2 Million (27%)
Non-LBE:	\$13.9 Million (73%)

DEPARTMENT SPENDING
% OF TOTAL PROP Q

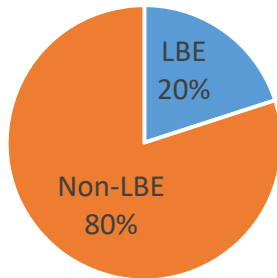


Top 10 Procurement Categories		
Description	\$	% of Total
AUTOMOTIVE VEHICLES AND RELATED TRANSPORTATION EQUIPMENT (IN)	\$1,892,065	10%
PLUMBING EQUIPMENT, FIXTURES, AND SUPPLIES	\$426,336	2%
HOSPITAL AND SURGICAL EQUIPMENT, INSTRUMENTS, AND SUPPLIES	\$396,397	2%
General Maintenance and Repair, Vehicle (Not Otherwise Class	\$373,824	2%
FURNITURE: OFFICE	\$297,626	2%
Medical and Dental Equipment and Supplies	\$266,845	1%
HARDWARE AND RELATED ITEMS	\$262,539	1%
JANITORIAL SUPPLIES, GENERAL LINE	\$201,726	1%
AMUSEMENT, DECORATIONS, ENTERTAINMENT, GIFTS, TOYS, ETC.	\$193,674	1%
LABORATORY EQUIPMENT, ACCESSORIES, AND SUPPLIES: BIOCHEMIST	\$189,225	1%



Proposition Q Procurement Analysis (2nd Q Fiscal Year 2018/19) PUC

% of Total PUC Spending Amount (\$)



\$3.4 Million	
406 Transactions	
LBE:	\$687,004
Non-LBE:	\$2,733,898

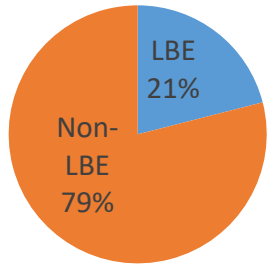
Top 10 Procurement Categories		
Description	\$	% of Total
PLUMBING EQUIPMENT, FIXTURES, AND SUPPLIES	\$199,922	6%
LABORATORY EQUIPMENT, ACCESSORIES, AND SUPPLIES: BIOCHEMIST	\$189,225	6%
ELECTRICAL EQUIPMENT AND SUPPLIES (EXCEPT CABLE AND WIRE)	\$122,215	4%
FIRST AID AND SAFETY EQUIPMENT AND SUPPLIES (EXCEPT NUCLEAR	\$81,292	2%
MISCELLANEOUS SERVICES, NO. 1 (NOT OTHERWISE CLASSIFIED)	\$78,385	2%
AUTOMOTIVE AND TRAILER EQUIPMENT AND PARTS	\$76,333	2%
Water Treatment Equipment (Not Otherwise Classified)	\$62,454	2%
CHEMICALS AND SOLVENTS, COMMERCIAL (IN BULK)	\$58,613	2%
LABORATORY AND FIELD EQUIPMENT AND SUPPLIES: BIOLOGY, BOTANY	\$54,471	2%
Electrical	\$43,707	1%

Top 10 Vendors		
Description	\$	% of Total
R & B COMPANY	\$189,805	22%
EVANTEC CORP	\$113,472	13%
GILMORE SERVICES	\$91,815	10%
FAVOUR PC	\$77,670	9%
GOVERNMENT SCIENTIFIC SOURCE	\$77,446	9%
VWR INTERNATIONAL LLC	\$73,910	8%
PACE SUPPLY CORP	\$73,217	8%
POWER PLANT SUPPLY	\$70,003	8%
MALLORY SAFETY & SUPPLY LLC	\$57,011	6%
S & S SUPPLIES & SOLUTIONS	\$54,581	6%



Proposition Q Procurement Analysis (2nd Q Fiscal Year 2018/19) DPH

% of Total DPH Spending
Amount (\$)



\$2.9 Million	
435 Transactions	
LBE:	\$624,423
Non-LBE:	\$2,300,111

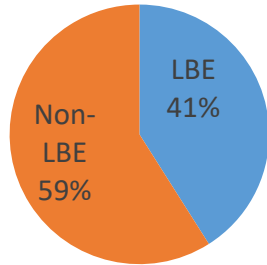
Top 10 Procurement Categories		
Description	\$	% of Total
HOSPITAL AND SURGICAL EQUIPMENT, INSTRUMENTS, AND SUPPLIES	\$357,098	12%
Medical and Dental Equipment and Supplies	\$253,052	9%
Repair Kits, Hospital and Medical Equipment	\$188,833	6%
JANITORIAL SUPPLIES, GENERAL LINE, ENVIRONMENTALLY CERTIFIED	\$136,578	5%
FURNITURE: OFFICE	\$68,627	2%
PLUMBING EQUIPMENT, FIXTURES, AND SUPPLIES	\$65,197	2%
ALL CATEGORIES	\$64,931	2%
Alarm Equipment Maintenance/Repair (Fire, etc.)	\$60,084	2%
Hospital Services, Inpatient and Outpatient	\$50,738	2%
Well Equipment and Supply Manufacturing Services (Oil, Gas, etc.)	\$49,450	2%

Top 10 Vendors		
Description	\$	% of Total
SANTORA SALES	\$106,025	17%
IRHYTHM TECHNOLOGIES INC	\$89,010	14%
ABCO MECHANICAL CONTRACTORS INC	\$77,204	12%
GOLDEN GATE NEUROMONITORING LLC	\$65,421	10%
SABAH INTERNATIONAL INC	\$60,084	10%
NATIONAL RESEARCH CORP	\$51,580	8%
TOPTTEK MICRO CENTER INC	\$49,718	8%
S F DENTAL SUPPLY LLC	\$43,824	7%
RUBECON GENERAL CONTRACTING INC	\$42,487	7%
CUBE SOLUTIONS	\$39,765	6%



Proposition Q Procurement Analysis (2nd Q Fiscal Year 2018/19) MTA

% of Total MTA Spending
Amount (\$)



\$2.4 Million	
239 Transactions	
LBE:	\$1,016,582
Non-LBE:	\$1,466,671

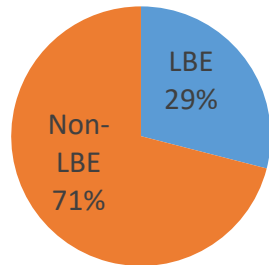
Top 10 Procurement Categories		
Description	\$	% of Total
AUTOMOTIVE VEHICLES AND RELATED TRANSPORTATION EQUIPMENT	\$1,882,769	73%
General Maintenance and Repair, Vehicle	\$371,195	14%
FURNITURE: OFFICE	\$22,212	1%
Software Maintenance/Support	\$14,931	1%
ALL CATEGORIES	\$14,879	1%
AUTOMOTIVE SHOP AND RELATED EQUIPMENT AND SUPPLIES	\$14,235	1%
Posture Chairs (Ergonomic)	\$14,234	1%
HARDWARE AND RELATED ITEMS	\$13,829	1%
Service Charges	\$10,103	0%
Thermometers, Pavement and Thermoplastic	\$9,798	0%

Top 10 Vendors		
Description	\$	% of Total
VORTECH INDUSTRIES	\$567,571	40%
INDUSTRIAL SOLUTIONS	\$183,227	13%
WESTWIND TRADING CO	\$168,004	12%
MALLORY SAFETY & SUPPLY LLC	\$138,521	10%
ROYAL BRASS INC	\$94,296	7%
T & S TRADING & ENTERPRISE CO	\$70,654	5%
Joe Lowenstein Supply Inc.	\$67,463	5%
ALDRAN CHEMICAL INC	\$42,508	3%
VEHICLE MAINTENANCE PROGRAM INC	\$42,230	3%
CUMMINS PACIFIC LLC	\$41,699	3%



Proposition Q Procurement Analysis (2nd Q Fiscal Year 2018/19) REC

% of Total REC Spending
Amount (\$)



\$2.1 Million	
249 Transactions	
LBE:	\$641,414
Non-LBE:	\$1,552,028

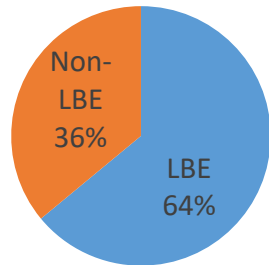
Top 10 Procurement Categories		
Description	\$	% of Total
AMUSEMENT, DECORATIONS, ENTERTAINMENT, GIFTS, TOYS, ETC.	\$185,480	8%
HARDWARE AND RELATED ITEMS	\$136,191	6%
JANITORIAL SUPPLIES, GENERAL LINE	\$117,541	5%
CONSTRUCTION SERVICES, GENERAL (INCL. MAINTENANCE AND REPAIR)	\$63,643	3%
Garden Hose Accessories: Bands, Couplings, Nozzles, Splicers	\$60,623	3%
AGRICULTURAL EQUIPMENT, IMPLEMENTS, AND ACCESSORIES	\$58,676	3%
PUMPING EQUIPMENT AND ACCESSORIES	\$53,677	2%
Sand and Gravel	\$45,287	2%
PLUMBING EQUIPMENT, FIXTURES, AND SUPPLIES	\$41,215	2%
Irrigation Equipment and Supplies, Agricultural	\$39,794	2%

Top 10 Vendors		
Description	\$	% of Total
CLASSIC AMUSEMENT	\$101,600	16%
The Urban Farmer Store, LP	\$79,289	12%
GUZMAN SPORT SHOP	\$77,035	12%
T & S TRADING & ENTERPRISE CO	\$69,487	11%
EWING IRRIGATION PRODUCTS INC	\$60,737	9%
S & P CONSULTING LLC	\$60,623	9%
ROMEO PACKING CO	\$55,095	8%
ACME SURPLUS STORE	\$51,492	8%
SANTORA SALES	\$50,670	8%
SAN FRANCISCO PARKS ALLIANCE	\$47,089	7%



Proposition Q Procurement Analysis (2nd Q Fiscal Year 2018/19) DPW

% of Total DPW Spending Amount (\$)



\$1.5 Million	
119 Transactions	
LBE:	\$964,612
Non-LBE:	\$548,866

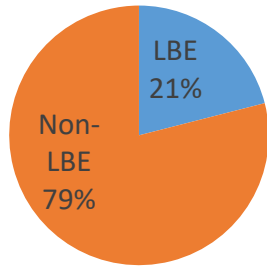
Top 10 Procurement Categories		
Description	\$	% of Total
PLUMBING EQUIPMENT, FIXTURES, AND SUPPLIES	\$91,763	6%
Personal Protective Equipment (PPE), (Bloodborne Pathogen Pr)	\$66,057	4%
CHEMICALS AND SOLVENTS, COMMERCIAL (IN BULK)	\$49,172	3%
BRICKS, CLAY, REFRACTORY MATERIALS, STONE, AND TILE PRODUCT	\$42,048	3%
HAND TOOLS (POWERED AND NON-POWERED), ACCESSORIES/SUPPLIES	\$41,169	3%
METALS: BARS, PLATES, RODS, SHEETS, STRIPS, STRUCTURAL SHAPE	\$41,102	3%
PAINT, PROTECTIVE COATINGS, VARNISH, WALLPAPER, AND RELATED	\$38,071	2%
Vest, Safety	\$36,413	2%
Sweeper Accessories: Broom Fibers, Extension Brooms, Strips,	\$29,502	2%
RAGS, SHOP TOWELS, AND WIPING CLOTHS	\$28,467	2%

Top 10 Vendors		
Description	\$	% of Total
YOUR GREEN SOURCE LLC	\$167,174	21%
SPEEDY'S HARDWARE	\$144,484	18%
SIGILLO SUPPLY INC	\$110,575	14%
R & H WHOLESALE SUPPLY INC	\$97,582	12%
MALLORY SAFETY & SUPPLY LLC	\$58,697	7%
CENTER HARDWARE CO INC	\$45,473	6%
SAN FRANCISCO PAINTSOURCE INC	\$43,861	6%
PEACOCK INTERIORS & GALLERY INC	\$42,793	5%
STRONGGO INDUSTRIES LLC	\$39,619	5%
JMI SOURCING LLC	\$39,109	5%



Proposition Q Procurement Analysis (2nd Q Fiscal Year 2018/19) ADM

% of Total ADM Spending
Amount (\$)



\$1.2 Million	
245 Transactions	
LBE:	\$268,007
Non-LBE:	\$986,297

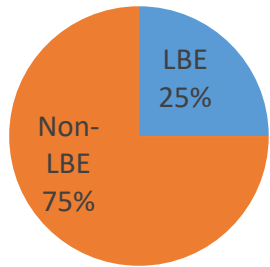
Top 10 Procurement Categories		
Description	\$	% of Total
Parts and Accessories, Automotive, Miscellaneous	\$113,190	9%
AUTOMOTIVE AND TRAILER EQUIPMENT AND PARTS	\$91,262	7%
Laboratory Supplies: Asbestos Squares, Corks, Files, Glass C	\$50,017	4%
Appraisal Services, Real Estate	\$29,840	2%
EQUIPMENT MAINTENANCE AND REPAIR SERVICES FOR AUTOMOBILES	\$28,087	2%
Toilets, Portable, Maintenance and Repair (Including Services)	\$24,872	2%
Dog and Cat Food	\$23,292	2%
FURNITURE: OFFICE	\$22,813	2%
Grounds Maintenance: Mowing, Edging, Plant (Not Tree) Trimming	\$22,515	2%
Bags and Liners, Plastic: Garbage Can Liners, Janitor Cart L	\$19,941	2%

Top 10 Vendors		
Description	\$	% of Total
VORTECH INDUSTRIES	\$62,484	18%
TFB GLOBAL LLC	\$38,570	11%
SOUTHLAND MEDICAL LLC	\$37,307	11%
M W I VETERINARY SUPPLY CO	\$36,949	11%
CORE POWER SERVICES INC	\$36,815	11%
GCS ENVIRONMENTAL EQUIPMENT SERVICES INC	\$31,401	9%
WAXIE SANITARY SUPPLY	\$30,220	9%
SATELLITE INDUSTRIES INC	\$25,641	7%
ROBERT W POYAS INC	\$22,515	7%
CENTER HARDWARE CO INC	\$22,170	6%



Proposition Q Procurement Analysis (2nd Q Fiscal Year 2018/19) AIR

% of Total AIR Spending
Amount (\$)



Top 10 Procurement Categories		
Description	\$	% of Total
AUTOMOTIVE SHOP AND RELATED EQUIPMENT AND SUPPLIES	\$46,935	6%
BUILDER'S SUPPLIES	\$41,727	5%
AIR CONDITIONING, HEATING, AND VENTILATING EQUIPMENT, PARTS	\$35,668	4%
Bulb and Fixture, Changer/Remover	\$33,281	4%
CLOTHING: ATHLETIC, CASUAL, DRESS, UNIFORM, WEATHER AND WORK	\$32,220	4%
PRINTING AND TYPESETTING SERVICES	\$29,606	4%
Transportation of Goods and Other Freight Services	\$27,630	3%
PAINT, PROTECTIVE COATINGS, VARNISH, WALLPAPER, AND RELATED	\$24,180	3%
HARDWARE AND RELATED ITEMS	\$23,926	3%
NURSERY (PLANTS) STOCK, EQUIPMENT, AND SUPPLIES	\$22,973	3%

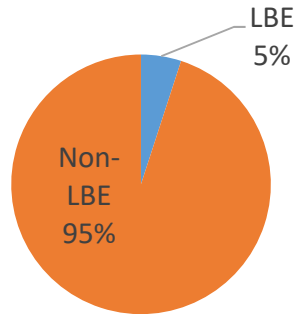
\$785K	
114 Transactions	
LBE:	\$196,047
Non-LBE:	\$589,322

Top 10 Vendors		
Description	\$	% of Total
SHIP ART INTERNATIONAL	\$27,625	12%
ADORA CORP	\$26,834	12%
SAN FRANCISCO PAINTSOURCE INC	\$26,118	11%
WEST COAST CONTRACTORS SERVICES	\$26,108	11%
INTERSTATE TRAFFIC CONTROL PRODUCTS INC	\$21,761	10%
EAST BAY TIRE CO	\$21,574	9%
LYNGSO GARDEN MATERIALS	\$20,215	9%
SHOE DEPOT INC	\$19,465	9%
DENTONI'S WELDING WORKS INC	\$19,176	8%
GARRATT-CALLAHAN COMPANY	\$18,980	8%



Proposition Q Procurement Analysis (2nd Q Fiscal Year 2018/19) POL

% of Total POL Spending Amount (\$)



Top 10 Procurement Categories

Description	\$	% of Total
POLICE AND PRISON EQUIPMENT AND SUPPLIES	\$50,604	9%
Gasoline, Aviation (Including Jet Fuel)	\$46,393	8%
Service Charges	\$37,932	6%
LABORATORY EQUIPMENT, ACCESSORIES AND SUPPLIES	\$20,478	3%
Hats and Helmets, Safety (Incl. Fire Helmets)	\$20,120	3%
Food	\$17,090	3%
BOATS, MOTORS, AND MARINE EQUIPMENT	\$16,522	3%
Fueling Services, Mobile (Vehicle)	\$14,233	2%
Gloves: Latex, Plastic, PVC, Poly, Synthetic, Vinyl, etc.	\$13,828	2%
Shredders, Paper and Media	\$13,529	2%

Top 10 Vendors

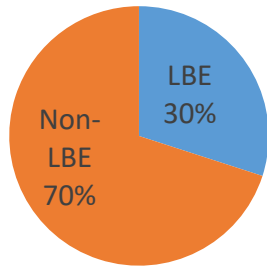
Description	\$	% of Total
GIVE SOMETHING BACK INC	\$69,147	27%
FERRELLGAS LP	\$46,393	18%
LIFE-ASSIST INC	\$25,865	10%
KEEFE KAPLAN MARITIME INC	\$19,975	8%
L C ACTION POLICE SUPPLY	\$19,096	7%
PSE - PUBLIC SAFETY EQUIPMENT	\$19,090	7%
CSI FORENSIC SUPPLY	\$18,021	7%
THOMSON REUTERS/BARCLAYS	\$14,938	6%
FLEETCOR TECHNOLOGIES DBA CHEVRON	\$14,233	5%
ADS INC	\$13,794	5%

\$583K	
113 Transactions	
LBE:	\$27,364
Non-LBE:	\$556,421



Proposition Q Procurement Analysis (2nd Q Fiscal Year 2018/19) HSA

% of Total HSA Spending Amount (\$)



\$560K	
94 Transactions	
LBE:	\$170,627
Non-LBE:	\$389,496

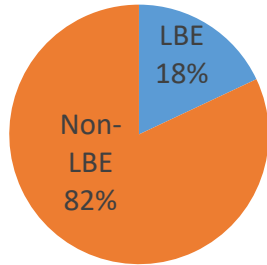
Top 10 Procurement Categories		
Description	\$	% of Total
Transportation Services For the Elderly, Handicapped, etc.	\$33,606	6%
Hauling Services	\$32,843	6%
Professional Services (Not Otherwise Classified)	\$28,699	5%
Furnishings (Not Otherwise Classified)	\$25,739	5%
Concessions, Catering, Vending: Mobile and Stationary	\$20,415	4%
Hardware	\$16,964	3%
Internet and Web Site Software for Microcomputers	\$16,454	3%
OFFICE SUPPLIES, GENERAL	\$13,416	2%
Microfiche/Microfilm Reader Printer Supplies: Paper, Toner,	\$12,824	2%
Floors, Matting	\$12,206	2%

Top 10 Vendors		
Description	\$	% of Total
TRANSMETRO INC	\$33,606	14%
KOSMAN SUPPLY INC	\$32,872	13%
STAPLES BUSINESS ADVANTAGE	\$30,539	12%
M&M HAULING & HEAVY CLEANING CO	\$29,896	12%
GRAINGER	\$26,817	11%
WORKSPACE SOLUTIONS	\$20,783	8%
GIVE SOMETHING BACK INC	\$19,252	8%
PRIORITY ARCHITECTURAL GRAPHICS	\$18,368	7%
BOB BARKER CO INC	\$16,474	7%
CARASOFT TECHNOLOGY CORP	\$16,454	7%



Proposition Q Procurement Analysis (2nd Q Fiscal Year 2018/19) SHF

% of Total SHF Spending
Amount (\$)



\$558K	
92 Transactions	
LBE:	\$99,711
Non-LBE:	\$459,033

Top 10 Procurement Categories		
Description	\$	% of Total
Guns, Pistols, Rifles, and Shotguns (Incl. Accessories)	\$50,582	9%
Prisoner Clothing	\$34,871	6%
Microfiche/Microfilm Reader Printer Supplies: Paper, Toner	\$27,340	5%
Souvenirs: Promotional, Advertising, etc.	\$19,735	4%
JANITORIAL SUPPLIES, GENERAL LINE	\$14,798	3%
PAPER AND PLASTIC PRODUCTS, DISPOSABLE	\$13,263	2%
Gloves: Latex, Plastic, PVC, Poly, Synthetic, Vinyl, etc.	\$12,654	2%
Shop and Mechanic's Equipment and Supplies, Recycled	\$11,712	2%
Blankets, Bedding, All Types	\$11,371	2%
Weapons, Bladed, Including Accessories	\$10,741	2%

Top 10 Vendors		
Description	\$	% of Total
CHARM TEX	\$62,621	21%
L C ACTION POLICE SUPPLY	\$37,110	12%
GRAINGER	\$28,360	9%
T & S TRADING & ENTERPRISE CO	\$28,207	9%
DUECK DEFENSE INC	\$27,506	9%
OPENCOPY	\$27,340	9%
SUPPLYWORKS	\$26,356	9%
SPEEDY'S HARDWARE	\$24,296	8%
SPOTLIGHT PROMOTIONS INC	\$19,735	7%
GALLS LLC QUARTERMASTER LLC	\$18,000	6%



DEPARTMENT	TOTAL PROP Q PURCHASES	TOTAL PROP Q PURCHASES FROM LBES	% OF TOTAL
ADM	\$1,254,304.53	\$268,007.35	21%
ADP	\$68,123.43	\$7,919.10	12%
AIR	\$785,369.10	\$196,046.88	25%
ART	\$78,322.81	\$9,077.75	12%
ASR	\$36,160.26	\$10,474.68	29%
BOA	\$1,299.93		0%
BOS	\$10,990.61	\$3,489.18	32%
CAT	\$11,336.73	\$454.00	4%
CFC	\$2,794.69		0%
CHF	\$8,149.20	\$871.04	11%
CON	\$37,275.22	\$443.49	1%
CPC	\$84,140.72	\$3,690.00	4%
CSC	\$1,073.02		0%
CSS	\$12,321.83		0%
DAT	\$35,137.13	\$8,520.81	24%
DBI	\$39,296.30	\$11,471.10	29%
DEM	\$57,535.39	\$3,426.74	6%
DPA	\$55,051.49	\$12,045.05	22%
DPH	\$2,924,534.14	\$624,423.20	21%
DPW	\$1,513,477.89	\$964,611.51	64%
ECN	\$40,401.92	\$29,404.86	73%
ENV	\$13,241.76	\$440.51	3%
ETH	\$23,458.85	\$9,935.14	42%



DEPARTMENT	TOTAL PROP Q PURCHASES	TOTAL PROP Q PURCHASES FROM LBES	% OF TOTAL
FIR	\$479,980.49	\$57,646.56	12%
HOM	\$36,359.19	\$13,213.37	36%
HRC	\$33,834.03		0%
HRD	\$159,134.87	\$7,630.01	5%
HSA	\$560,122.39	\$170,626.76	30%
HSS	\$32,421.31	\$11,566.40	36%
JUV	\$137,364.23	\$36,858.81	27%
LIB	\$356,127.64	\$36,463.18	10%
LLB	\$99.78		0%
MTA	\$2,483,253.18	\$1,016,581.99	41%
MYR	\$15,290.26	\$1,613.69	11%
PDR	\$12,097.06	\$6,190.67	51%
POL	\$583,785.19	\$27,363.82	5%
PRT	\$424,534.50	\$62,284.26	15%
PUC	\$3,420,901.36	\$687,003.61	20%
REC	\$2,193,442.68	\$641,414.45	29%
REG	\$96,217.26	\$8,401.00	9%
RET	\$15,517.78		0%
RNT	\$14,522.87	\$13,639.46	94%
SHF	\$558,743.51	\$99,710.84	18%
TIS	\$312,470.25	\$161,086.20	52%
TTX	\$22,639.16		0%
WAR	\$98,230.35	\$17,056.29	17%
WOM	\$1,603.34		0%



Questions

If you have any questions regarding any of the information contained in this report please contact Jessica Leslie at 415-554-7799
Jessica.leslie@sfgov.org.

Released: February 2019

Alaric Degrafinried
Purchasing Director