

Sample Separation Notice

	<u>Date of Notice:</u>	May 17, 2012
	<u>Date of Separation:</u>	May 14, 2012
<u>Employer Name:</u>	ABC Company, Inc.	
<u>Employee Name:</u>	John Smith	
<u>Employee Address:</u>	123 Main Street, San Francisco CA 91234	
Account Summary:		
04.15.2012	\$4,000.00	Prior Balance
04.23.2012	-\$741.31	Reimbursement to Employee
05.17.2012	141.13	Final Contribution (for hours paid in 2 nd Q)
	\$3,399.82	Current Balance
Expiration Date:		
Expiration Date of Funds:	08.16.2012 (90 days from final contribution)	
Your reimbursement account is being administered by:		
<u>Name:</u>	Third Party Administrator, Inc.	
<u>Address:</u>	TPA Boulevard, San Francisco CA 91234	
<u>Phone:</u>	(415) 123-4567	