

SOUTHEAST COMMUNITY FACILITY COMMISSION



2010-2011 Annual Report CITY & COUNTY OF SAN FRANCISCO

1800 Oakdale Avenue, Suite B
San Francisco, California 94124
Telephone: (415) 821-1534
Meetings & Social Events Reservation Line: (415) 821-0921
Facsimile: (415) 821-1627
Website: <http://www.sefacility>

**SOUTHEAST COMMUNITY
FACILITY COMMISSION
ANNUAL STATEMENT OF PURPOSE
&
ANNUAL REPORT**

July 1, 2010 – June 30, 2011

The Southeast Community Facility Commission is pleased to present this Annual Statement of Purpose and Annual Report to the Mayor, Board of Supervisors, and the Citizens of San Francisco

SECF COMMISSIONERS:

Willie B. Kennedy, President
Bobbrie Brown, Vice President
Karen Chung
Al Norman
Bridget R. LeBlanc
Theo Ellington
Armina Brown

STAFF (current staff)

Toye Moses, Executive Director
Francis Starr, Senior Mgmt. Assistant
Carla Vaughn, Commission Secretary
Marilyn Ramos, Events Coordinator (Acting)

BACKGROUND HISTORY
&
ANNUAL STATEMENT OF PURPOSE
July 1, 2010 - June 30, 2011

BACKGROUND HISTORY

ORDINANCE SEC. 54.1 of the San Francisco Board of Supervisors established The Southeast Community Facility (SECF) Commission located at 1800 Oakdale Avenue in 1987. The Southeast Community Facility was built as a **mitigation** measure in return for the Bayview-Hunter's Point (BVHP) community's acceptance of the Southeast Water Treatment Plant in the midst of their neighborhood.

Additionally, in order to obtain approval for the construction of the sewage treatment plant, the City of San Francisco agreed to operate and maintain, at City cost, this facility for the benefit of the Bayview Hunters Point community. The members of the **SECF Commission** are appointed and served at the pleasure of the Mayor.

The Southeast Community Facility (SECF) located at 1800 Oakdale Avenue is a community-based and oriented facility with numerous programs and services. For example, SEC Facility has an educational/training complex leased by the San Francisco Community College District, HeadStart Childcare Programs provided by San Francisco State University. Also, the SEC Facility is leased to non-profit community based organizations (CBO) that provide services to all San Francisco residents. Most of the programs provided are non-profit in status making them affordable to all members of the public. In conjunction with community based organizations, tenants as well as government agencies, we offer a wide range of assistance in the areas of employment opportunities provided by Department of Human Services/One Stop tax preparation, basic needs information, voter registration provided by Community of Opportunities/Single Stop, criminal impingement services and Community Court are provided by the SF Public Defender, and scholarship awards programs. The San Francisco Sunshine Ordinance mandates that public notices be disseminated in time to allow residents an opportunity to attend all functions provided by and at the SEC Facility.

The SEC Facility is centrally located and accessible to members of the public. Many government agencies and community-based organizations have used our facilities (Alex Pitcher Community Room and E.P.Mills Community Center) to hold events, training workshops and seminars, job and health fairs, graduation award ceremonies, and town hall meetings to inform and acquaint San Francisco residents about current events.

STATEMENT OF PURPOSE

The purpose of the **SECF Commission** is to review and provide guidance regarding the operations of the SEC Facility and the other facilities under its jurisdiction.

The yearly goal of the **SECF Commission** is to promote and advocate improving the general economic, physical, health, public safety and welfare of all residents of San Francisco, but particularly those in the BVHP Community.

SOUTHEAST COMMUNITY FACILITY COMMISSION ANNUAL REPORT Fiscal Year 2010-2011

HIGHLIGHTS OF THE YEAR

The Southeast Community Facility (SECF) Commission continues to oversee the operation and maintenance of the SEC Facility, the Greenhouses and continues to have an advisory role with respect to significant decisions relating to the use of the Earl P. Mills Community Facility, including the opportunity to review and provide comments on any and all future leasing activity.

The SECF Commission also continues to advocate for and support BVHP community organizations, health, welfare and economic development activities beneficial to all San Francisco residents, with emphasis on increasing opportunities for those who are disfranchised in the BVHP area.

The fiscal year 2010-2011 has been a year of significant accomplishment for the **SECF Commission**. As part of former **Mayor Gavin Newsom's** commitment to revitalizing the BVHP neighborhood, the 5th edition of **San Francisco Southeast Sector Resource Directory** was created. This Resource Directory is currently being widely distributed throughout the City including the Mayor's office, Board of Supervisors, Congresswoman Nancy Pelosi, Senators Mark Leno, Leland Yee, Assemblyman Tom Ammiano, Assemblywoman Fiona Ma, and City agencies, community based organization, and also made available to the general public. The updated 5th edition of the Southeast Sector Resource Directory is a valuable source for informing San Francisco residents about the wealth of civic, religious, economic and social institutions available in the BVHP neighborhood. In addition to listing the businesses serving the Bayview-Hunter's Point area, we have also included organizations, churches, financial/legal assistance, medical/family support services, educational/training locations, and childcare facilities.

HIGHLIGHTS OF THE YEAR

On July 28, 2010: **Ms. Helen R. LaMar**, Executive Director, Providence Foundation of San Francisco, provided a general overview of the foundation and an update on the affordable 52-unit Senior Housing Development Program.

On August 12, 2010: The SECF Commission extends its highest commendation to **Mr. Dwayne Jones**, former Director, Mayor's Office of Community Development, and Director of Communities of opportunity for his tremendous contributions to the residents of the Bayview Hunters Point.

On August 25, 2010: **Mr. Saed Toloui**, Senior Engineer III, San Francisco Public Utilities Commission provided an update of SF PUC/BVHunter's Point Reservoir Project to the Commissioners and Southeast sector residents of San Francisco..

On September 9, 2010: **Mr. Jacob Moody**, Executive Director, Bayview-Hunter's Point Foundation for Community Improvement and Co-Chair, Southeast Food Access Working Group, provided an overview of the work to improve access to healthy foods for the Southeast Sector

On September 22, 2010: **Dr. Patricia Gray**, Assistant Superintendant San Francisco Unified School District/ Zone Schools, provided information on the future of Southeast schools and the proposed changes regarding school personnel. She also discussed goals for the schools and residents of the whole Southeast community.

On October 27, 2010: SECF Commission had a joint meeting with City College Board of Trustees in which **Milton Marks**, President, City College Board of Trustees and **Dr. Don Q. Griffin**, Chancellor provided general updates on the relocation of the Gateway To College program from the Southeast campus to the Phelan campus. Also discussed was the renaming of City College/Southeast Campus.

On November 9, 2010: **Heidi Hardin**, Executive Director, Think Round, Inc. Children's Mural Program, presented a video showing Bayview children learning about colors, shades, lines, and artistic expression from local artists.

On November 22, 2010: **Michael Carlin**, Deputy General Manager, San Francisco Public Utilities Commission, **Larry Spillane**, Wastewater Enterprises (SFPUC), **Sam Murray**, Outreach (SFPUC), **Sulu Palega**, former Southeast Community Facility Commissioner, **John Rizzo**, Vice-President, City College, **Dr. Don Griffin**, Chancellor, City College, **Anita Grier**, **Chris Jackson**, **Steve Ngo**, Members, Board of Trustees of City College, **Milton Marks, III**, President, City College Board, were participants in the joint meeting with the Southeast Community Facility Commission. The issues discussed were of mutual concern such as The Gateway To College Program which was recently moved from the Southeast campus to the Phelan campus; subleasing of classroom space; concerns regarding the name of the Southeast campus; and student concerns about the sewing class which was moved to the Evans campus.

HIGHLIGHTS OF THE YEAR

On December 9, 2010: Senator Mark Leno provided a State of the Union presentation and updated the Commission and members of the public on the impact it would have on the Southeast Sector.

On January 26, 2011: Dr. Patricia Gray, Assistant Superintendant of the San Francisco Unified School District provided an update on the issues impacting the residents/students in the Southeast sector...

On February 10, 2011: Mr. Michael Janis, General Manager, San Francisco Wholesale Produce Market, Monica Melkesian, Project Manager, San Francisco Wholesale Produce Market, Brian Liles, Jackson Liles Architecture/San Francisco Wholesale Produce Market, provided a presentation focusing on the future vision for the San Francisco Wholesale Produce Market.

On February 23, 2011: Ms. Juliet Ellis, Assistant General Manager/External Affairs, San Francisco Public Utilities Commission, provided an introduction of the goals, programs, and opportunities for collaboration with the Southeast Community Facility Commission for the betterment of the Southeast sector. John Roddy, Esq., Deputy City Attorney provided a brief informational/presentation to the Commissioners regarding the San Francisco Administrative Code Chapter 54.1 that created the Southeast Community Facility Commission.

On March 10, 2011: Mr. Fred Blackwell, Executive Director, San Francisco Redevelopment Agency, discussed the effect the state budget would have on the agency, and Governor Brown's plan to end all redevelopment agencies and enterprise zones.

On March 23, 2011: Mr. Mario Yedidia, Director, San Francisco Youth Commission and Ms. Leah LaCroix, Chair, San Francisco Youth Commission, provided a general presentation and overview of the Youth Commission's request for collaboration and help doing outreach to provide free Muni Youth passes to Southeast sector youth.

On April 14, 2011: Mr. Tommy Moala, Assistant General Manager, Wastewater Enterprises/San Francisco Public Utilities Commission, provided an overview and updates on the Sewer System Improvement Program and the renovation of the interior and exterior of the Southeast Community Facility. Ms. Catherine Curtis, Workforce Development Manager, Wastewater Enterprises/San Francisco Public Utilities Commission, provided information regarding the 9910 program recruitment process.

On April 27, 2011: Supervisor Malia Cohen, Board of Supervisors, District 10, provided community and legislative updates that will impact the Southeast sector. Ms. Adrienne Pon, Executive Director, Office Of Civic Engagement and Immigrant Affairs, provided a summary of the recently released 2010 Census Data Report.

HIGHLIGHTS OF THE YEAR

On May 25, 2011; Ms. **Geoffrea Morris**, Executive Director, PARKS 94124, provided the Commission with an introduction to the PARKS 94124 program. **Mr. Peter Albert**, Municipal Transit Authority provided an overview of the America's Cup People Plan. There was discussion on ways the Southeast sector could benefit from the upcoming America's Cup event.

On June 9, 2011; Ms. **Tacing Parker**, Director, Truancy Assessment & Resource Center/T.A.R.C., introduced the program to the Commission and provided insight into the wrap around services provided by the center. **Mr. Dan Goldman**, President/Owner, Sunborne Nursery, provided an overview of progress in the collaboration with Young Community Developers, Inc. to provide job development training and job placement for residents of the Bayview Hunter's Point Community.

On June 28, 2011; **Juliet Ellis**, Assistant General Manager, External Affairs along with **The Full Commission of the San Francisco Public Utilities Commission** participated in a joint meeting with the Southeast Community Facility Commission. There was discussion around some of the historical background and community engagement process, as well as programming ideas regarding the facility from the Public Utilities Commission perspective.

POLICY MANAGEMENT

As legislatively mandated, implemented and enacted, the following are policies and directives adopted by the **SECF Commission**:

- **To handle** all logistical arrangements for the **SECF Commission** and its committee meetings two - three times monthly.
- **Implement** new security measures after the 911 and recent terrorist incidents by installing an electric gate/intercom system in the Southeast Facility parking lot area. Also installed were new security cameras for the administrative office and the perimeter of parking lot area.
- **In conjunction** with the PUC/Commercial Land Management Department continue to manage lease agreements for use of space at the Southeast Community Facility and Greenhouse under the "Clean Water Fund" budget. The lease for the Green House that was renewed to Decorative Plant Services is now responsible for all maintenance costs related to the Greenhouse.
- **Insure** compliance with all relevant City, State and Federal laws and regulations including but not limited to, lease/contract agreements and work/service orders.
- **Continues To maintain** compliance with regulatory requirements and particularly related to the American Disabilities Act (ADA).

ADA-COMPLIANCE UPGRADES

SF.PUC continues to fund large-scale projects to ensure that all entry ways, restrooms, water faucets, ramps and general walkways on the SECF premises are ADA-compliant. PUC workers replaced the roof deck with a water proof deck; replaced all drinking fountains with high and low rise fountains and installed one new outdoor drinking fountain. Interior handrails were modified per life safety requirements and installed in all restrooms. Our landscapes were modified for ADA compliance including retrofit of pavement, ramps, stairways, irrigation systems, trees were added, planting areas, preparation and execution of pedestrian traffic routing plans; new exterior fences were installed. Outreach to Government, Business, Community Organizations and Interested Individuals:

BUSINESS DEVELOPMENT

The SECF Commission is very committed to the economic revitalization of Bayview-Hunter's Point and wants to see **Mayor Edwin M. Lee's** vision of jobs, housing and economic vitality for area residents become **a reality**. The **SECF Commission's continued efforts** include written letters of support for businesses, individuals and community organizations seeking support in promoting or bringing business to the BVHP. The **SECF Commission** has also invited public officials,

representatives/entrepreneurs from business enterprises to address and inform/educate the Commission and the community-at-large.

The SECFC would like to extend personal thanks to the following individuals/organizations for volunteering time, contributing monetary and in-kind donations toward the Southeast Community Facility Founders Mural Project, as well as economic development of the Bayview Hunter's Point are.

Ed Harington, SF.PUC General Manager, Michael Carlin, Deputy General Manager, Tommy Moala, Assistant General Manager, Juliet Ellis, Assistant General Manager Tony Flores, Manager/PUC/WWE, Heidi Hardin, Think Round Inc., Supervisor Malia Cohen, City College Chancellor Dr. Don Griffin, former Commissioners Linda Richardson/Louis Jones, Alma Robinson, Executive Director California Lawyers For the Arts, Jeffrey Betcher/Quesada gardens, John Chung/Associated Builders, Tony Caruso/Decorative Plant Services, Mr. Kofi Bonner/ BVHP Lennar; Southeast Community Facility Commissioners, and the host of individuals who have graciously volunteered their time.

HEALTH & ENVIRONMENTAL

The SECF Commission's Health and Housing Ad Hoc subcommittee, headed by Commissioner Bobbrie Brown, works on issues related to the health and environment of the community, most especially health issues impacting children and young adults. The Ad-hoc subcommittee organized a health fair in the Alex Pitcher community room of the SECF. The health fair was titled: **Promoting Healthy Bodies and Minds With A Focus On Obesity, Diabetes & Asthma**. The fair targeted the diabetes and obesity issue facing youth in the Bayview-Hunter's Point community. Three Bayview Hunter's Point elementary schools; George Washington Carver, Bret Harte and Drew participated in the health fair by providing assistance in advertising and promoting the event to students and their families. The event was a success with students and families from each of the three schools in attendance. Various community organizations also provided food, nutritional information/giveaways

as well as raffle prizes for students, their families and community members as well. With the success of this initial health fair sponsored by the SECF Commission and held at the SECF, it was decided unanimously by the SECF Commissioners that this should become an annual event for the community. Special thanks to all the Health Fair participants, most especially, University of California Medical students coordinated by Willieford Moses, UCSF Medical School professors, Commissioner Louis C. Jones, Dr. Churchwell, Dr. Parker and PUC/WWE staff

FY 2010-2011 BUDGET

The SECF Commission's FY 2010-2011 budget was \$836,599 of **Southeast Community Facility Fund** allocation. **The SECF Commission** would like to increase its budget to hire more staff and to improve the infrastructure problems associated with running the facilities.

Membership and Administration

The SECF Commission has seven members appointed by the Mayor, a staff of three full-time and one clerical assistant. The current Commissioners are: **President Willie B. Kennedy, Vice-President Bobbrie Brown, Al Norman, Karen Chung, Brigitte R. LeBlanc, Armina Brown, and Theo Ellington.**

The SECF Commission also has four Sub-committees: **Facilities Committee** chaired by Commissioner Kennedy (Focuses on tenant leases, rules & regulations for rental of Alex Pitcher Community Room and Earl P. Mills Auditorium); Health, Housing Ad-Hoc Committee co-chairs by Commissioners Bobbrie Brown & Theo Ellington, (Focuses on health); **Public Safety & Outreach Ad-Hoc Committee, Co-chairs Al Norman & Brigitte LeBlanc** (Focuses on issues pertaining to the tenants, programs, community outreach, education), Economic Ad-Hoc Committee chair by Commissioner Karen Chung, and the Southeast Community Facility Commission Advisory Group, (SECF/CAG) co-chaired by Shirley Jones, former SECF Commissioner. The CAG focuses on the BVHP community issues and concerns.

The FY 10-11 Staff headed by **Toye Moses**, Executive Director, Commission Secretary, **Carla Vaughn** (handles correspondence and agenda items, attends meetings/transcribes minutes, and performs routine office tasks); **Francis Starr**, Sr. Mgmt. Assistant responsible for coordinating all inter-departmental work/service orders; and **Marilyn Ramos**, Events Coordinator, on loan from PUC/WWE, she coordinates community room rentals/activities, performs routine office tasks, and assists in mailers). Additionally we have two **work-ordered** personnel assigned from the Department of Real Estate (Stationary Engineer Richard O'Neal, and Claudette McLean Custodian).

Through the **Mayor's Youth Employment and Education Program (MYEEP), the Young Community Developers (YCD), and the PUC/Summer Youth Program Project PULL**, the **SECF Commission** has been very fortunate to have talented local high school students assist in the Commission's clerical work and outreach to the community during the summer break.

THE FUTURE & IN-COMING YEAR

As legislatively mandated, the Commission will **continue to:**

- **Advocate** for improving the general economic, physical, health, safety and welfare of the residents of the southeast sector while ensuring the safe operation of the SEC Facility, the Greenhouse and the Earl P. Mills Center Auditorium.
- **Maintain** good relations with residents and community groups within the southeast sector, the Mayor's office, Board of Supervisors, government officials most especially SF. Public Utilities Commission, City Attorney, SF. Public Defender/Clean Slate Program, District Attorney/Community Court, Mayor's office Workforce, BVHP Project Area Committee, Mayor Shipyard Citizen Advisory Committee, Young Community Developers, and all the residents of San Francisco.
- **Encourage** local tenants to take stake in the community by becoming home and property owners, and work with developers to increase the percentage of affordable units for sale in development projects in the BVHP.
- **Work** with potential business and housing developers to ensure maximum community benefit opportunities written into the "owner participation agreements".
- **Uphold** its partnership with the Mayor's Office of Community Neighborhood, BVHP Police Station, SF Public Utilities Commission and Department of Public Works in promoting clean and safe neighborhoods in San Francisco.
- **Maintain and renew agreement with American Red Cross** since the SEC Facility is designated to serve as an Emergency Red Cross shelter site in case of an earthquake or natural disaster. In the process of designing/building a **food storage bunker** to be use for feeding Southeast residents in case of an earthquake.
- **Maintain an ongoing communication with MUNI** regarding the Third Street Light Rail Project and planning process.
- **Continue to manage Alex Pitcher Community Room as well as** the E.P. Mills Auditorium at 100 Whitney Young Circle.
- **Work in conjunction with the PUC/Land management Division** in the management of lease agreement for the SEC Facility and the Greenhouse under the Clean Water Fund Budget.
- **Work closely with the PUC, General Manager Ed Harrington and the AGM/PUC/Wastewater Enterprise Tommy Moala** in strengthening communication links with the public most especially the Southeast residents on broader issues of community concern.

COMMUNITY PARTNERSHIPS IN THE COMING YEAR

The SECF Commission and its staff will continue to foster working relationships with the following **local/city agencies and state/federal officials**:

The Mayor/Office of the Mayor, Board of Supervisors, PUC/General Manager, Mayor's Office of Community Development, City Attorney's Office, Mayor's Office of Community of Opportunities/Single Stop, Mayor's Office of Workforce, San Francisco Police Department Bayview Station, City Attorney, District Attorney, Real Estate Department, Dept. of Human Services/Southeast One Stop, City College/Southeast Campus, Jeff Adachi Public Defender Office/Clean Slate Program, Assemblyman Tom Ammiano, Assemblywoman Fiona Ma, Senator Mark Leno's Office, Senator Leland Yee's office, Redevelopment Agency, SF Housing Authority, Parks & Recreation, Department of Public Works, Department of Public Health, MUNI, Mayor's Hunters Point Shipyard Citizen Advisory Committee, US Navy's Restoration Advisory Committee, Congresswoman Nancy Pelosi's Office, Department of Health Services, etc.

Additionally, we will partnership with the following **private developers, churches, and community-based organizations**:

Young Community Developers, Goodwill Industry, Providence Baptist Church, The California Lawyers For the Arts, Southeast Alliance for Environmental Justice, BVHP/Project Area Committee, Third Street Light Rail Advisory Committee, BVHP Foundation, Southeast Community College Campus, Bayview Merchants Association, Tenants/Community Room Users, BVHP Opera House, BVHP Rotary Club, BAYCAT, etc.

In conclusion the SECF Commission will continue to foster its commitment in improving the quality of life for the residents of the Southeast Sector and work vigorously to ensure effectiveness of the BVHP Employment/Housing and Contracting Policy.

The SECF Commission will also continue to promote diversity, health, safety as well as professional development of its employees.

Respectfully submitted,

TOYE MOSES, Executive Director
Southeast Community Facility Commission