

SOUTHEAST COMMUNITY FACILITY COMMISSION  
CITY and COUNTY of SAN FRANCISCO



**LaVaughn K. King**  
*Chairperson*  
**Steve Good**  
*Vice-Chairperson*  
**Bobbrrie Brown**  
*Commissioner*  
**Karen Chung**  
*Commissioner*  
**Al Norman**  
*Commissioner*  
**Eddy Zheng**  
*Commissioner*

**Edwin M. Lee, Mayor**

**Dion-Jay Brookter,**  
*Executive Director*

NOTICE OF MEETING  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
Joint Committee of  
Health, Housing, & Public Safety & Economic Development Advisory Committees  
**Monday, August 29, 2016**  
**12 noon to 1:00 p.m.**  
1800 Oakdale Avenue, Bungalow Conference Room  
San Francisco, CA 94124

**MISSION STATEMENT**

**For the Economic Development Advisory Committee** - The goal of the Economic Development Advisory Committee is to advocate and encourage the promotion of entrepreneurial business opportunity in the Southeast Sector. The committee also organizes the annual SECFC Job/Career Fair which connects the public and private sector employers with the local community. The final goal is also to plan the collection of (non-perishable) can food donations for local CBO's serving needy Southeast sector residents during Thanksgiving/Christmas Holidays.

**For the Health, Housing, & Public Safety Advisory Committee** - The goal of the Health, Housing and Public Safety Advisory Committee is to advocate, promote, and increase the awareness of health problems, i.e. obesity and diabetes, prostate, cervical and breast cancer, lupus, asthma, environmental hazards, etc. affecting Bayview Hunters Point residents.

**AGENDA**

**1. ROLL CALL**

**2. SUNSHINE ORDINANCE AND AUDIO RECORDING POLICY:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

**3. PUBLIC COMMENT, LIMITED TO 3 MINUTES:** Members of the public may address the Committee up to three minutes on matters under the jurisdiction of the Committee not on today's agenda. Speakers shall address their remarks to the Committee as a whole and not individual Commissioners or Department staff. This portion of the agenda is not intended for debate or discussion with the Committee or staff. Please simply state your business or matter you wish the Committee or staff to be aware of. It is not appropriate for Commissioners or staff to engage in a debate or respond on issues not properly set in a public noticed agenda. If you have questions or would like to bring a matter/issue to the Committees attention, please contact the Commission Secretary after the meeting at (415) 821-1534 and/or [Cvaughn@sfgov.org](mailto:Cvaughn@sfgov.org).

**4. ADOPTION OF MINUTES (PROPOSED ACTION):** Be it resolved that the minutes of the Committee meetings of Monday, August 8, 2016 and Monday, August 22, 2016 be approved as submitted.

**5. ANNOUNCEMENTS**

The SECFC annual Job/ Career Fair and the Health Fair will be combined and held Saturday, October 8, 2016 in the Alex Pitcher Community Room, 10:00 a.m. to 2:00 p.m. This year's theme will be emphasizing and highlighting, "Health Fair and Economic Uplift" in the community.

Announcements from Committee members & staff.

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## **6. PRESENTATIONS: None Applicable**

## **7. EXECUTIVE DIRECTOR'S REPORT:** Report and updates from the Executive Director of the Southeast Community Facility Commission Office on Planning for Joint SECFC Annual Job/ Career Fair and the Health – Dion-Jay Brookter

- a) Projected budget to fund the 2016 Joint Job/ Career & Health Fairs - Discussion - Tempi Priestly
- b) Committee assignments & Division of Labor/ Selection of Planning Committees-Discussion
  - Publicity & Community Outreach Committee – Update from Andre Torrey, BriYana Butler, and Anietie Ekanem – SAVE the DATE Flyer distribution
  - Outreach Plan for 2016 Joint Job/ Career & Health Fairs. Plan on outreach to general public, media contacts, neighborhood groups, churches, schools, non-profits, businesses, etc. Planning of publication & distribution of SAVE the DATE flyers & General Public Flyer – Update from Andre Torrey, BriYana Butler, Sam Murray, BMAGIC – Lyslynn Lacoste or Sandra Shinazy, Tempi Priestly, 3<sup>rd</sup> Street Youth Center & Clinic, Mario Silano, Kathryn Summers, Anietie Ekanem
  - Food Committee – Update from BriYana Butler or Samuel Murray to follow-up with Recology/ Ron Walton
  - Program Committee & Event Day Committee –BMAGIC – Update from Lyslynn Lacoste or Sandra Shinazy and Kathryn Summers
  - Awards Committee – LaVaughn King, Dion-Jay Brookter (Awardees the year are Karen Chung, Cecilia Thomas, Victoria Gray, & Kaiser-Permanente)
  - Recruiting members and/ or volunteers in different committees. Potential booth participation and sponsors – Update from All Committee members
  - Potential Solicitations and donations – Lists-Suggestions on donors – Update from Eleanore Fernandez, Anietie Ekanem, Kathryn Summers, Mario Silano

## **8. ON-GOING BUSINESS (Discussion & Action)**

- a) Vote on approval of current 2016 budget (Discussion & Action Item)
- b) Approval of Layout for the 10/08/16 Joint SECFC Annual Job/ Career Fair and Health Fair & Collaboration with Cornerstone Church Health Fair. (Discussion & Action Item)

## **9. New Business Request for Future Agenda Items:**

*(This item is to allow Committee members & staff to suggest/ introduce agenda items for future consideration)*

## **10. Adjournment**

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact Commission Secretary, Carla Vaughn at (415) 821-1534 and/or [Cvaughn@sfgwater.org](mailto:Cvaughn@sfgwater.org) at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday.

### **Economic Development Advisory Committee:**

Chair, Commissioner Eddy Zheng  
Commission Member, Commissioner Karen Chung

### **Health, Housing & Public Safety Advisory Committee:**

Chair, Commissioner LaVaughn K. King  
Commission Member, Commissioner Eddy Zheng

### **Community Members:**

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**Economic Development Community Members** –Tempi Priestly, Renaissance Parents of Success/ Tai Seals, YSD/ Jeffrey Williams, HSA/ Anietie Ekanem, NERT, Social Niche Guru/ City College of San Francisco, Southeast Campus Staff

**Health, Housing, & Public Safety Community Members** – Janet Brown/ Elizabeth Ferber/ Louise C. Jones / Lyslynn Lacoste / Kathryn Summers/ Cecilia Thomas/ Lydia Vincent-White/ Emily Wade-Thompson

**Staff:**

Dion-Jay Brookter, SECFC Executive Director  
Carla Vaughn, SECFC Commission Secretary  
Eleanore Fernandez, SECFC Committees Coordinator  
Andre Torrey, SFPUC, Jr. Administrative Analyst, Community Benefits  
Samuel Murray, SFPUC, Public Relations Officer, Communications  
BriYana Butler, SFPUC, Public Service Aide, Community Benefits