

REDISTRICTING TASK FORCE



City Hall
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MINUTES – REVISED DRAFT
REDISTRICTING TASK FORCE
REGULAR MEETING

September 16, 2011, 3:00 PM
City Hall, Room 416

1. Call to Order and Roll Call.

Eric McDonnell, Chair
Jenny Lam, Vice Chair
Mike Alonso
Myong Leigh
Sonia Melara
Marily Mondejar
David Pilpel
Mark Schreiber
Melissa Tidwell

The meeting was called to order at 3:07 p.m. All members were noted present.

2. Redistricting Task Force Bylaws.

The Task Force discussed additional amendments to their bylaws.

Jon Givner (Deputy City Attorney); presented information concerning the matter and/or answered questions raised during the hearing.

Member Pilpel, seconded by Member Melara, moved to adopt the Redistricting Task Force Bylaws as further amended (Article 5 and Article 7- Section 10).

The motion was unanimously approved.

Public Comment: None.

3. Approval of Minutes from the August 29, 2011 meeting of the Redistricting Task Force.

The Task Force discussed the details to be included in the minutes. Member Pilpel requested that John Arntz, Director of the Department of Elections, be listed on the agendas as an ex-officio member.

Member Pilpel, seconded by Member Melara, moved to approve the meeting minutes of August 29, 2011, as amended.

The motion was unanimously approved.

Public Comment: None.

4. Redistricting Task Force Budget.

The Task Force discussed the budget and requested that a copy of the budget be made available at the next meeting.

Unanimously continued to the next Redistricting Task Force meeting.

Public Comment: None.

5. Presentation by Redistricting Consultant on its Scope of Services and Outreach Planning.

Karin MacDonald (Project Manager and Senior Redistricting Consultant for Q3 Data and Research, LLC); provided an overview and responded to questions of the Task Force concerning the scope of work as it pertains to the contract for service, outreach to the public and criteria on the database collection.

Unanimously continued to the call of the chair.

Public Comment: None.

6. Outreach to City Departments.

The Task Force discussed the list of city departments that may be useful in providing information on various city neighborhoods. It was suggested that the following departments be added to the list: Police, Planning, and Public Health, SFUSD, Department of Children, Youth and Their Families, Status of Women, Mayor's Office of Housing, SF Municipal Transportation Agency, Fire, and SFPUC.

Member Melara, seconded by Member Tidwell, moved to authorize Member Pilpel to prepare correspondence to other City agencies, boards and commissions to request input concerning redistricting. The correspondence shall be approved by the Chair and Vice-Chair before distribution.

The motion was unanimously approved.

Public Comment: None.

7. Resolution Regarding Redistricting Task Force Communications.

Member Melara, seconded by Member Tidwell, moved to approve the proposed correspondence as amended to replace "President" with "Chair".

The motion was unanimously approved as amended.

The communication will be posted and become the policy of the Redistricting Task Force.

Public Comment: None.

8. Redistricting Task Force Member Reports.

Member Pilpel reported that he was requested to provide an update to the Coalition of SF Neighborhoods and BART.

Member Mondejar reported that she was requested to provide an update to Emerge California.

Member Melara requested that a standard presentation be created to include the rules of redistricting.

Member Leigh reported that he was requested to provide an update to Alice B. Toklas LGBT Democratic Club. Member Leigh also requested an agenda item to review the talking points for redistricting presentations.

Member Alonso reported that he was invited to attend a meeting at UC Hastings.

The Chair and Vice-Chair will work with the City Attorney to create a standard presentation that will explain redistricting and encourage the public to participate in the process.

Public Comment: None.

9. Future Agenda Items.

The follow are potential agenda items suggested by the members of the Redistricting Task Force:

- Data Criteria.

- Outreach Timeline.

Talking Points.

Invite Previous Redistricting Panels to provide presentation on lessons learned.

Other suggestions:

Hire outreach consultants.

Should the meetings be televised?

Request to maintain a running list of pending agenda items.

Request copy of Department of Elections report on outreach methods.

Public Comment: None.

10. Public Comment.

Public Comment: Speaker: Otto Duffy requested that agendas be placed at the Department of Elections and all expressed concern regarding the SOMA boundaries and the need to hold task force meetings in this district.

11. Adjournment.

The meeting adjourned at 5:38 p.m.

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DRAFT MINUTES

REDISTRICTING TASK FORCE MEETING

October 5, 2011 6:00 PM
City Hall Room 416

1. Call to Order and Roll Call

The meeting was called to order at 6:00 p.m.

Members Alonso, Lam, Leigh, McDonnell, Melara, Pilpel, and Schreiber were noted present.

Member Pilpel, seconded by Member Alonso, moved to excuse members Mondejar and Tidwell. Motion to excuse Members Mondejar and Tidwell passed without objection.

2. Data Sources and Criteria for District Boundaries

Karin MacDonald, Project Manager and Senior Redistricting Consultant for Q2 Data & Research presented an overview, via a power point presentation, outlining required criteria, additional criteria, and data sources to be utilized in the redistricting process. Members discussed the possible addition of other criteria parks, institutions and business districts. Ms. MacDonald recommended not to include parks and institutions as a criteria, but rather as a best practice. The members requested that the consultant provide the members with a list of San Francisco business districts and other defined districts in San Francisco. (6:02 p.m. – 7:33 p.m.)

Public Comment: None

Continued October 21, 2011

RECESS

The Members recessed at 7:33 p.m. and reconvened at 7:45 p.m.

3. Outreach Planning for Off-Site Community Meetings

Chair McDonnell reviewed and polled the members on their availability for the proposed off-site

community meetings in November 2011.

Member Pilpel, seconded by Member Alonso, moved to cancel the November 2, 2011 and November 18, 2011 regular scheduled meetings; further moved to schedule a special off-site community meeting on November 2, 2011 at Horace Mann Middle School Auditorium at 6:00 p.m. and on November 30, 2011 at Balboa High School Auditorium at 6:00 p.m.; and further moved to schedule special off-site meetings on November 15, 2011 or November 16, 2011 at 6:00 p.m. and on November 19, 2011 at 10:00 a.m. pending approval of locations. (7:33 p.m. – 8:16 p.m.)

Motion was approved without objection.

Public Comment: None

4. Redistricting Task Force Budget

John Arntz, Director of the Department of Elections, reviewed with the members the budget for the Redistricting Task Force Budget. Mr. Arntz informed the members the monies allotted for the administrative costs associated with the task force are received through a work order with the Clerk of the Board's Office. Members requested a monitoring of line items relating to the Consultant, Outreach and Materials and Supplies. (7:46 p.m. – 8:16 p.m.)

Public Comment: None

Hearing Held.

5. Content of Community Outreach Meetings

Karin MacDonald, Project Manager and Senior Redistricting Consultant for Q2 Data & Research presented an overview of the contents for the November 2011 and reviewed with the members the roles and responsibilities of the Task Force Members and the Redistricting Consultant. Members requested the consultant to prepare draft items to be used for community outreach meetings for approval at the next meeting. (8:59 p.m. - 9:44 p.m.)

Public Comment: Ms. Aeillo suggested that the task force members might consider having additional staff taking notes during public testimony at the off-site community meetings.

Hearing Held. Continued to October 21, 2011 meeting.

6. Talking Points. Regarding the Work of the Task Force.

Chair McDonnell reviewed the talking points regarding the work of the Task Force. Members made the following suggestions that the document be renamed and that a table indicated the changes in each district included, and as more meetings evolve these be listed on the document. Chair McDonnell will make changes to the document and bring back for the

members approval. (9:45 p.m.- 9:47 p.m.)

Public Comment: None

Continued to October 21, 2011.

7. Outreach to Past Task Force Members

Members discussed the possibility of inviting past members of the Redistricting Task force to attend a meeting to share historical experiences during their membership on the Redistricting Task Force. Members indicated that the past members should be given a clear and concise direction as far as time constraints and the sharing of information which will be most beneficial to the current Task Force.

Member Leigh will prepare a draft letter for approval by the members to invite past members to attend a meeting. (9:47 p.m. – 9:54 p.m.)

Public Comment: ,None

Continued to October 21, 2011 meeting.

8. Redistricting Task Force Member Reports

Members made their reports relating to discussions with the public or public officials concerning the Task Force's future. (9:58 p.m. – 10:00 p.m.)

Member Schreiber reported that he had been informing members of the public of the upcoming outreach meetings and encouraging them to attend.

Member Pilpel reported that he had been following the Bart Redistricting process, and also had attended the Coalition of SF Neighborhoods meeting with an invitation to attend Diamonds Heights Association.

Member Lam reported that she would attending the Advancing Justice Conference on October 27, 2011 and would provide an overview of the Task Force process.

Member Leigh reported that he would be attending the Alice B. Toklas LGBT Democratic Club and will be able to provide an overview of the Task Force process.

Member Melara reported that she would outreach to the public now that the Task Force had created an overview to share.

Member Alonso reported that he had attended meetings of GIS at State College and SF City College.

Chair McDonnell had nothing to report.

Public Comment: None

9. Future Agenda Items (10:00 p.m. – 10:05 p.m.)

Task Force members discussed possible future agenda items, including:

Member Pilpel requested the Deputy City Attorney to respond to a previous memorandum submitted regarding legal issues. (10:00 p.m. – 10:05 p.m.)

10. Public Comment None (10:06 p.m.)

11. Adjournment

The meeting adjourned at 10:07 p.m.