



OFFICIAL MEETING NOTICE

Fine Arts Museums of San Francisco
Board of Trustees

Thursday, October 26, 2017
3:00 pm

Piazzoni Murals Room
de Young | Golden Gate Park
50 Hagiwara Tea Garden Drive
San Francisco, California

Fine Arts
Museums of
San Francisco

de Young
Legion of Honor

AGENDA

ORDER OF BUSINESS

- I. **Calling of the Meeting to Order – Diane B. Wilsey, President**
- II. **Calling of the Roll**

Janet Barnes
Zachary S. Bogue
Carol N. Bonnie
Tracy Burris
Jack Calhoun
David H.S. Chung
Katherine Harbin Clammer
Marc P. Cruciger, M.D.
Belva Davis, Vice President
Denise Fitch
David Frazee
Vanessa Getty
Frankie Jacobs Gillette
Wheeler S. Griffith
Cynthia Fry Gunn
Lauren Hall
Lucy Young Hamilton
Holly Johnson Harris
Gretchen B. Kimball
Yasunobu Kyogoku
Kathryn Lasater
Amy McKnight
Jason Moment
Sarah Ogilvie, Ph.D.
Carl Pascarella
Heather Preston, M.D.
Lisa Sardegna
Richard Scheller, Ph.D.

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Calling of the Roll (continued)

David Shimmon
David Spencer
Trevor Traina
David Wadhvani
Diane B. Wilsey, President
Lisa Zanze

Leaves of Absence to be Excused:

Juliet deBaubigny
Laure Headrick
Bryan Meehan

Ex-Officio Trustees:

Mayor Edwin M. Lee
Mark Buell, President, Recreation and Park Department

There will be an opportunity for public comment before or during each agenda item.

III. Report of the President – Diane B. Wilsey

A. Consideration and Possible Action to elect the following FAMSF Executive Committee Members to a Term of One Year

Action

1. Zachary Bogue
2. Carol N. Bonnie
3. Jack Calhoun
4. Belva Davis, Vice President
5. David Frazee
6. Cynthia Fry Gunn
7. Lauren Hall
8. Kathryn Lasater
9. Jason Moment
10. Sarah Ogilvie
11. Carl Pascarella
12. David Shimmon
13. David Spencer
14. Diane B. Wilsey, President
15. Lisa Zanze

- B. Consideration and Possible Action to Adopt a Resolution Setting the Number of Executive Committee Positions **Action**

WHEREAS, the Fine Arts Museums of San Francisco Bylaws Article III, Section I provide that the Executive Committee shall consist of at least thirteen Trustees, the exact number to be set by the Board of Trustees from time to time; now, therefore, be it

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby set the number of Executive Committee members at fifteen (15) until such number is changed by this Board.

- C. Consideration and Possible Action to Approve the Minutes of the June 6, 2017 Meeting of the Board of Trustees **Action**
(See Appendix A – Draft Minutes)

- D. Consideration and Possible Action to Approve the Report of the September 26, 2017 Acquisitions Committee Meeting – Dr. Marc Cruciger, Chair of the Acquisitions Committee **Action**
(See Appendix B – Acquisitions Committee Report)

1. Purchases
2. Funded Purchases
3. Gifts
4. First Step Deaccessions
5. Second Step Deaccessions

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby approve the appended September 26, 2017 report of the Acquisitions Committee of the Fine Arts Museums Foundation, including approving the works of art acquired through purchase and donation as gifts to the Fine Arts Museums of San Francisco from the Fine Arts Museums Foundation, and approving first step deaccessioning, and second step deaccessioning.

- E. Consideration and Possible Action to Approve a Resolution Authorizing the Director to Accept 2017 Year-End Gifts of Works of Art – Dr. Marc Cruciger, Chair of the Acquisitions Committee **Action**

RESOLVED, That the Boards of Trustees of the Fine Arts Museums Foundation and the Fine Arts Museums of San Francisco, upon the recommendation of the Chair of the Acquisitions Committee, do hereby authorize the Director, Max Hollein (or his designee), to accept gifts of art offered to the Fine Arts Museums Foundation and the Fine Arts Museums of San Francisco from September 26, 2017 through December 31, 2017, if in his (or his designee's) judgment, they deem it acceptable; and, be it

FURTHER RESOLVED, That the Director shall report to the Boards of Trustees of the Fine Arts Museums Foundation and the Fine Arts Museums of San Francisco the gifts of art accepted during this period.

- F. Consideration and Possible Action to Adopt Revised Code of Ethics for the Fine Arts Museums of San Francisco, incorporating updated standards and practices of the American Alliance of Museums and the Association of Art Museum Directors
(See Appendix C – Code of Ethics) **Action**
- G. Consideration and Possible Action to Adopt Revised Collections Management and Acquisition Policies for the Fine Arts Museums of San Francisco, incorporating updated standards and practices of the American Alliance of Museums and the Association of Art Museum Directors
(See Appendix D – Collections Management and Acquisition Policies) **Action**
- H. Consideration and Possible Action to Adopt a Resolution Setting the Dates of the 2018 Meetings of the Board of Trustees of the Fine Arts Museums of San Francisco **Action**

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby set the following dates, times, and locations for its 2018 regular meetings:

Thursday, January 25	3 p.m.	de Young
Thursday, April 26	3 p.m.	de Young
Tuesday, June 5	3 p.m.	de Young
Thursday, October 11	3 p.m.	de Young

IV. Report of the Director – Max Hollein

Consideration and Possible Action to Approve Loan Requests
(See Appendix E – Loan Requests) **Action**

V. Report of the Chief Financial Officer – Ed Prohaska **Action**

- A. Consideration and Possible Action to Adopt a Resolution Acknowledging Funding Expended by the Corporation of the Fine Arts Museums During the Period April 1 through June 30, 2017

WHEREAS, The Corporation of the Fine Arts Museums is a 501(c)(3) not-for-profit corporation that exists to support the activities of the Fine Arts Museums of San Francisco; now, therefore, be it

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby acknowledge with gratitude funding in the

amount of \$15,280,357 expended by the Corporation of the Fine Arts Museums for operations during the period April 1 through June 30, 2017.

- B. Consideration and Possible Action to Adopt a Resolution to Transfer Funds in the Admission Fund for the Fiscal Year 2017–2018 **Action**

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby authorize the Controller of the City and County of San Francisco to transfer monthly excess revenue over monthly admission operating expenses in the Admission Fund (11940-SR Museums Admission) to Authority Code 17041, Project Code 10023196 (FA Fine Arts Operating Rev/Exp), Account Code 535990 on a monthly basis for the Fiscal Year 2017–2018; and, be it

FURTHER RESOLVED, That the funds in Project 10023196 are to be used to reimburse the Corporation of the Fine Arts Museums for expenses incurred on behalf of the Museums.

- C. Consideration and Possible Action to Adopt a Resolution Acknowledging Bequests of Funds Received During the Period April 1 through June 30, 2017 **Action**

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby acknowledge the following bequests of funds received during the period April 1 through June 30, 2017:

E. Jean Ferdinandsen	\$230.32
The Wyler Trust	\$250,000.00
The Wyler Trust	\$70,000.00
Huntington Trust	\$1,787.00
Rachael Balyeat	\$165,294.00
Orlando L. Clark	\$17.06
John R. Sullivan	\$180,000.00
Vivian Grey	\$500,000.00
Total	\$987,328.38

VI. Public Comment

Members of the public may address the Board of Trustees on items within the subject matter jurisdiction of the Fine Arts Museums of San Francisco. Speakers may address the Board for up to three minutes.

VII. Meeting Schedule, Current and Future Exhibitions, Special Events (See Appendix F - Meetings, Exhibitions, Special Events) Discussion

VIII. Adjournment – Diane B. Wilsey, President

Public Meeting Requirements Relating to Accessibility

The subsequent information is in compliance with the Americans with Disabilities Act (ADA); the following will be made available upon request: (1) American sign language interpreters; (2) a sound enhancement system; (3) a meeting agenda available in alternative formats; and (4) a reader during the meeting. To arrange for these services, please contact Megan Bourne at (415) 750-3669 at least two working days prior to a meeting. A late request will be honored if possible. Minutes of the meeting will be made in alternative formats upon request. Meeting agendas are available on the Fine Arts Museums of San Francisco website, www.thinker.org.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, those attending public meetings are reminded that others may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The MUNI's wheelchair-accessible No. 44 line (south bound) stops in front of the de Young Museum. The No. 44 line (north bound) stops at Tea Garden Drive. For access to the de Young Museum by BART from the East Bay, get off at the New Montgomery Station. Take MUNI's No. 38 line (Geary) to 6th Avenue and transfer to the No. 44 line (O'Shaughnessy). For access to the de Young Museum by BART from Daly City, get off at the Civic Center Station. Take MUNI's No. 71 line (outbound) and transfer at 6th Avenue at Lincoln Way to the No. 44 line (O'Shaughnessy). Disabled placard parking spaces are available in the Concourse Parking Garage (enter at 10th Avenue and Fulton Street) and on John F. Kennedy Drive. For more information about MUNI's accessible services, call (415) 923-6142.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available. For Telecommunication Device for the Deaf (TDD), the Museums use the California Relay Service.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the President may order the removal from the meeting of any person(s) responsible for the ringing or use of cell phones, pagers, or other similar sound-producing electronic devices.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force:

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-5163
E-mail: sotf@sfgov.org

A free copy of the Sunshine Ordinance can be obtained from Mr. Ruston, or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

Public documents referred to in the agenda may be inspected at the Administrative Offices of the Fine Arts Museums located at the de Young, Golden Gate Park, 50 Hagiwara Tea Garden Drive, San Francisco, CA, 94118-4501. Please contact Megan Bourne at (415) 750-3669 to make arrangements. If any materials related to an item on this agenda have been distributed to the Board of Trustees after the distribution of the agenda packet, those materials are available for public inspection at the de Young Museum, 50 Hagiwara Tea Garden Drive, Golden Gate Park, San Francisco, during normal office hours.

Lobbyist Registration and Reporting Requirements – Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA, 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics