

**OFFICIAL MEETING NOTICE**

**Fine Arts Museums of San Francisco  
Board of Trustees**

**Tuesday, October 30, 2018  
3:00 pm**

**Piazzoni Murals Room  
de Young | Golden Gate Park  
50 Hagiwara Tea Garden Drive  
San Francisco, California**

**AGENDA**

**ORDER OF BUSINESS**

- I. Calling of the Meeting to Order – Diane B. Wilsey, President**
- II. Calling of the Roll**

Janet Barnes  
Zachary S. Bogue  
Carol N. Bonnie  
Tracy Burris  
Jack Calhoun  
David H.S. Chung  
Katherine Harbin Clammer  
Marc P. Cruciger, M.D.  
Belva Davis, Vice President  
Denise Fitch  
David Frazee  
Vanessa Getty  
Frankie Jacobs Gillette  
Wheeler S. Griffith  
Cynthia Fry Gunn  
Lauren Hall  
Lucy Young Hamilton  
Holly Johnson Harris  
Gretchen B. Kimball  
Yasunobu Kyogoku  
Kathryn Lasater  
Amy McKnight  
Jason Moment  
Carl Pascarella  
Heather Preston, M.D.  
Lisa Sardegna  
Richard Scheller, Ph.D.

**Calling of the Roll** (continued)

David Shimmon  
David Spencer  
Jeana Toney  
David Wadhvani  
Diane B. Wilsey, President  
Lisa Zanze

Leaves of Absence to be Excused:

Juliet de Baubigny  
Bryan Meehan

Ex-Officio Trustees:

Mayor London Breed  
Mark Buell, President, Recreation and Park Department

There will be an opportunity for public comment before or during each agenda item.

III. **Possible Public Employee Appointment: Director of Museums (City and County of San Francisco, Classification 0963, Department Head III)**

**Closed Session to Appoint the New Director of Museums**

(Public Comment will be taken on all matters pertaining to the closed session)

- |    |   |                   |
|----|---|-------------------|
| A. | Vote on Whether to Hold Closed Session to Appoint a New Director of Museums [San Francisco Administrative Code Section 67.10(b)]  | <b>Action</b>     |
| B. | Closed Session: Consideration and Possible Action to Appoint a New Director of Museums of the Fine Arts Museums of San Francisco [Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b)] | <b>Action</b>     |
| C. | Reconvene in Open Session   |                   |
| 1. | Possible Report on Action Taken in Closed Session [Government Code Section 54957 and San Francisco Administrative Code Section 67.12(b)(4)]   | <b>Discussion</b> |
| 2. | Vote to Elect Whether to Disclose Any or All Discussions Held in Closed Session [San Francisco Administrative Code Section 67.12(a)]  | <b>Action</b>     |

**IV. Report of the Nominating Committee – Kathryn Lasater and Lisa Zanze**

A. Consideration and Possible Action to elect the following FAMSF Executive Committee Members to a Term of One Year **Action**

1. Zachary Bogue
2. Carol N. Bonnie
3. Jack Calhoun
4. Belva Davis, Vice President
5. David Frazee
6. Cynthia Fry Gunn
7. Lauren Hall
8. Kathryn Lasater
9. Amy McKnight
10. Jason Moment
11. Carl Pascarella
12. Heather Preston
13. David Spencer
14. Diane B. Wilsey, President
15. Lisa Zanze

B. Consideration and Possible Action to Re-elect the Following Trustees to a Second Term of Three Years: **Action**

1. Jack Calhoun
2. Yasunobu Kyogoku
3. Heather Preston
4. Richard Scheller

C. Consideration and Possible Action to Adopt a Resolution Setting the Number of Executive Committee Positions **Action**

WHEREAS, the Fine Arts Museums of San Francisco Bylaws Article III, Section I provide that the Executive Committee shall consist of at least thirteen Trustees, the exact number to be set by the Board of Trustees from time to time; now, therefore, be it

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby set the number of Executive Committee members at fifteen (15) until such number is changed by this Board.

D. Consideration and Possible Action to Adopt a Resolution Setting Number of Trustee Positions **Action**

WHEREAS, On June 14, 1990, the Fine Arts Museums of San Francisco Bylaws were amended to provide for a variable number of Trustees, the exact number to be set by the Board from time to time; now, therefore, be it

RESOLVED, That the Board of Trustees of the Corporation of the Fine Arts Museums does hereby set the number of Trustees at thirty-seven (37) until such number is changed by this Board.

**V. Report of the President – Diane B. Wilsey**

A. Consideration and Possible Action to Approve the Minutes of the June 5, 2018 Meeting of the Board of Trustees (See Appendix A – Draft Minutes) **Action**

B. Consideration and Possible Action to Approve the Report of the October 2, 2018 Acquisitions Committee Meeting – Dr. Marc Cruciger, Chair of the Acquisitions Committee (See Appendix B – Acquisitions Committee Report) **Action**

1. Purchases
2. Funded Purchases
3. Gifts
4. First Step Deaccessions
5. Second Step Deaccessions

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby approve the appended October 2, 2018 report of the Acquisitions Committee of the Fine Arts Museums Foundation, including approving the works of art acquired through purchase and donation as gifts to the Fine Arts Museums of San Francisco from the Fine Arts Museums Foundation, and approving first step deaccessioning, and second step deaccessioning.

C. Consideration and Possible Action to Approve a Resolution Authorizing the Director of the Fine Arts Museums (or their designee) to Accept 2018 Year-End Gifts of Works of Art – Dr. Marc Cruciger, Chair of the Acquisitions Committee **Action**

RESOLVED, That the Boards of Trustees of the Fine Arts Museums Foundation and the Fine Arts Museums of San Francisco, upon the recommendation of the Chair of the Acquisitions Committee, do hereby authorize the Director of the Fine Arts Museums (or their designee), to accept gifts of art offered to the Fine Arts Museums Foundation and the Fine Arts Museums of San Francisco from October 2, 2018 through December 31, 2018, if in his (or his designee's) judgment, they deem it acceptable; and, be it

FURTHER RESOLVED, That the Director of the Fine Arts Museums shall report to the Boards of Trustees of the Fine Arts Museums Foundation and the Fine Arts Museums of San Francisco the gifts of art accepted during this period.

- D. Consideration and Possible Action to Approve Loan Requests – Melissa Buron (See Appendix C – Loan Requests) **Action**
- E. Consideration and Possible Action to Adopt a Resolution Setting the Dates of the 2019 Meetings of the Board of Trustees of the Fine Arts Museums of San Francisco **Action**

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby set the following dates, times, and locations for its 2019 regular meetings:

Tuesday, January 29	3 p.m.	de Young
Tuesday, April 2	3 p.m.	de Young
Tuesday, June 4	3 p.m.	Legion of Honor
October TBD		

**VI. Report of the CFO – Ed Prohaska**

- A. Financial Report by CFO **Discussion**
- B. Consideration and Possible Action to Adopt a Resolution Acknowledging Funding Expended by the Corporation of the Fine Arts Museums During the Period April 1 through June 30, 2018 **Action**

WHEREAS, The Corporation of the Fine Arts Museums is a 501(c)(3) not-for-profit corporation that exists to support the activities of the Fine Arts Museums of San Francisco; now, therefore, be it

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby acknowledge with gratitude funding in the amount of \$13,883,996.51 expended by the Corporation of the Fine Arts Museums for operations during the period April 1 through June 30, 2018.

- C. Consideration and Possible Action to Adopt a Resolution Acknowledging Bequests of Funds Received During the Period April 1 through June 30, 2018 **Action**

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby acknowledge the following bequests of funds received during the period April 1 through June 30, 2018:

Estate of Bernice Itkin	\$965.20
Estate of Charles and Norma Stanberry	\$750,000.00
Arnold A. Grossman Admin Trust	\$102,525.54
<b>Total</b>	<b>\$853,490.74</b>

- D,      **Consideration and Possible Action to Adopt a Resolution to Transfer Funds in the Admission Fund for the Fiscal Year 2018–2019**      **Action**

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby authorize the Controller of the City and County of San Francisco to transfer monthly excess revenue over monthly admission operating expenses in the Admission Fund (11940-SR Museums Admission) to Authority Code 17041, Project Code 10023196 (FA Fine Arts Operating Rev/Exp), Account Code 535990 on a monthly basis for the Fiscal Year 2018–2019; and, be it

FURTHER RESOLVED, That the funds in Project 10023196 are to be used to reimburse the Corporation of the Fine Arts Museums for expenses incurred on behalf of the Museums.

- VII.      Public Comment**      **Discussion**

Members of the public may address the Board of Trustees on items within the subject matter jurisdiction of the Fine Arts Museums of San Francisco. Speakers may address the Board for up to three minutes.

- VIII.      Meeting Schedule, Current and Future Exhibitions, Special Events**      **Discussion**  
(See Appendix D - Meetings, Exhibitions, Special Events)

- IX.      Adjournment – Diane B. Wilsey, President**      **Action**

Public Meeting Requirements Relating to Accessibility

The subsequent information is in compliance with the Americans with Disabilities Act (ADA); the following will be made available upon request: (1) American sign language interpreters; (2) a sound enhancement system; (3) a meeting agenda available in alternative formats; and (4) a reader during the meeting. To arrange for these services, please contact Megan Bourne at (415) 750-3669 at least two working days prior to a meeting. A late request will be honored if possible. Minutes of the meeting will be made in alternative formats upon request. Meeting agendas are available on the Fine Arts Museums of San Francisco website, [www.thinker.org](http://www.thinker.org).

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, those attending public meetings are reminded that others may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The MUNI's wheelchair-accessible No. 44 line (south bound) stops in front of the de Young Museum. The No. 44 line (north bound) stops at Tea Garden Drive. For access to the de Young Museum by BART from the East Bay, get off at the New Montgomery Station. Take MUNI's No. 38 line (Geary) to 6th Avenue and transfer to the No. 44 line (O'Shaughnessy). For access to the de Young Museum by BART from Daly City, get off at the Civic Center Station. Take MUNI's No. 71 line (outbound) and transfer at 6th Avenue at Lincoln Way to the No. 44 line (O'Shaughnessy). Disabled placard parking spaces are available in the Concourse Parking Garage (enter at 10<sup>th</sup> Avenue and Fulton Street) and on John F. Kennedy Drive. For more information about MUNI's accessible services, call (415) 923-6142.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available. For Telecommunication Device for the Deaf (TDD), the Museums use the California Relay Service.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the President may order the removal from the meeting of any person(s) responsible for the ringing or use of cell phones, pagers, or other similar sound-producing electronic devices.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force:

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683  
Office: (415) 554-5163  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

A free copy of the Sunshine Ordinance can be obtained from Mr. Ruston, or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

Public documents referred to in the agenda may be inspected at the Administrative Offices of the Fine Arts Museums located at the de Young, Golden Gate Park, 50 Hagiwara Tea Garden Drive, San Francisco, CA, 94118-4501. Please contact Megan Bourne at (415) 750-3669 to make arrangements. If any materials related to an item on this agenda have been distributed to the Board of Trustees after the distribution of the agenda packet, those materials are available for public inspection at the de Young Museum, 50 Hagiwara Tea Garden Drive, Golden Gate Park, San Francisco, during normal office hours.

Lobbyist Registration and Reporting Requirements – Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA, 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: [sfgov.org/ethics](http://sfgov.org/ethics)