

## **OFFICIAL SPECIAL MEETING NOTICE<sup>1</sup>**

### **Fine Arts Museums of San Francisco Board of Trustees**

**Wednesday, October 7, 2015  
3:00 p.m.**

**Legion of Honor  
Lincoln Park  
San Francisco, California**

### **AGENDA**

#### **ORDER OF BUSINESS**

**I. Calling of the Meeting to Order and Welcome New Trustees –  
Diane B. Wilsey, President**

New Trustees elected June 4, 2015, effective October 7, 2015:

Jack Calhoun  
Denise Fitch  
Yasunobu Kyogoku  
Heather Preston, M.D.  
Richard Scheller, Ph.D.

**II. Calling of the Roll**

Adolphus Andrews, Jr.  
Edward D. Baker III  
Janet Barnes  
Zachary S. Bogue  
Carol N. Bonnie  
Tracy Burris  
Jack Calhoun  
Richard Carranza  
David H. S. Chung  
Katherine Harbin Clammer  
Penny Coulter (Leave of Absence)  
Marc P. Cruciger, M.D.  
Belva Davis, Vice President  
Juliet de Baubigny  
Denise Fitch  
David Frazee

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<sup>1</sup> Because of the change in meeting date from October 22, 2015 to October 7, 2015 and location from the de Young to the Legion of Honor, the meeting is being noticed as a special meeting of the Board of Trustees.

**Calling of the Roll** (continued)

Vanessa Getty  
Frankie Jacobs Gillette  
Frederick M. Goltz  
Wheeler S. Griffith  
Cynthia Fry Gunn  
Lauren Hall  
Lucy Young Hamilton  
Holly Johnson Harris  
Laure Fullerton Headrick (Leave of Absence)  
Daniel Johnson  
Yasunobu Kyogoku  
Janet W. Lamkin  
Lawrence B. Low  
Holland Lynch  
Nancy McFadden  
Amy McKnight  
Bryan Meehan  
Jason Moment  
Sarah Ogilvie, Ph.D.  
Heather Preston, M.D.  
Louise Renne  
Richard Scheller, Ph.D.  
David Shimmon  
David Spencer  
Jeana Toney  
Trevor Traina  
David Wadhvani  
Robert T. Wall  
Diane B. Wilsey, President  
Lisa Zanze

Ex-Officio Trustees:

Mayor Edwin M. Lee  
Mark Buell, President, Recreation and Park Department

Absences to be Excused:

Penny Coulter (Leave of Absence)  
Laure Fullerton Headrick (Leave of Absence)

There will be an opportunity for public comment before or during each agenda item.

**III. Report of the Nominating Committee – Lisa Zanze, Chair**

- A. Consideration and Possible Action to Elect the Officers of the Board of Trustees of the Fine Arts Museums of San Francisco to a Term of One Year<sup>2</sup> **Action**

Belva Davis, Vice President

- B. Consideration and Possible Action to elect the following FAMSF Executive Committee Members to a Term of One Year<sup>3</sup> **Action**

Carol N. Bonnie  
Jack Calhoun  
David H. S. Chung  
Katherine Harbin Clammer  
Belva Davis, Vice President  
Cynthia Fry Gunn  
Lauren Hall  
Kathryn Lasater\*  
Holland Lynch  
Sarah Ogilvie  
Carl Pascarella\*  
Louise H. Renne  
David Spencer  
Jeana Toney  
Trevor D. Traina  
Lisa Zanze

\*Retired June 4, 2015; re-elected effective October 2016.

- C. Consideration and Possible Action to Adopt a Resolution Setting the Number of Trustee Positions **Action**

WHEREAS, The San Francisco Charter, Section 5.105, provides for a variable number of Trustees; and

WHEREAS, The Charter sets the number of Trustees at no more than sixty-two, with the exact number to be set by the Board of Trustees from time to time; now, therefore, be it

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby set the number of Trustees at forty-eight (48) until such number is changed by this Board.

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<sup>2</sup> Diane B. Wilsey was elected President for an additional three year term at the June 6, 2013 meeting of the Board of Trustees of the Fine Arts Museums of San Francisco.

<sup>3</sup> The President of the Board of Trustees chairs the Executive Committee of the Board of Trustees of the Fine Arts Museums of San Francisco.

- D. Consideration and Possible Action to Adopt a Resolution Setting the Number of Executive Committee Positions **Action**

WHEREAS, On January 30, 2013, the Fine Arts Museums of San Francisco Bylaws were amended to provide for a variable number of Executive Committee members; and

WHEREAS, The amendment stated that the authorized number of Executive Committee Members shall be at least thirteen, the exact number to be set by the Board of Trustees from time to time; now, therefore, be it

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby set the number of Executive Committee members at seventeen (17) until such number is changed by this Board.

#### IV. Report of the President – Diane B. Wilsey

- A. Consideration and Possible Action to Approve the Minutes of the June 4, 2015 Meeting of the Board of Trustees **Action**  
**(See Appendix A – Draft Minutes)**

- B. Consideration and Possible Action to Approve the Report of the September 15, 2015 Acquisitions Committee Meeting – George Hecksher, Vice President for Collections and Chair of the Acquisitions Committee **Action**  
**(See Appendix B – Acquisitions Committee Report)**

1. Purchases
2. Funded Purchases
3. Gifts
4. First Step Deaccessioning
5. Second Step Deaccessioning
6. Sale of Non-Accessioned Art

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby approve the appended September 15, 2015 report of the Acquisitions Committee of the Fine Arts Museums Foundation, including approving the works of art acquired through purchase and donation as gifts to the Fine Arts Museums of San Francisco from the Fine Arts Museums Foundation, and approving first step deaccessioning, second step deaccessioning and the sale of non-accessioned art.

- C. Consideration and Possible Action to Approve a Resolution Authorizing the Acting Director to Accept 2015 Year-End Gifts of Works of Art - George Hecksher, Vice President for Collections and Chair of the Acquisitions Committee **Action**

RESOLVED, That the Boards of Trustees of the Fine Arts Museums Foundation and the Fine Arts Museums of San Francisco, upon the recommendation of the Chair of the Acquisitions Committee, do hereby authorize the Acting Director (or his designee) to accept gifts of art offered to the Fine Arts Museums Foundation or the Fine Arts Museums of San Francisco from September 15, 2015 (last Acquisitions Committee meeting) through December 31, 2015, if in his (or his designees') judgment, they deem it acceptable; and, be it

FURTHER RESOLVED, That the Acting Director shall report to the Boards of Trustees of the Fine Arts Museums Foundation and the Fine Arts Museums of San Francisco the gifts of art accepted during this period at their next meetings.

- D. Consideration and Possible Action to Adopt a Resolution Setting the Dates of the 2015 Meetings of the Board of Trustees of the Fine Arts Museums of San Francisco **Action**

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby set the following dates, times, and locations for its 2016 regular meetings:

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, January 26, 2016	3 p.m.	Piazzoni Murals Room, de Young
Tuesday, April 19, 2016	3 p.m.	Board Room, Legion of Honor
Wednesday, June 1, 2016	3 p.m.	Piazzoni Murals Room, de Young
Tuesday, October 18, 2016	3 p.m.	Board Room, Legion of Honor

**V. Committee Reports Discussion**

The Reports will consist of the following:

- Education Committee – Carol Bonnie and Sheila Pressley
- deYoungsters – Holland Lynch
- Special Events – Holland Lynch
- Marketing – Jack Calhoun

**VI. Report of the Acting Director – Richard Benefield**

- A. Consideration and Possible Action to Approve Loan Requests and Ratify Loan Request Approved by COFAM Executive Committee on September 15, 2015 **Action**  
**(See Appendix C – Loan Requests)**

- B. Consideration and Possible Action to Adopt a Resolution Acknowledging Funding Expended by the Corporation of the Fine Arts Museums During the Period April 1 through June 30, 2015 **Action**

WHEREAS, The Corporation of the Fine Arts Museums is a 501(c)(3) not-for-profit corporation that exists to support the activities of the Fine Arts Museums of San Francisco; now, therefore, be it

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby acknowledge with gratitude funding in the amount of \$10,378,986 expended by the Corporation of the Fine Arts Museums for operations during the period April 1 through June 30, 2015.

- C. Consideration and Possible Action to Adopt a Resolution Acknowledging Bequests of Funds Received During the Period April 1 through June 30, 2015 **Action**

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby acknowledge the following bequests of funds received during the period April 1 through June 30, 2015:

The Archer M. Huntington Trust	\$2,159.90
Thomas Frederic Humiston Trust	\$4,000.00
Estate of Richard B. Gump	\$ 98.99

**VII. Public Comment Discussion**

Members of the public may address the Board of Trustees on items within the subject matter jurisdiction of the Fine Arts Museums of San Francisco. Speakers may address the Board for up to three minutes. The President of the Board of Trustees may limit the total comment to thirty minutes.

**VIII. Meeting Schedule, Special Events and Current and Future Exhibitions (See Appendix D - List of Board and Executive Committee Meetings, Events and Exhibitions) Discussion**

**IX. Adjournment – Diane B. Wilsey, President Action**

Public Meeting Requirements Relating to Accessibility

The subsequent information is in compliance with the Americans with Disabilities Act (ADA); the following will be made available upon request: (1) American sign language interpreters; (2) a sound enhancement system; (3) a meeting agenda available in alternative formats; and (4) a reader during the meeting. To arrange for these services, please contact Megan Bourne at (415) 750-3669 at least two working days prior to a meeting. A late request will be honored if possible. Minutes of the meeting will be made in alternative formats upon request. Meeting agendas are available on the Fine Arts Museums of San Francisco website, [www.thinker.org](http://www.thinker.org).

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, those attending public meetings are reminded that others may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The MUNI's wheelchair-accessible No. 18 line stops in front of the Legion. For access to the Legion from downtown, take MUNI's wheelchair-accessible No. 38 Geary line to 33rd and Clement and connect with the No. 18 line. For more information about MUNI's accessible services, call (415) 923-6142.

There are accessible parking spaces (disabled-designated) available in front of the Legion. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. For Telecommunication Device for the Deaf (TDD), the Museums use the California Relay Service.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the President may order the removal from the meeting of any person(s) responsible for the ringing or use of cell phones, pagers, or other similar sound-producing electronic devices.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force:

Chris Ruston, Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 409  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683  
Office: (415) 554-7724  
Fax: (415) 554-7854  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

A free copy of the Sunshine Ordinance can be obtained from Mr. Ruston, or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

If you are unable to attend the meeting, you may submit written comments to Megan Bourne, Fine Arts Museums of San Francisco, de Young, Golden Gate Park, 50 Hagiwara Tea Garden Drive, San Francisco, CA, 94118-4501. Public documents referred to in the agenda may be inspected at the Administrative Offices of the Fine Arts Museums located at the de Young, Golden Gate Park, 50 Hagiwara Tea Garden Drive, San Francisco, CA, 94118-4501. Please contact Megan Bourne at (415) 750-3669 to make arrangements. If any materials related to an item on this agenda have been distributed to the Board of Trustees after distribution of the agenda packet, those materials are available for public inspection at the de Young Museum, 50 Hagiwara Tea Garden Drive, Golden Gate Park, San Francisco, during normal office hours.

Lobbyist Registration and Reporting Requirements – Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA, 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: [sfgov.org/ethics](http://sfgov.org/ethics)