

Reentry Council

City & County of San Francisco

Subcommittee on Direct Services

AGENDA

Thursday, May 10, 2018

2:30-4:30pm

25 Van Ness

Lower Level

Note: Public comment will be taken throughout the meeting.

1. Introductions (discussion only)
2. Review the draft minutes of January 11, 2018 and March 8, 2018 (discussion and possible action)
3. Staff Report (discussion only)
 - a. Eliminating Gang Injunctions in SF
 - b. Data Strategy tool creation (Helen Parnisi)
 - c. June Election Strategy
4. Report-backs from the five committees:
 - a. Reentry Dinner/ Reentry Conference
 - b. Reentry Navigation
 - c. Alternative to Incarceration (programming credits)
 - d. Stop the Violence in the Tenderloin
 - e. Breadwinners/ Toastmasters
5. Subcommittee Transition Period
 - a. Review Subcommittee Rules
 - b. Review Bylaws
 - c. Review Reentry Council Ordinance
 - d. Review Mission Statement
 - e. Strategic Planning for the Subcommittee for July 1, 2018 to June 30, 2019
6. Member Roundtable and Agenda Items for Next Meeting (discussion only)
7. Adjournment

Next Meeting:

May 10, 2018

2:30-4:30pm

Office of the Public Defender

555 Seventh St., 3rd Floor

Reentry Council

City & County of San Francisco

SUBMITTING WRITTEN PUBLIC COMMENT TO THE REENTRY COUNCIL

Persons who are unable to attend the public meeting may submit to the Reentry Council, by the time the proceedings begin, written comments regarding the subject of the meeting. These comments will be made a part of the official public record, and brought to the attention of the Reentry Council. Written comments should be submitted to: Karen Shain, Reentry Policy Planner, Adult Probation Department, 564 Sixth St., San Francisco, CA 94102, or via email: reentry.council@sfgov.org.

MEETING MATERIALS

Copies of agendas, minutes, and explanatory documents are available through the Reentry Council's website at <http://sfreentry.com> or by calling Geoffrea Morris at (415) 241-4241 during normal business hours. The material can be FAXed or mailed to you upon request.

ACCOMMODATIONS

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact Geoffrea Morris, at reentry.council@sfgov.org or (415) 241-4241 at least two business days before the meeting.

TRANSLATION

Interpreters for languages other than English are available on request. Sign language interpreters are also available on request. For either accommodation, please contact Geoffrea Morris, at reentry.council@sfgov.org or (415) 241-4241 at least two business days before the meeting.

CHEMICAL SENSITIVITIES

To assist the City in its efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's web site at: www.sfgov.org/sunshine.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE:

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place,
San Francisco, CA 94102-4683.
Telephone: (415) 554-7724
Fax: (415) 554-5163
E-Mail: soft@sfgov.org

CELL PHONES

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Co-Chairs may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance (SF Campaign and Governmental Conduct Code sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco CA 94102, telephone (415) 581-2300, FAX (415) 581-2317, and web site <http://www.sfgov.org/ethics/>

Reentry Council

City & County of San Francisco

Subcommittee on Direct Services

DRAFT MINUTES

Wednesday, January 11, 2018

2:30-4:30pm

25 Van Ness, Lower Level Conference Room

Members Present: Amarita King (Co-Chair), Ernest Kirkwood (Co-Chair), Angela Coleman, Kim Courtney, Majeid Crawford, Andy Dulay (for Ali Riker), Noah Eastman, Demarris Evans (for Simin Shamji), Freda R. Glenn, Wyatt Lim-Teppe, Curtis Penn, Destiny Pletsch, David Wiesner

Members Absent: Jose Bernal, Maeve Elise Brown, Andy Chu, Steve Ford, Bobby Jackson, Jeff Mori, Maggie Rivera, Monica Wong

Guests Present: Frank Castro, Jay Christian, Erin Crane, Karen McNairy, Geoffrea Morris, Jason Norelli, Helen Parnisi, Christopher Reid, Jenna Tomskey, Victoria Westbrook

There was discussion coming out of the subcommittee retreat regarding the mission and purpose of the Direct Services Subcommittee. Geoffrea came up with the following synthesis from that discussion:

Mission: The direct service subcommittee group mission is to support and invest in non-profit and grassroots community organizations, movements or activities geared to servicing and impacting incarcerated and/ or formerly incarcerated people in the areas of violence reduction, permanent housing, education, employment, mental/physical health, and substance abuse recovery. The outcome is to reduce San Francisco's recidivism rates by strengthening returning community members' access and connections to community based services, programs, and health facilities.

Members then signed up for several work groups: Reentry Navigation, Reentry Dinner, Alternative to Incarceration (programming credits), Stop the Violence in the Tenderloin, Breadwinners/Toastmasters.

Next Meeting:

September 13, 2017

2:00-4:00pm

City Hall Room 305 (confirmed)

Reentry Council

City & County of San Francisco

Subcommittee on Direct Services

DRAFT NOTES

Thursday, March 8, 2018

2:30-4:30pm

555 7th St., 3rd Floor

Members Present: Amarita King, Ernest Kirkwood, Angela Coleman, Majeid Crawford, Demarris Evans, Destiny Pletsch, Ali Riker, Maggie Rivera, Damoun Bazorgzabarbab (for Alex Weil), Monica Wong

Members Absent: Jose Bernal, Maeve Elise Brown, Kim Courtney, Andy Chu, Noah Eastman, Lt. Steve Ford, Bobby Jackson, Wyatt Lim-Tepper, Jeff Mori, Curtis Penn, David Wiesner

Guests Present: Steve Adami, Cedric Akbar, Erin Crane, Ian Harriman, Rachel Kinnon, Geoffrea Morris, Lorna Trinh, Victoria Westbrook

1. Staff Report – Karen reported on the work of the gang injunction coalition which held a community meeting in the Bayview on March 7th. There will be a public hearing at the Board of Supervisors in April—date still to be determined. Karen also reported on the measure currently before the Board of Supervisors to end criminal just fines and fees. The Sheriff has already stopped charging for electronic monitors and Karen Fletcher has announced plans to end probation fines. It was agreed that this was enormous victory for our city. There is now work to forgive past debt so that people who currently owe money can free up that debt so they can participate in record clearances.
2. Report-backs from last meeting
 - a. Reentry Dinner – about 200 people attended the event. It was extremely successful. There is now talk of getting funding from the Archdiocese for the 3rd annual event.
 - b. Reentry Navigation – This group did not meet since the last meeting.
 - c. Alternative to incarceration (programming credits) – This group has not met since the last meeting. This led to a conversation about discharge planning. The Sheriff has contracted with Westside to provide discharge planning for people coming out. She has also approved providing cabs and one night at a hotel if people are released at night. The priority at this time for discharge planning are people who have medical needs or are otherwise vulnerable, as well as high users of the jails.
 - d. Stop the Violence in the Tenderloin – Majeid reported on all of the positive work that has come out of the last Stop the Violence event last summer. Next event is tentatively scheduled for 9/24/18.
 - e. Breadwinners/Toastmasters – Ernest explained how the Breadwinners/Toastmasters work came about. Members are asked to let him know if they want to join the working group.

Reentry Council

City & County of San Francisco

- f. Medication-Assisted Treatment for Substance Use Disorders—Amarita attended a workshop on this topic. She found it extremely helpful in terms of providing a public health rather than criminal justice approach to substance use.
 - g. Post Traumatic Slave Syndrome—Geoffrea attended a meeting about this.
3. Checkr Presentation (discussion only)—Ian Harriman talked about the work of Checkr. Karen will send out the slide presentation to the list.
4. SF Public Library (discussion only)—Rachel Kinnon talked about her new job as Jail and Reentry Services Librarian at the SF Public Library. She and members talked about many possibilities for activities in the jail as well as in reentry centers—book groups, author visits, resume workshops, coding training, etc.
5. June Election Strategy (discussion and possible action)—Members and guests agreed that it would be very exciting to develop a strategy for registering voters for the June election. There was a lot of interest in planning a candidates' debate at the CASC. Damoun will talk about this with Citywide and Karen will discuss with Adult Probation. A working group was developed for this activity.
6. Member Roundtable and Agenda Items for Next Meeting (discussion only)—There was conversation about using data to show the amazing work that is happening in this subcommittee. Karen will contact Helen Parnisi who said at the last meeting that she would be willing to develop a data strategy. Several members said they would participate in building out a data/evaluation strategy.

Next Meeting:
May 10, 2018
2:30-4:30pm
25 Van Ness, Lower Level

1 **Reentry Council of the City and County of San Francisco**
2 **Reentry Council Subcommittees**

3
4 **Mission**

5
6 The mission of the Reentry Council Subcommittees (“Subcommittees”) is to assist the
7 Reentry Council of the City & County of San Francisco (“Reentry Council”) in
8 addressing issues related to the reentry population. The Subcommittees are comprised of
9 previously incarcerated people, other individuals who are deeply invested in improving
10 the criminal justice system and its treatment of the reentry population, nonprofit services
11 providers, public servants, and advocates.

12
13 **Meetings**

14
15 The Subcommittees shall hold meetings as may be required for the satisfactory
16 performance of its mission in accordance with the Bylaws of the Reentry Council as
17 established by Chapter 5.1 of the San Francisco Administrative Code (“Bylaws”).

18
19 The Subcommittees shall hold at least one annual retreat each year.

20
21 Regular meetings of the Subcommittees shall be convened at dates decided by the
22 Subcommittee members in consultation with the Reentry Council Staff.

23
24 Special meetings shall be convened by decision of the Subcommittees.

25
26 The Reentry Council Staff shall notify Subcommittee members and the public of the
27 location and time of all Subcommittee meetings.

28
29 **Agenda**

1 The agenda for each regular meeting shall be prepared by the Reentry Council Staff in
2 consultation with the Chairperson of the Subcommittees, in conformity with the Bylaws
3 and the rules herein, and shall include:

4 (a) Any item the inclusion of which has been ordered by the Subcommittee at a
5 previous session;

6 (b) Any item proposed by the Chairperson of the Subcommittee;

7 (c) Any item proposed by the Reentry Council;

8 (d) Any item proposed by a member of the Subcommittee.

9 The agenda for each special meeting shall consist only of those items which are proposed
10 for consideration at that special meeting.

11

12 During a meeting, the Subcommittees may revise the agenda and may, as appropriate,
13 defer or delete items; only urgent and important items may be added to the agenda.

14

15 **Subcommittee Membership**

16 The members of the Subcommittee ("Members") shall be appointed by the Reentry
17 Council in accordance with the Bylaws.

18

19 The term of office of the Members shall begin on the day of the appointment by the
20 Reentry Council.

21

22 **Subcommittee Chairperson**

23 Each Subcommittee shall elect from among its members one or more Chairperson(s) to
24 represent the Subcommittee.

25

26 The voting requirement for such election shall be simple majority.

27

1 The Chairperson shall declare the opening and closing of each meeting of the
2 Subcommittee, direct the discussion, ensure observance of these rules herein, accord the
3 right to speak, put motions to the vote and announce decisions. The Chairperson, subject
4 to these rules, shall have control over the proceedings of the Subcommittee and over the
5 maintenance of order at its meetings.

6
7 The Chairperson shall confer with Reentry Council Staff on the logistics of conducting
8 the Subcommittee meetings.

9
10 The Chairperson shall represent the Subcommittees in front of the public, the Reentry
11 Council, the Mayor, the Board of Supervisors and other public entities or organizations.

12
13 In the event that there is more than one Subcommittee, there shall be one Chairperson per
14 each Subcommittee.

15
16 The Chairperson of each Subcommittee shall serve as a liaison to the other
17 Subcommittee(s), and shall be supported by the Reentry Council Staff in the performance
18 as such.

19
20 **Voting**

21 A Subcommittee Member shall have the right to introduce a motion and the Chairperson
22 shall put the motion to vote.

23
24 Each Member shall have one vote.

25
26 Decisions of the Subcommittee shall be made by a simple majority of the Members
27 present.

28
29 **Communications with the Reentry Council**

1 The Subcommittees shall bring to the attention of the Reentry Council, in accordance
2 with the Bylaws and the rules herein, communications (“Communication(s)”) which are
3 for consideration by the Reentry Council.

4
5 The Communications shall be in writing, and may include concerns, requests, questions
6 and comments.

7
8 A Communication may begin by a motion by a Member.

9
10 Prior to submission to the Reentry Council, the Chairperson(s) of the Subcommittee that
11 originated the Communication (“Originating Subcommittee”) shall send the
12 Communication in writing to the Chairperson(s) of the other Subcommittee(s) (“Non-
13 originating Subcommittee(s)).

14
15 The Chairperson(s) of the Non-originating Subcommittees shall forward the
16 Communication to their Subcommittee members to consider for endorsement.

17
18 A Communication shall be submitted to the Reentry Council if the Communication has
19 been approved by a simple majority vote of the Originating Subcommittee and the Non-
20 Originating Subcommittee(s) has/have had an opportunity for endorsement.

21
22 The Chairperson of the Originating Subcommittee is responsible for the submission of
23 the Communications to the Reentry Council. The Reentry Council Staff shall assist the
24 Chairperson in doing so. If a written response by the Reentry Council is requested by the
25 Subcommittee, the Chairperson shall specify such a date in the Communication.

26
27 **Adoption of Rules**

28 The rules contained herein are effective if and only if they have been approved by at
29 least two thirds of the Members, and subsequently passed by the Reentry Council.

30 Changes to these rules must be made in writing and approved by the same process.

31

1 The Reentry Council Staff shall keep a log of when the rules are adopted and changed.

2

3 **Finalized May 17, 2017**

By Laws
Reentry Council
City & County of San Francisco
(San Francisco Administrative Code 5.1)

Article I – Name and Purpose

Section 1. Name

The name of the Reentry Council shall be the Reentry Council of the City & County of San Francisco.

Section 2. Purpose

The Reentry Council is established by Chapter 5.1 of the San Francisco Administrative Code, and shall carry out duties enumerated therein. The purpose of the Reentry Council is to coordinate local efforts to support adults exiting San Francisco County Jail, San Francisco juvenile justice out-of-home placements, the California Department of Corrections and Rehabilitation facilities, and the United States Federal Bureau of Prison facilities.

Article II – Officers and Duties

Section 1. Officers

The Officers of this Reentry Council shall be five Co-Chairs. The Co-Chairs shall be the four members appointed by the District Attorney’s Office, the Public Defender’s Office, the Adult Probation Department, and the Sheriff’s Department, respectively, as well as the Mayor or the Mayor’s representative.

Section 2. Duties of the Co-Chairs

The Co-Chairs shall preside at all meetings of the full Reentry Council, with support of the Reentry Council staff. The Co-Chairs, working with other members of the Reentry Council and the Reentry Council staff, shall oversee the preparation and distribution of the agenda for the Reentry Council meetings. The Co-Chairs shall appoint members to any standing or ad hoc subcommittees that are established by a majority of the Reentry Council. Subcommittees shall be open to non-members of the Council, and the Co-Chairs shall direct Reentry Council staff to recruit potential subcommittee members from a range of diverse experiences, identities, and interests related to the issue of reentry. Co-Chairs may act as spokespersons for the Council.

Article III – Staff

Section 1. Staff

The Reentry Council shall be staffed by a collaborative team of four, composed of one staff person from each of the Co-Chairs' departments. The staff person assigned from the Reentry Division of the Adult Probation Department shall serve as the Reentry Council staff contact for all requests for meeting notices and agendas, written public comment, public records requests, and requests for accommodations and translation services.

Article IV – Meetings

Section 1. Regular Meetings

Regular meetings of the Reentry Council shall be held at least three times a year. Regular meetings will be held on Thursdays at 10:00 a.m. at a publicly accessible location within the City & County of San Francisco.

Section 2. Special Meetings

A Co-Chair or a majority of the members of the Reentry Council may call special meetings.

Section 3. Notice of Meetings

The agendas of all regular meetings and notices and agendas of all special meetings shall be posted on the Reentry Council web site (<http://sfreentry.com>), at the meeting site, the San Francisco Main Library—Government Information Center and the Offices of the District Attorney, Mayor, Public Defender, and Sheriff. Agendas and notices shall be e-mailed to each Reentry Council member and any person who files a written request for such notice with the Reentry Council at reentry.council@sfgov.org.

Section 4. Cancellation of Meetings

Co-Chairs may cancel a meeting if she or he is informed by Reentry Council staff that a quorum of the body will not be present or if the meeting date conflicts with a holiday or other responsibilities of the Reentry Council members. Notices of cancellation shall be posted on the Reentry Council web site (<http://sfreentry.com>), at the meeting site, the San Francisco Main Library—Government Information Center and the Offices of the District Attorney, Mayor, Public Defender, and Sheriff. If time permits, notices of meeting cancellations shall be mailed to all members of the public who have requested, in writing, to receive notices and agendas of Reentry Council meetings.

Section 5. Conduct of Meetings

(a) All Reentry Council meetings shall be conducted in compliance with all applicable laws, including but not limited to the Ralph M. Brown Act (Government Code Section 54950 et. seq.), the San Francisco Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) and the Reentry Council's By-laws. Except where state or local laws or other rules provide to the contrary, meetings may be governed by Robert's Rules of Order.

(b) When a member of the Reentry Council desires to address the Reentry Council, she or he shall seek recognition by addressing a Co-Chair, and when recognized, shall proceed to speak. The member shall confine her or his comments or remarks to the question before the Reentry Council.

(c) Cell phones and pagers shall be turned off during meetings of the Reentry Council. Co-Chairs may issue a warning to any member of the public whose pager or cell phone disrupts the Reentry Council meeting. In the event of repeated disruptions caused by pagers and cell phones, the Co-Chairs shall direct the offending member of the public to leave the meeting.

(d) Text messaging or use of other personal electronic communication devices during meetings is prohibited. Communication on personal electronic devices may be subject to disclosure under Public Record Act and Sunshine Ordinance if the communication would otherwise be a public record subject to disclosure under those laws.

(e) Reentry Council members have extraordinarily diverse life experiences, and unique responsibilities in their roles outside of their membership on the Reentry Council. All members of the Reentry Council shall treat each other with respect, and seek to understand the views and perspectives of fellow members.

Section 6. Setting Agendas

Reentry Council staff, at the direction of the Co-Chairs, shall prepare the agenda for meetings. The agenda for all regular meetings shall contain an item during which Reentry Council members may request items for the Reentry Council to consider at future meetings.

Section 7. Action at a Meeting; Quorum and Required Vote

The presence of eleven members of the Reentry Council shall constitute a quorum for all purposes. If a quorum is not present, no official action may be taken, except roll call and adjournment.

Section 8. Voting and Abstention

Reentry Council members must be present to vote and participate. Teleconference participation is not permitted. Each member present at a Reentry Council meeting shall vote "Yes" or "No" when a question is put, unless the member is excused from voting on a matter by a motion

adopted by a majority of the members present or the member has a conflict of interest that legally precludes participation in the discussion and vote.

The Reentry Council shall take action on items on the agenda by roll call, voice vote or by show of hands. The minutes shall reflect how each Reentry Council member voted on each item.

Section 9. Public Comment

The Reentry Council and all subcommittees of the Reentry Council shall hold meetings open to the public in full compliance with state and local laws. The Reentry Council encourages the participation of all interested persons. Members of the public may address the Reentry Council on any matter within the subject matter jurisdiction of the Reentry Council for up to three minutes during public comment. Co-Chairs may limit the time permitted for public comment consistent with state and local laws.

Article V – Reentry Council Records

Section 1. Minutes

Minutes shall be taken at every regular and special Reentry Council meeting and shall comply with the provisions of the San Francisco Sunshine Ordinance, including the provisions that apply to Charter boards and commissions. (See San Francisco Administrative Code, Chapter 67.16) Minutes shall be approved by the majority vote of the Reentry Council.

Section 2. Public Review File

The Reentry Council shall maintain a public review file in compliance with the San Francisco Sunshine Ordinance. (See San Francisco Administrative Code, Section 67.23.)

Section 3. Records Retention Policy

The Reentry Council shall prepare, maintain and adopt a records retention and destruction policy as provided in Section 8.3 of the San Francisco Administrative Code.

Section 4. Tape Recordings

The Reentry Council shall audio or video record all regular and special meetings of the Full Reentry Council. The recordings shall be maintained in accordance with the San Francisco Sunshine Ordinance. (See San Francisco Administrative Code, Section 67.14(b).)

Article VI – Attendance

Members of the Reentry Council (or their designee) shall notify the Reentry Council staff if she or he is unable to attend a regular or special meeting of the Reentry Council. If a member of the Reentry Council misses two regular meetings in any twelve-month period without prior notice to

Council staff, the Co-Chairs shall request that member's appointing authority appoint a new member.

Article VII - Amendment of By Laws

The By Laws of the Reentry Council may be amended by a vote of a majority of the members of the Reentry Council after presentation of the proposed amendments as an agenda item at a meeting of the Reentry Council. The Reentry Council shall give ten days notice before considering any amendments to its by laws.

[Print](#)

San Francisco Administrative Code

ARTICLE I: REENTRY COUNCIL

- Sec. 5.1-1. Reentry Council.
- Sec. 5.1-2. Purpose.
- Sec. 5.1-3. Membership and Organization.
- Sec. 5.1-4. Powers and Duties.
- Sec. 5.1-5. Attendance Requirement.
- Sec. 5.1-6. Sunset Clause.

SEC. 5.1-1. REENTRY COUNCIL.

The City hereby establishes a Reentry Council (“Council”). Subject to the fiscal and budgetary provisions of the Charter, the Public Defender’s Office, the District Attorney’s Office, the Adult Probation Department, and the Mayor’s Office shall each designate staff to provide administrative support to the Council.

(Added by Ord. 215-08, File No. 080564, App. 9/19/2008; Ord. ~~44-11~~, File No. 101480, App. 3/ 10/2011)

SEC. 5.1-2. PURPOSE.

The purpose of the Council is to coordinate local efforts to support adults exiting San Francisco County Jail, San Francisco juvenile justice system out-of-home placements, the California Department of Corrections and Rehabilitation facilities, and the United States Federal Bureau of Prison facilities. The Council shall provide the Mayor, the Board of Supervisors, the public, and any other appropriate agency with accurate and comprehensive information about programs that serve this population, barriers faced by this population, best practices to meet the needs of this population, and funding sources for programs and practices that address the needs of this population. The Council shall coordinate information sharing, planning, and engagement among all interested private and public stakeholders to the extent permissible under Federal and State law.

(Added by Ord. 215-08, File No. 080564, App. 9/19/2008)

SEC. 5.1-3. MEMBERSHIP AND ORGANIZATION.

(a) **Members.** The Council shall consist of 24 members, seven of whom shall be former inmates in the San Francisco County Jail, a California Department of Corrections and Rehabilitation adult facility, and/or a United States Bureau of Prison facility. The Mayor, or his designee, shall serve as a member, and shall also appoint three of these seven members. Of these

three members, at least one must be between the ages of 18 to 24 at the time of appointment, and at least one shall have expertise in providing services to individuals exiting the criminal justice system. The Board of Supervisors shall designate one of its members to serve as a member of the Council, and shall appoint the other four of the seven members who are former inmates. Of these four members, at least one shall have expertise in providing services to individuals existing the criminal justice system, at least one must have been released from custody within three years of his or her appointment, at least one must have served multiple terms of incarceration, and at least one must self-identify as a survivor of violence or crime. All members of the Council shall be exempt from the Charter requirement that they be electors of the City and County of San Francisco.

The following City departments or agencies shall appoint one member each to the Council: the Public Defender's Office, the District Attorney's Office, the Sheriff's Department, the Police Department, the Adult Probation Department, the Juvenile Probation Department, the Department of Economic and Workforce Development, the Human Services Agency, the Department of Children Youth and Families, the Department of Public Health, and the Department of Homelessness and Supportive Housing. In addition, Council co-chairs shall invite the San Francisco Superior Court, the Department of Child Support Services, the California Department of Corrections and Rehabilitation Division of Adult Parole Operations, and the United States Probation and Pretrial Services System to appoint one member each to the Council. If any of these four agencies does not appoint a representative, the Council co-chairs shall appoint an additional member.

Members shall serve two-year terms and shall serve at the pleasure of the appointing authority. Members may serve multiple terms.

(b) **Quorum.** Twelve members of the Council shall constitute a quorum, and the Council shall have the authority to act on the vote of the majority of the quorum.

(c) **Officers.** The four members appointed by the Adult Probation Department, the District Attorney's Office, the Public Defender's Office, and the Sheriff's Department, respectively, as well as the Mayor or the Mayor's designee, shall co-chair the Council.

(d) **Subcommittees.** The Council may establish subcommittees to be convened as directed by the Council. The Council's co-chairs shall appoint members to the subcommittees. Subcommittees shall report findings and make recommendations to the full Council for its consideration. The membership of these subcommittees shall be open to non-members of the Council who shall be drawn from a range of diverse experiences, identities, and interests related to the issue of reentry.

(e) **Meeting Frequency.** The Council shall meet in full at least three times per year.

(f) **Roles of Council Members.** Each member of the Council shall retain his or her official authority and duties granted under State law. In adopting this legislation, the Board of Supervisors recognizes that each member of the Council retains his or her authority and duties under State law and that where conflicts may arise out of members' dual roles, State powers and duties shall supersede the duties that the ordinance creating the Council imposes on Council members.

(Added by Ord. 215-08, File No. 080564, App. 9/19/2008; amended by Ord. 26-09, File No. 081511, App. 2/13/2009; Ord. 44-11, File No. 101480, App. 3/10/2011; Ord. 83-14, File No. 140141, App. 6/13/2014, Eff. 7/13/2014; Ord. 31-17, File No. 161348, App. 2/10/2017, Eff. 3/12/2017)

SEC. 5.1-4. POWERS AND DUTIES.

The Council shall have the following powers and duties:

(a) **Identifying Funding Streams.** The Council shall identify funding at the local, State, and Federal level that is earmarked or available for services or programs designed to serve individuals existing the criminal justice system. In addition, the Council shall identify conditions, restrictions, or limitations on each funding stream, and shall document these findings in its reports to the Mayor, the Board of Supervisors, and other appropriate entities consistent with subsection (d) below.

(b) **Identifying Programs Serving Individuals Existing the Criminal Justice System.** The Council shall identify programs serving individuals exiting the criminal justice system who reside in San Francisco or who will be released to San Francisco, including program capacity.

(c) **Identifying Needs of Reentry Population.** The Council shall identify any unmet needs of this population, and propose ways to meet those needs based on existing research and best practices.

(d) **Identifying Barriers.** The Council shall also identify barriers to safe and successful reentry presented by local, State, and Federal law, and propose ways to reduce the impact of these barriers.

(e) **Reports.** At least once a year, the Council shall prepare and submit a report that shall include but not be limited to information required under subsections (a), (b), (c), and (d) above. City departments shall respond within 30 days to reasonable requests for information submitted by the Council relevant to its ability to discharge its powers and duties under this Chapter, provided that the disclosure of such information shall not be required where it would violate Federal or State law. The Council shall provide the reports to: 1) the Mayor, 2) the Board of Supervisors, 3) any City department or program identified by the Council in a report; and 4) the public. These reports shall be public documents. Any City department identified in a report may provide a response, within 30 days of issuance of the report, for inclusion into the final report submitted to the Mayor and the Board of Supervisors, among others, consistent with this subsection.

(f) The Council shall share information and work in collaboration with the San Francisco Community Corrections Partnership, as established by the California Community Corrections Performance Incentives Act of 2009 (CA Penal Code Section 1228-1233.8).

(g) **Retaliation Prohibited.** No City officer or employee may retaliate against other City staff or the staff of programs identified by the Council for cooperating with the Council or for participating in any activity involving the Council. This section is not intended to create a private right of action against the City and County of San Francisco.

(h) The Council shall share information and work in collaboration with the San Francisco Juvenile Justice Coordinating Council, as required by the Juvenile Crime Enforcement and Accountability Challenge Grant Program (CA Welfare and Institutions Code Section 749.2-749.27).

(i) The Council may make recommendations to the Board of Supervisors and the Mayor regarding appointments to the Workforce Community Advisory Committee as provided in Administrative Code Section 30.6.

(j) The Council shall share information and work in collaboration with the San Francisco Sentencing Commission, as required by San Francisco Ordinance 10-12 (SF Administrative Code Section 5.250-2).

(Added by Ord. 215-08, File No. 080564, App. 9/19/2008; amended by Ord. 44-11, File No. 101480, App. 3/10/2011; Ord. 83-14, File No. 140141, App. 6/13/2014, Eff. 7/13/2014; Ord. 84-14, File No. 140260, App. 6/13/2014, Eff. 7/13/2014)

SEC. 5.1-5. ATTENDANCE REQUIREMENT.

The Council shall monitor the attendance of Council members. In the event that any Council member misses two regularly scheduled Council meetings in a twelve-month period without prior notice to the Council, the Council shall certify that fact in writing to the appointing authority, and the member shall be deemed to have resigned from the Council on the date of such certification. The Council shall request the appointing authority to appoint a new member. The appointing authority shall appoint a successor to the resigned member not later than 60 days after the date of the certification of resignation.

(Added by Ord. 215-08, File No. 080564, App. 9/19/2008)

SEC. 5.1-6. SUNSET CLAUSE.

This legislation shall expire June 1, 2019, unless the Board of Supervisors adopts an ordinance continuing its existence. The Council shall submit a report to the Board of Supervisors by July 1, 2018 recommending whether the Council should continue to operate, and if so, whether the Board of Supervisors shall consider legislative changes that would enhance the capacity of the Council to achieve the goals that the ordinance creating the council identifies amendments that further the Council's goals. The Council's recommendations shall include drafts of ordinances that would implement its recommendations.

(Added by Ord. 215-08, File No. 080564, App. 9/19/2008; amended by Ord. 44-11, File No. 101480, App. 3/10/2011; Ord. 83-14, File No. 140141, App. 6/13/2014, Eff. 7/13/2014; Ord. 31-17, File No. 161348, App. 2/10/2017, Eff. 3/12/2017)

Subcommittee Planning 2017-2018

Policy Subcommittee

- I. Impact State Legislature on bills that will improve successful reentry*
- October 2017-January 2018 Meet with advocates prior to session to determine areas of mutual interest
 - March 2018 Examine introduced bills and prepare for support at April RC meeting
 - April 2018 Present at April RC meeting
 - May 2018 Attend State Legislation Committee to gain City support
 - June 2018-October 2018 Send support letters, attend committee meetings, meet with legislators

- II. Introduce at least one successful local legislative initiative*
- November 2017 Determine one (or more) initiative to pass before end of 2018
 - November-December 2017 Meet with Supervisors and find sponsors
 - January 2018 Write and introduce legislation
 - February-March 2018 Bring community members to committee hearings for testimony; plan implementation
 - April 2018 Meet with Supervisors to assure passage; begin implementation

- III. Identify at least one administrative policy that can be addressed*
- October-November 2017 Investigate DPH's Medical policy and work to get it reversed
 - November 2017 Identify DPH staff who has the power to reverse the policy
 - December 2017-April 2018 Convene staff and subcommittee members to address the problem and determine solutions
 - April-May 2018 Change policy and create implementation plan

Direct Services Subcommittee

- I. Provide support to community events*
- October 2017 Reentry Workshop at the Library
 - October 2017-March 2018 Work with Stop the Violence Coalition

- II. Sponsor at least two community events*
- November 2017 Identify two events (film series, capacity building, etc.)
 - November 2017-February 2018 Plan first event
 - February 2018 Design flyer, determine outreach plan, etc.
 - February 2018 Put on first event

