

# Reentry Council

## City & County of San Francisco

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### Subcommittee on Direct Services

#### AGENDA

Thursday, July 12, 2018  
2:30-4:30pm  
Office of the Public Defender  
555 Seventh Street., 3<sup>rd</sup> Floor

*Note: Public comment will be taken throughout the meeting.*

1. Introductions (discussion only)
2. Review the draft minutes of May 10, 2018 (discussion and possible action)
3. Staff Report (discussion only)
  - a. Eliminating Gang Injunctions in SF
  - b. Guidelines for the present work groups and future work groups.
  - c. Getting Out and Staying Out Guides Providers list
  - d. Recruitment for the Reentry Council & Subcommittees
  - e. Reentry Council Budget
  - f. Meeting the New Mayor
4. Presentation by the San Francisco Public Library's Jail and Reentry Services
5. Report-backs from the five Workgroup committees:
  - a. Reentry Dinner/ Reentry Conference
  - b. Reentry Navigation
  - c. Alternative to Incarceration (programming credits)
  - d. Stop the Violence in the Tenderloin
  - e. Breadwinners/ Toastmasters
6. Subcommittee Transition Period
  - a. Review Subcommittee Rules
  - b. 2018 Mid-year Goals
  - c. Retreat ideas and take away
7. Member Roundtable and Agenda Items for Next Meeting (discussion only)
8. Adjournment

Next Meeting:  
September 13, 2018  
2:30-4:30pm  
25 Van Ness Avenue  
Lower Level Conference Room



# Reentry Council

## City & County of San Francisco

### SUBMITTING WRITTEN PUBLIC COMMENT TO THE REENTRY COUNCIL

Persons who are unable to attend the public meeting may submit to the Reentry Council, by the time the proceedings begin, written comments regarding the subject of the meeting. These comments will be made a part of the official public record, and brought to the attention of the Reentry Council. Written comments should be submitted to: Geoffrea Morris, Reentry Policy Planner, Adult Probation Department, 564 Sixth St., San Francisco, CA 94102, or via email: [reentry.council@sfgov.org](mailto:reentry.council@sfgov.org).

### MEETING MATERIALS

Copies of agendas, minutes, and explanatory documents are available through the Reentry Council's website at <http://sfreentry.com> or by calling Geoffrea Morris at (415) 241-4241 during normal business hours. The material can be faxed or mailed to you upon request.

### ACCOMMODATIONS

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact Geoffrea Morris, at [reentry.council@sfgov.org](mailto:reentry.council@sfgov.org) or (415) 241-4241 at least two business days before the meeting.

### TRANSLATION

Interpreters for languages other than English are available on request. Sign language interpreters are also available on request. For either accommodation, please contact Geoffrea Morris, at [reentry.council@sfgov.org](mailto:reentry.council@sfgov.org) or (415) 241-4241 at least two business days before the meeting.

### CHEMICAL SENSITIVITIES

To assist the City in its efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's web site at: [www.sfgov.org/sunshine](http://www.sfgov.org/sunshine).

### FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE:

Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place,  
San Francisco, CA 94102-4683.  
Telephone: (415) 554-7724  
Fax: (415) 554-5163  
E-Mail: [soft@sfgov.org](mailto:soft@sfgov.org)

### CELL PHONES

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Co-Chairs may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

### LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance (SF Campaign and Governmental Conduct Code sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco CA 94102, telephone (415) 581-2300, FAX (415) 581-2317, and web site <http://www.sfgov.org/ethics/>

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# Subcommittee on Direct Services

## Reentry Council of the City & County of San Francisco

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### *Roster of Members*

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# Subcommittee on Direct Services

## Reentry Council of the City & County of San Francisco

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*For more information, contact*

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*(415) 241-4254 or visit*

*<http://sfgov.org/reentry>*

# Subcommittee on Direct Services

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### *Roster of Members*

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# Subcommittee on Direct Services

## Reentry Council of the City & County of San Francisco

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<http://sfgov.org/reentry>*



# Reentry Council

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### Subcommittee on Direct Services

**DRAFT MINUTES**  
Thursday, May 10, 2018  
2:30-4:30pm  
555 7<sup>th</sup> St., 3<sup>rd</sup> Floor

**Members Present:** Angela Coleman, Majeid Crawford, Demarris Evans, Destiny Pletsch, Monica Wong, Freda Randolph Glen, David Wiesner

**Members Absent:** Jose Bernal, Maeve Elise Brown, Kim Courtney, Andy Chu, Noah Eastman, Lt. Steve Ford, Bobby Jackson, Wyatt Lim-Tepper, Curtis Penn, Amarita King, Ali Riker; Ernest Kirkwood; Alex Weil; Maggie Rivera

**Guests Present:** Jeanie Austin; Geoffrea Morris, Victoria Westbrook

Minutes: The minutes could not be approved because the group did not have quorum. The minutes for January 11, 2018 and March 8, 2018 were reviewed. There were no corrections to the minutes occurring on January 11, 2018; however, after reviewing March 8, 2018 minutes, there were two errors discovered. The first error was the subheading labeled "Draft Notes." It was supposed to read "Draft Minutes." The second error is under guest present. Freda Randolph Glen name was missing.

#### 1. Staff Report:

##### Gang Injunction-

Geoffrea reported on the work that was happening to end San Francisco's Gang injunction. She provided a newspaper article which stated the City Attorney had begun to remove names from the gang injunction list and that the Board of Supervisors' Public Safety and Neighborhood Services Committee was having a hearing to discuss the effectiveness of the City's gang injunctions policy on June 13, 2018. She also informed the committee that at this time the City Attorney was not supporting the end of gang injunctions.

##### Data Strategy Tool Creation:

Presently, there are five work groups that report back to the Direct Service Subcommittee. These work groups are:

- Reentry Dinner/ Reentry Conference
- Reentry Navigation
- Alternative to Incarceration (programming credits)
- Stop the Violence in the Tenderloin
- Breadwinners/Toastmasters

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The member of the Direct Services Subcommittee suggested that these five working groups should create a data point measures. The group stated these data points could be either quantitative or qualitative or both.

The group suggested the following marketing tools:

- Solicitation of Outside Sponsorship
- Locating Individual donors
- Telling a Story ( member stress the importance of qualitative data that could be supported with quantitative data)

### **June 2018 Election Strategy**

Geoffrea reported that the CASC is voter registration site. She informed the group that Prisoner Legal Services was responsible to assist inmates in the county jail register to vote and to get registered voters in the jail actual ballots to vote. Last, there was a discussion regarding a flyer informing justice involved individuals that they could register to vote at the CASC.

### **2. Report-Backs From Last Meeting**

- a. Reentry Dinner: This event is held annually in February. At this time, there was no report back to the subcommittee.
- b. Reentry Navigation: This group did not meet in this reporting period.
- c. Alternative to Incarceration (programming credits):  
Demarris Evans stated that he wanted some information on all offenses that are ineligible for electronic monitoring. Demarris also wanted to know what agencies were presently not allowing individuals on electronic monitoring. Demarris wanted to know how the Sheriff's Department was implementing the policy and procedure around electronic monitoring now with a financial cost burden being removed. Monica Wong stated she would provide a list with which organizations do not accept electronic monitoring.
- d. Stop the Violence in the Tenderloin: Majeid reported on all of the positive work that was presently happening with the planning of the Second Annual Stop the Violence Tenderloin. Majeid state he would be creating a doodle poll to see how people could assist with the event. The present committee members stated this could be the testing ground of the effectiveness of the Direct Services Committee. Majeid concurred this sentiment by stating the Stop the Violence Tenderloin provided the following benefits to the Tenderloin community and the greater San Francisco.
  1. Awareness to the campaign to reduce violence in the Tenderloin
  2. Improved relationships with the SFPD—Tenderloin Station

Majeid also spoke about how the event help launch a basketball league with Tenderloin officers. Majeid stated some of the children signed up with their

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basketball league now have assigned Tenderloin Police buddies. He spoke about the basketball league being therapeutic to the children's mental health. Majeid reported and the gentrification occurring in the Tenderloin.

- e. Breadwinners/Toastmasters: Breadwinners is a weekly group that is held in the women's intake pod at 425 7<sup>th</sup> Street. At this time, there was no report back from this ad-hoc committee.
3. Subcommittee Transition Period
    - a. Review Subcommittee Rules:
      - The Direct Services Subcommittee reviewed the rules made recommendations for the full Reentry Council to adopt regarding the operations of the subcommittee.
    - b. Review Bylaws:
      - The Direct Services Subcommittee reviewed the Bylaws and had no comment.
    - c. Review Reentry Council Ordinance
      - The Direct Services Subcommittee reviewed the Bylaws and had no comment.
    - d. Review Mission Statement :
      - Mission: The Direct Service Subcommittee's mission is to support and invest in non-profit and grassroots community organizations, movements or activities geared to servicing and impacting incarcerated and/or formerly incarcerated people in the following areas:
        - Violence reduction
        - Permanent housing
        - Education
        - Employment
        - Mental and physical health
        - Substance abuse recovery.
    - e. Review Strategic Plan for the Subcommittee for July 1, 2018 to June 30, 2019
      - The Direct Services Subcommittee reviewed the Bylaws and had no comment.
  4. Member Roundtable and Agenda Items for Next Meeting:

The members suggested that we create a potluck list for snacks at the meetings. Geoffrea informed the committee that Adult Probation was hosting its first annual Recovery Summit at the Koret Auditorium on May 23, 2018.
  5. Adjournment

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**How to create a Direct Services Subcommittee Work Group:**

All work groups must have at least one member from the Direct Services Subcommittee. The chair of the work group must be a subcommittee member.

**Chair:**

The person who decides to be the chair of the work group must be able to schedule monthly meeting with members of the work group and take notes during meetings. The chair must be a confirmed member of the Direct Services Subcommittee.

**Issue Area:**

Issue areas are identified during the July and January subcommittee meeting. While there may be pertinent issues that come up affecting the justice involved community on a non-designated month, these issues will be tabled until the next January or July meeting; unless, a workgroup can be assembled with three or more Direct Service Subcommittee members.

**Communication:**

The Direct Services subcommittee meets every two months. It is important for members of the designated work groups to communicate with one another every month. This communication can be done over the phone in the nature of a conference call. This could be an email thread or you all can meet. However, the chair must provide the Reentry Policy Planner with the date and form of communication that occurred with their designated work group.

**Members:**

Work group members can be members of the public who are not confirmed by the Reentry Council. However, the chair of the work group must be a member of the Direct Service Committee and this individual must be present during the Direct Service Subcommittee bi-monthly meeting to report back. Any proxy for the Chair must also be a confirmed member of the Direct Service Committee.

**Research:**

When identifying Issue Areas. The work group must be able to answer the following questions: Is there current research on this issue area? How does this research support or affect the issue area that we are working on? If there is no research, the workgroup needs to determine what data needs to be elected? Why should the Reentry Council endorse such research?

**Stakeholder:**

When vetting an issue area, the work group must be able to answer the following questions:

- Who are the major stakeholders on this issue?
- Do I have access to the Stakeholders?
- Can the Reentry Council help me get access to the stakeholder?
- If the Reentry Council cannot get me access to the major stakeholders, then who can?

## Organizing Working Group Based on Issue Area

### **Assignment/ Deadline:**

After every meeting, members should be assigned an assignment/task. Each assignment/task should have a projected deadline. Please be mindful that the term of these working groups is not to exceed one year.

### **Policy Change:**

At the mid-year point, the work group will need to decide if the group is recommending a policy change in San Francisco County or at the state level. If there is no need for a policy change, the work group may note "N/A (not applicable)" in this area.

### **Working Group Term Date:**

The term date cannot extend past one year from date of inception.

### **Recommendation/Presentation to the Full Council:**

At the mid-year point, the work group will present to the full Reentry Council on their efforts and get full council approval to continue.

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**[NAME OF ORGANIZATION] [NAME OF PROGRAM]**

[Brief description of services—not to exceed 1 paragraph] [url to website]

**To Get Connected**

**Contact:** [Name of Department/Reception—do not list staff names]  
**Email:** [XXXX]  
**Phone:** [(XXX) XXX-XXXX] **Fax:** (415) 671-4009  
**Location:** [Address, City, State]  
**Hours:** [Days/Hours i.e. 8-5 M-F]  
**Notes:** [Notes that relate to accessing the program/services].

**Things To Know**

**Languages Spoken:** [Language services are provided i.e. English, Spanish, Manderin]  
**What to Bring:** [i.e. CA ID, Social Security Card]  
**Accessibility:** [i.e. Wheelchair accessible]  
**Client fees, if any:** [Client cost for services]  
**Eligible Population:** [Individuals your organization primarily serves]  
**Faith Based:** [Yes/No]

**Direct Services:** [Please lead with primary service i.e. Residential Treatment; Employment Placement; Money Management/Personal Financial Education; Mentoring.; Community Circles, Education; Access to Internet; Benefits Assitance]

Any questions, please contact Destiny Pletsch, Reentry Services Coordinator, Reentry Division - Adult Probation Department (APD), at [destiny.pletsch@sfgov.org](mailto:destiny.pletsch@sfgov.org)

Attention All,

The San Francisco Reentry Council is currently accepting applications for justice involved adults who have an interest in serving on San Francisco's Reentry Council. The purpose of the Reentry Council of the City and County of San Francisco is to coordinate local efforts to support adults exiting San Francisco County Jail, San Francisco juvenile justice out-of-home placements, the California Department of Corrections and Rehabilitation facilities, and the United States Federal Bureau of Prison facilities. The Council coordinates information sharing, planning, and engagement, among all interested private and public stakeholders to the extent permissible under federal, state, and local law. The Reentry Council is governed by San Francisco Ordinance No. 31-17.

The Reentry Council is made up of twenty four members. Seven members are formerly incarcerated adults. The other seventeen seats are made up of city, state, and federal departments. The Council meets quarterly on the last Thursday of the month from 10:00am to 12:00pm at different community location. The quarterly meetings are held in the months of January, April, July, and October.

Currently, there are several members on the Reentry Council who are appointed through the Board of Supervisors whose term is expiring or has expired. While several existing members stated interest in reapplying, we are also seeking to expand the pool of qualified applicants. If you are interested or know someone who might be a great candidate for the Reentry Council, please encourage all to the fill out the attached application. Below are the requirements for appointment.

The San Francisco Board of Supervisors appoints four members to the board. Any applicant interested in an appointment to the Reentry Council must fit one of these criteria:

- One member must have expertise in providing services to individuals exiting the criminal justice system
- One member must have been released from custody with three years of his or her appointment
- One member must have serviced multiple terms of incarceration
- One member must self-identify as a survivor of violence or crime

All interested people should submit an application by July 20, 2018. The voices of the formerly incarcerated community are highly valued. We welcome your interest. Attached is a generic Board of Supervisors vacancy application. Please be sure to tailor your answers to the reentry community and your lived experience in the criminal justice system. A

Completed applications must be submitted to San Francisco Board of Supervisors, Legislative Deputy Director Alisa Somera at [Alisa.somera@sfgov.org](mailto:Alisa.somera@sfgov.org). If there are any questions, please feel free to contact me or Alisa Somera.

Your application will be considered at an upcoming Board of Supervisors Rules Committee Hearing. You will be notified in advance of the hearing. While it is not mandatory, you are

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welcome to bring supporters to the hearing who can speak on behalf of your qualifications. The Rules Committee will recommend candidates to be approved by the Full Board of Supervisors.

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 544-5227

## Application for Boards / Commissions / Committees / Task Forces INSTRUCTIONS AND INSTRUCTIONS

San Francisco is a diverse city with a wide range of people and issues affecting it. In order to take advantage of the extensive experience and knowledge available in the city, various Boards, commissions, Committees, and Task Forces have been formed to bring that knowledge together. These groups and their membership requirements are established through legislation from local, state, and/or federal government. In addition to setting up the purpose and goals of the various groups, the governing legislation outlines the type of person, in terms of desirable skills and/or knowledge, who can contribute his/her knowledge and perspective. In this manner, a group of San Franciscans, who are representative of the city, can be active participants in addressing issues affecting the entire city.

If you are interested in serving the City and County of San Francisco, the following procedures are provided:

1. A list of vacancies and expected vacancies, with their qualifications, can be found at the Office of the Clerk of the Board of Supervisors, at the San Francisco Main Public Library, and online on the Board of Supervisors' website (<http://www.sfbos.org/vacancy>). Please review this list for positions of interest for which you may qualify.
2. Submit an application ([http://www.sfbos.org/vacancy\\_application](http://www.sfbos.org/vacancy_application))  
*(Be sure that you list the appropriate seat number(s) and/or category/categories for which you are applying.)*  
*(We request applications be received ten (10) days before the scheduled hearing.)*
3. If the seat(s) you are applying for is vacant and requires the Board of Supervisors' confirmation, the Rules Committee will schedule your application for review. All applicants will be expected to appear before the Rules Committee to speak on their qualifications and answer questions from the Supervisors.  
*(There are no set instructions on what you are expected to tell the Rules Committee. However, a brief description of how your qualifications distinguish you from other applicants, reasons for your interest in the subject, or a short discussion of why you feel you would make a good candidate is appropriate.)*
4. The Rules Committee may or may not make a recommendation for appointment. If a recommendation is made by the Rules Committee, the recommendation is forwarded to the Board of Supervisors for approval. It generally takes approximately 15 days, from the date the Rules Committee makes their recommendation for appointment, for the person to become officially appointed.
5. Depending on the type of organization, a new appointee may need to take an Oath of Office.

If there are no vacancies, your application will be retained for one year. If any openings occur during this time, your application will be submitted to the Rules Committee for review.

If you have any further questions, please contact the Rules Committee Clerk at (415) 554-5184. However, if you require detailed information concerning the operations of a particular Board, Commission, Committee, or Task Force, please contact the organization in question directly.

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Board of Supervisors  
 City and County of San Francisco  
 1 Dr. Carlton B. Goodlett Place, Room 244  
 (415) 554-5184 FAX (415) 554-5163

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: \_\_\_\_\_

Seat # or Category (If applicable): \_\_\_\_\_ District: \_\_\_\_\_

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_ Zip: 94102

Home Phone: \_\_\_\_\_ Occupation: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Business E-Mail: \_\_\_\_\_ Home E-Mail: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

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**Business and/or professional experience:**

**Civic Activities:**

Have you attended any meetings of the Board/Commission to which you wish appointment?    Yes  No

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Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: \_\_\_\_\_ Applicant's Signature: (required) \_\_\_\_\_

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

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**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

(17)

THE SAN FRANCISCO  
REENTRY COUNCIL IS  
LOOKING FOR  
COMMITTED,  
INSPIRED,  
FORWARD-THINKING  
PEOPLE TO JOIN ITS  
SUBCOMMITTEES

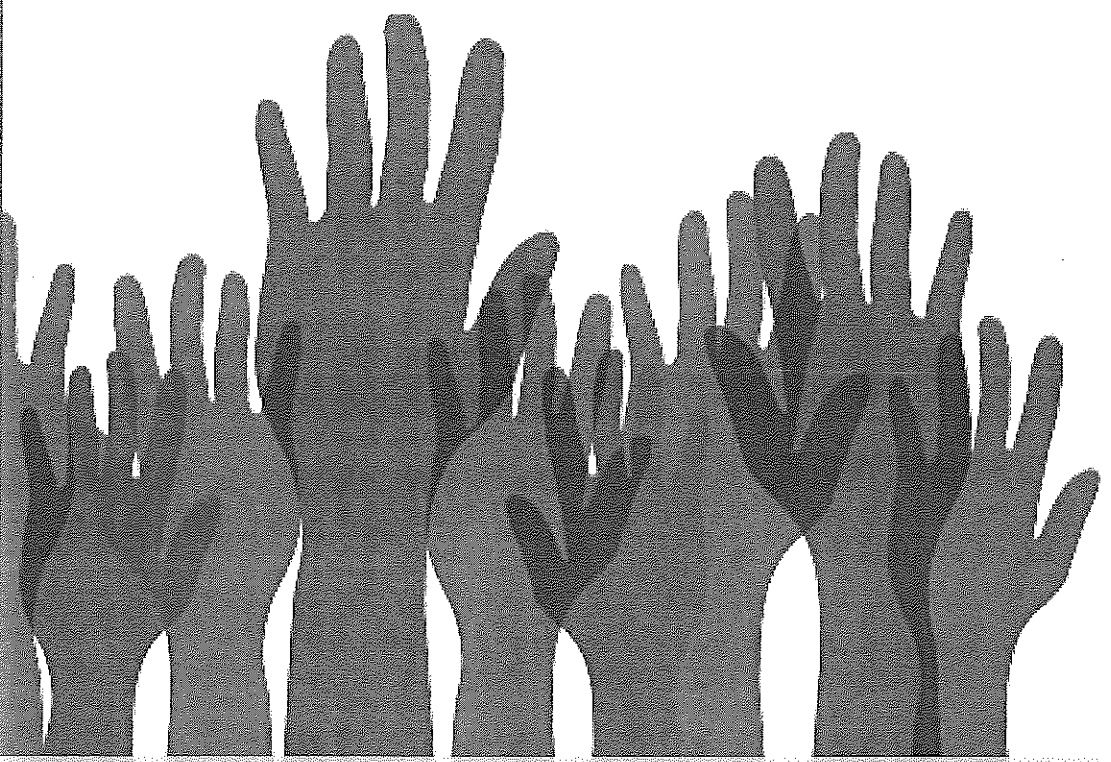
**THE DIRECT SERVICES  
SUBCOMMITTEE**

FOCUSES ON  
IMPROVING SERVICES  
TO PEOPLE COMING  
OUT OF JAIL & PRISON

**THE LEGISLATION,  
POLICY & PRACTICES  
SUBCOMMITTEE**

ANALYZES STATE &  
LOCAL POLICIES THAT  
IMPACT THE REENTRY  
POPULATION

# Are You Passionate about Reentry & Equity?



INDIVIDUALS  
IMPACTED BY THE  
JUSTICE SYSTEM,  
INCLUDING THOSE ON  
PROBATION & PAROLE,  
OR FAMILIES  
MEMBERS OF THE  
JUSTICE-INVOLVED  
ARE PARTICULARLY  
ENCOURAGED TO JOIN

**JOIN A SUBCOMMITTEE & HELP MAKE SAN FRANCISCO AN  
INCLUSIVE & RESPONSIVE PLACE FOR ALL**

*The Reentry Council Subcommittees assist the Reentry Council in addressing  
issues related to the reentry population.*

IF YOU ARE INTERESTED IN  
ATTENDING/JOINING A  
SUBCOMMITTEE PLEASE CONTACT:

GEOFFREA MORRIS  
415-241-4241 OR  
GEOFFREA.MORRIS@SFGOV.ORG

*\*Subcommittees meet six times a year, with advance date, time and location  
notice posted at [sfgov.org/sfreenry](http://sfgov.org/sfreenry)*



## Subcommittees of The San Francisco Reentry Council

### FACT SHEET

#### Summary:

The Reentry Council of the City and County of San Francisco has two subcommittees: Direct Services Subcommittee and Policy and Advocacy Subcommittee. Please see descriptions below. For more information please visit [www.sfgov.org/sfreentry](http://www.sfgov.org/sfreentry), contact Karen Shain by phone at 415-241-4241, or email [geoffrea.morris@sfgov.org](mailto:geoffrea.morris@sfgov.org)

#### The San Francisco Reentry Council:

The purpose of the Reentry Council is to coordinate local efforts to support adults exiting San Francisco County Jail, San Francisco juvenile justice out-of-home placements, the California Department of Corrections and Rehabilitation facilities, and the United States Federal Bureau of Prison facilities. The Council coordinates information sharing, planning, and engagement among all interested private and public stakeholders to the extent permissible under federal and state law.

The Reentry Council is composed of 24 members. There are five co-chairs: Mayor of San Francisco, Public Defender, Chief Adult Probation Officer, District Attorney, and Sheriff. In addition to a representative from the Board of Supervisors and the Superior Court, the following City/County offices are represented: Department of Child Support Services, Department of Children, Youth & Their Families, Department of Homelessness and Supportive Housing, Department of Public Health, Human Services Agency, Juvenile Probation Department, Office of Economic and Workforce Development, and San Francisco Police Department. Other public officials include representatives from the California Department of Corrections and Rehabilitation Parole Operations Division and U.S. Federal Probation Office.

#### Direct Services Subcommittee and Policy and Advocacy Subcommittee:

The mission of the Reentry Council Subcommittees is to assist the San Francisco Reentry Council in addressing issues related to the reentry population. The Subcommittees are comprised of clients, nonprofit service providers, government workers, advocates, community members, and other individuals who are deeply invested in improving the criminal justice system and its treatment of the reentry population.

During 2017, the Subcommittees are concentrating on two objectives:

- Reduce San Francisco's Jail and California's state prison population
- Increase the availability of effective behavioral health services

The **Direct Services Subcommittee** works specifically to ensure people coming out of prison have effective and supportive services.

The **Policy and Advocacy Subcommittee** addresses institutional barriers to reentry by investigating policy solutions on a local and state level.

Subcommittees meet six times per year during business hours. If you are interested in joining a subcommittee, please contact Geoffrea Morris at [geoffrea.morris@sfgov.org](mailto:geoffrea.morris@sfgov.org).

## Direct Services Subcommittee Working Groups

### Reentry Navigation

|                    |  |
|--------------------|--|
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### Reentry Dinner

|   |  |
|---|--|
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| Noah Eastman                            | <a href="mailto:noah.eastman@sfgov.org">noah.eastman@sfgov.org</a>       |
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| Erin Crane                              | <a href="mailto:erincrane@sbcglobal.net">erincrane@sbcglobal.net</a>     |
| Christopher Reid                        | <a href="mailto:reid2443@gmail.com">reid2443@gmail.com</a>               |
| Majeid Crawford                         | <a href="mailto:majeidcrawford@gmail.com">majeidcrawford@gmail.com</a>   |
| Destiny Pletsch (face painting contact) | <a href="mailto:destiny.pletsch@sfgov.org">destiny.pletsch@sfgov.org</a> |

### Alternative to Incarceration (programming credits)

|                    |  |
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| Geoffrea Morris    | <a href="mailto:geoffrea.morris@sfgov.org">geoffrea.morris@sfgov.org</a>       |
| Victoria Westbrook | <a href="mailto:victoriawestbrook1@gmail.com">victoriawestbrook1@gmail.com</a> |
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| Destiny Pletsch    | <a href="mailto:destiny.pletsch@sfgov.org">destiny.pletsch@sfgov.org</a>       |

### Stop the Violence in the Tenderloin

|                    |  |
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### Breadwinners/Toastmasters

|                 |  |
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1                   **Reentry Council of the City and County of San Francisco**  
2                   **Reentry Council Subcommittees**

3  
4   **Mission**

5  
6   The mission of the Reentry Council Subcommittees ("Subcommittees") is to assist the  
7   Reentry Council of the City & County of San Francisco ("Reentry Council") in  
8   addressing issues related to the reentry population. The Subcommittees are comprised of  
9   previously incarcerated people, other individuals who are deeply invested in improving  
10  the criminal justice system and its treatment of the reentry population, nonprofit services  
11  providers, public servants, and advocates.

12  
13 **Meetings**

14  
15  The Subcommittees shall hold meetings as may be required for the satisfactory  
16  performance of its mission in accordance with the Bylaws of the Reentry Council as  
17  established by Chapter 5.1 of the San Francisco Administrative Code ("Bylaws").

18  
19  The Subcommittees shall hold at least one annual retreat each year.

20  
21  Regular meetings of the Subcommittees shall be convened at dates decided by the  
22  Subcommittee members in consultation with the Reentry Council Staff.

23  
24  Special meetings shall be convened by decision of the Subcommittees.

25  
26  The Reentry Council Staff shall notify Subcommittee members and the public of the  
27  location and time of all Subcommittee meetings.

21

1 **Agenda**

2 The agenda for each regular meeting shall be prepared by the Reentry Council Staff in  
3 consultation with the Chairperson of the Subcommittees, in conformity with the Bylaws  
4 and the rules herein, and shall include:

- 5 (a) Any item the inclusion of which has been ordered by the Subcommittee at a  
6 previous session;
- 7 (b) Any item proposed by the Chairperson of the Subcommittee;
- 8 (c) Any item proposed by the Reentry Council;
- 9 (d) Any item proposed by a member of the Subcommittee.

10 The agenda for each special meeting shall consist only of those items which are proposed  
11 for consideration at that special meeting.

12  
13 During a meeting, the Subcommittees may revise the agenda and may, as appropriate,  
14 defer or delete items; only urgent and important items may be added to the agenda.  
15

16 **Subcommittee Membership**

17 The members of the Subcommittee ("Members") shall be appointed by the Reentry  
18 Council in accordance with the Reentry Council Ordinance and the Bylaws during the  
19 July meeting.

20  
21 The term of office of the Members shall begin on the day of the appointment by the  
22 Reentry Council and expire a year from the date of appointment.

23  
24 **Subcommittee Chairperson**

25 Each Subcommittee shall elect from among its members one or ~~more~~ two Chairperson(s)  
26 to represent the Subcommittee. The subcommittee chair/s must agree to a two year  
27 commitment.

22

1 |  
2 The voting requirement for such election shall be simple majority.

3  
4 The Chairperson shall declare the opening and closing of each meeting of the  
5 Subcommittee, direct the discussion, ensure observance of these rules herein, accord the  
6 right to speak, put motions to the vote and announce decisions. The Chairperson, subject  
7 to these rules, shall have control over the proceedings of the Subcommittee and over the  
8 maintenance of order at its meetings.

9  
10 The Chairperson shall confer with Reentry Council Staff on the logistics of conducting  
11 the Subcommittee meetings.

12  
13 The Chairperson shall represent the Subcommittees in front of the public, the Reentry  
14 Council, the Mayor, the Board of Supervisors and other public entities or organizations.

15  
16 ~~In the event that there is more than one Subcommittee, there shall be one Chairperson per~~  
17 ~~each Subcommittee.~~

18  
19 The Chairperson of each Subcommittee shall serve as a liaison to the other  
20 Subcommittee(s), and shall be supported by the Reentry Council Staff in the performance  
21 as such.

22 **Attendance Requirement**

23 The subcommittee chairs shall monitor the attendance of subcommittee members. In the  
24 event that any subcommittee member misses three regularly scheduled subcommittee  
25 meetings in a twelve-month period without prior notice to the subcommittee, the  
26 subcommittee shall certify that fact in writing to the appointing authority, and the  
27 subcommittee member shall be deemed to have resigned from the Reentry Council  
28 subcommittee on the date of such certification.

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29 **Voting**

30 A Subcommittee Member shall have the right to introduce a motion and the Chairperson  
31 shall put the motion to vote after receiving a second.

23

1 |  
2 Each Member shall have one vote.

3  
4 Decisions of the Subcommittee shall be made by a simple majority of the Members  
5 present.

6  
7 **Quorum**

8 The number of total members appointed in the July's meeting by the Council, then  
9 divided by two. If an odd number of members, then quorum is established by rounding to  
10 the nearest whole number.

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11  
12 **Communications with the Reentry Council**

13 The Subcommittees shall bring to the attention of the Reentry Council, in accordance  
14 with the Bylaws and the rules herein, communications ("Communication(s)") which are  
15 for consideration by the Reentry Council.

16  
17 The Communications shall be in writing, and may include concerns, requests, questions  
18 and comments.

19  
20 A Communication may begin by a motion by a Member.

21  
22 Prior to submission to the Reentry Council, the Chairperson(s) of the Subcommittee that  
23 originated the Communication ("Originating Subcommittee") shall send the  
24 Communication in writing to the Chairperson(s) of the other Subcommittee(s) ("Non-  
25 originating Subcommittee(s)).

26  
27 The Chairperson(s) of the Non-originating Subcommittees shall forward the  
28 Communication to their Subcommittee members to consider for endorsement.

29

24



1 A Communication shall be submitted to the Reentry Council if the Communication has  
2 been approved by a simple majority vote of the Originating Subcommittee and the Non-  
3 Originating Subcommittee(s) has/have had an opportunity for endorsement.

4  
5 The Chairperson of the Originating Subcommittee is responsible for the submission of  
6 the Communications to the Reentry Council. The Reentry Council Staff shall assist the  
7 Chairperson in doing so. If a written response by the Reentry Council is requested by the  
8 Subcommittee, the Chairperson shall specify such a date in the Communication.

9

10 **Adoption of Rules**

11 The rules contained herein are effective if and only if they have been approved by at  
12 least two thirds of the ~~the~~ Subcommittee Members, and subsequently passed by the  
13 Reentry Council. Changes to these rules must be made in writing and approved by the  
14 same process.

15

16 The Reentry Council Staff shall keep a log of when the rules are adopted and changed.

17

18 ~~Finalized~~ Updated May July 12, 2018 17, 2017

Subcommittee Planning 2017-2018

**Policy Subcommittee**

*I. Impact State Legislature on bills that will improve successful reentry*

- October 2017-January 2018 Meet with advocates prior to session to determine areas of mutual interest
- March 2018 Examine introduced bills and prepare for support at April RC meeting
- April 2018 Present at April RC meeting
- May 2018 Attend State Legislation Committee to gain City support
- June 2018-October 2018 Send support letters, attend committee meetings, meet with legislators

*II. Introduce at least one successful local legislative initiative*

- November 2017 Determine one (or more) initiative to pass before end of 2018
- November-December 2017 Meet with Supervisors and find sponsors
- January 2018 Write and introduce legislation
- February-March 2018 Bring community members to committee hearings for testimony; plan implementation
- April 2018 Meet with Supervisors to assure passage; begin implementation

*III. Identify at least one administrative policy that can be addressed*

- October-November 2017 Investigate DPH's Medical policy and work to get it reversed
- November 2017 Identify DPH staff who has the power to reverse the policy
- December 2017-April 2018 Convene staff and subcommittee members to address the problem and determine solutions
- April-May 2018 Change policy and create implementation plan

**Direct Services Subcommittee**

*I. Provide support to community events*

- October 2017 Reentry Workshop at the Library
- October 2017-March 2018 Work with Stop the Violence Coalition

*II. Sponsor at least two community events*

- November 2017 Identify two events (film series, capacity building, etc.)
- November 2017-January 2018 Plan first event
- February 2018 Design flyer, determine outreach plan, etc.
- Put on first event

20