

# EDUCATION & EMPLOYMENT

## EDUCATION

A college education can be a powerful tool when it comes to supporting yourself, but getting there can seem very challenging. Here's a basic outline of what you'll need if a college education is part of your plans.

- **Graduation from high school and receipt of a high school diploma** are admission requirements at many colleges, including those in the California State University system. It is always best to stay in high school to receive your high school diploma, but sometimes it is not possible to do so. There are options available for completing the equivalent to a high school diploma:
  - Passing the **California High School Proficiency Examination** is the legal equivalent of earning a high school diploma.
  - The **General Education Development program (GED)** is another examination program that, upon successful completion, offers the equivalent of a high school diploma.
  - **Remember** that completing either the California High School Proficiency Examination or the GED does not eliminate the high school course requirements or the grades and test requirements.
- **Getting copies of your GED Records:** If you already took the GED, you may request copies of your records by contacting the GED Testing Service:  
Contact: [gedtestingservice.com](http://gedtestingservice.com)

**Preparing to pay for college: Free Application for Federal Student Aid (FAFSA).** One of the tools you can use to estimate your eligibility for federal student financial assistance is the Financial Aid Estimator Tool – FAFSA4caster – which is available online at: [www.fafsa4caster.ed.gov](http://www.fafsa4caster.ed.gov)

You may have heard that if you have been convicted of a felony, you are not eligible to receive financial aid. This is not necessarily true. A student convicted of possession or sale of illegal drugs may have eligibility suspended **if the offense occurred while the student was receiving federal student aid** (grants, loans, or work-study). When you complete the *Free Application for Federal Student Aid* (FAFSA), you will be asked whether you had a drug conviction for an offense that occurred while you were receiving federal student aid. If the answer is yes, you will be provided a special worksheet to help you determine whether your conviction affects your eligibility for federal student aid. You may preview the worksheet in the FAFSA Information section at [www.studentaid.ed.gov/pubs](http://www.studentaid.ed.gov/pubs). If you have been convicted of a forcible or nonforcible sexual offense, *and* you are subject to an involuntary civil commitment upon completion of a period of incarceration for that offense, you are ineligible to receive a Federal Pell Grant.

## CITY COLLEGE OF SAN FRANCISCO *DISABLED STUDENTS PROGRAMS & SERVICES (DSPS)*

The overall mission of DSPS is to provide exemplary instruction, support services and access to students with disabilities. DSPS will support students with disabilities in educationally related activities consistent with the mission and vision of CCSF and in compliance with federal and state laws to "level the playing field" for students with disabilities through ensuring equal access to programs and facilities and to provide reasonable accommodations for documented disabilities.  
**[www.ccsf.edu/dsps](http://www.ccsf.edu/dsps)**

### **To Get Connected**

**Phone:** (415) 452-5481

**TDD:** (415) 452-5451

**Locations:**

*John Adams Campus*

1860 Hayes Street

San Francisco, CA 94117

*Ocean Campus*

50 Phelan Ave San Francisco, CA 94112

**Notes:** Students can make an appointment to see a DSPS counselor at the Mission, Downtown, Chinatown, and Southeast campuses by calling (415) 452-5481.

### **Things To Know**

**Eligible Population:** Individuals with a disability that causes a limitation in an educational setting.

**Faith Based:** No

**Direct Services:** Access to Internet; Mental Health Treatment; Medical Care; Disability Management Counseling; Group Counseling/Therapy, Test-Taking Anxiety Workshops; Basic/Remedial Education; College & Graduate Education; Creative or Performing Arts Programs; English as a Second Language; GED & High School Education; Vocational Education; Employment Training; Employment Placement. Referrals to other resources available as needed.

## CITY COLLEGE OF SAN FRANCISCO *GUARDIAN SCHOLARS PROGRAM*

Our mission is to make the dream of attending college a reality for former foster youth or out of home placement youth in the juvenile justice system.

[www.ccsf.edu/en/student-services/student-counseling/guardians-scholars-program.html](http://www.ccsf.edu/en/student-services/student-counseling/guardians-scholars-program.html)

### To Get Connected

**Contact Person:** Receptionist

**Phone:** (415) 239-3279

**Hours:** Monday –Thursday, 8:00am to 5:00pm; Closed Friday.

**Location:**

Guardian Scholars Program

50 Phelan Avenue

Multi-Use Building

Room MU298

San Francisco CA, 94112

**Notes:** Confirmation of foster youth or out-of-home placement status is required. Foster Youth Status (Referral from County Human Services agency); Out of Home Placement Status (Referral from County Juvenile Justice agency or State Social Services Agency). Drop-in services provided; appointments made on request.

**Direct Services:** Rental Move-in Assistance; Transitional Housing Referrals; Access to Internet; Clothing; Food/Prepared Meals; Hygiene/Personal Care Items; Shower Facilities; Storage Facilities; Transit Vouchers; Mental Health Treatment Referrals; Medical Care Referrals; Intensive Case Management; Mentorship; Basic/Remedial Education; Employment Training; Job Readiness/Life Skills; Money Management/Personal Financial Education; Legal Rights Workshops on Housing, Education, Employment; Summer College Readiness Program. Referrals to other resources available as needed.

### Things To Know

**Languages Spoken:** English, Spanish.

Additional language translation possible.

**What to Bring:** Verification of foster youth or out of home placement status for at least one year when minor. Program will assist client in getting documentation.

**Eligible Population:** All individuals 18-25 who have experienced foster care.

**Faith Based:** No.

## CITY COLLEGE OF SAN FRANCISCO *SECOND CHANCE PROGRAM*

The Extended Opportunity Programs and Services (EOPS) Second Chance program at City College of San Francisco (CCSF) serves students who are formerly incarcerated, offering them education as an alternative to incarceration. Through understanding and addressing the unique needs of this student population, the Second Chance program provides comprehensive academic support services with the goal of increasing their probability for academic success, while simultaneously reducing the likelihood of recidivism. [www.ccsf.edu](http://www.ccsf.edu)

### To Get Connected

**Contact Person:** Charles E. Moore, Outreach Recruiter/Community Liaison

**Email:** [cemoore@ccsf.edu](mailto:cemoore@ccsf.edu)

**Phone:** (415) 239-3075 **Fax:** (415) 239-3514

**Location:** City College of San Francisco – EOPS, 50 Phelan Avenue, San Francisco, CA 94112

**Hours:** Monday – Friday, 8:00am to 2:00pm.

**Notes:** No referral needed. Drop-ins allowed, *but appointments are highly recommended.*

Applicants on probation or parole need to provide verification of their status from their probation/parole officer.

### Things To Know

**Languages Spoken:** English.

**What to Bring:** State-Issued ID; Social Security Card; Proof of SF Residency. **Accessibility:** Wheelchair accessible. Other disabilities are accommodated.

**Client fees, if any:** None

**Eligible Population:** Individuals, ages 18 and older. Must be highly motivated and have a strong desire to be in college and to participate in higher education. Good to be clean and sober or actively participating in 12-step or other recovery program, if applicable.

**Faith Based:** No

**Direct Services:** Assist w/Matriculation & Application; Peer Counseling; Tutors; Book Vouchers; Academic Advising; Educational Planning; Vocational Education; Associate Degree; Transfer Programs.

## IN THE SPOTLIGHT: *RAY BURSEY*

Ray Bursey was born in Los Angeles and raised in San Francisco. Battling a life-long addiction to drugs, he spent 30 years of his life in and out of jail and prison. In 2010, upon release from state prison, Ray entered a residential treatment program at HealthRIGHT 360 in San Francisco.



After completing treatment, Ray pursued his goals and graduated from the Area Truck Driving Academy in Santa Clara where he received his Commercial Class A license. Ray is currently employed at HealthRIGHT360 where he is the head of transportation.

## CITY COLLEGE OF SAN FRANCISCO *WAY PASS WOMEN'S AFTERCARE PROGRAM*

The Women's Aftercare Program and Services is a collaborative project with City College of San Francisco, under the auspices of the Health Science Department and the Women's Studies Department. We are designed to address the unique needs of self-identified women who are formerly incarcerated. We serve women coming home from prisons, jails, and drug programs. It is our belief that education is the best alternative to incarceration and it is our desire to assist our sisters in their academic endeavors.

### To Get Connected

**Contact Person:** Phoebe Vanderhorst

**Phone:** (415) 452-4889

**Email:** waypass@gmail.com

**Hours:** Monday – Thursday, 12:00pm to 5:00pm when school is in session or by appointment.

**Location:** City College of San Francisco – Way Pass, 50 Phelan Avenue, Multi-Use Building MUB 301-C, San Francisco, CA 94112

**Notes:** No referral needed.

### Things To Know

**Languages Spoken:** English.

**What to Bring:** Positive attitude

**Accessibility:** Wheelchair accessible; other disabilities will be accommodated.

**Client fees, if any:** Free to any current City College student.

**Eligible Population:** Formerly incarcerated women.

**Faith Based:** No.

**Direct Services:** Case Management; Help with Registration Forms; Informal Counseling and Support; Class Planning and Management; Support Groups and Workshops. Referrals to other resources available as needed.

## FIVE KEYS CHARTER SCHOOL

Five Keys Charter School provides basic adult educational options for obtaining a High School Diploma or High School Equivalency. Our goal is to increase educational levels for successful re-entry, finding employment and reintegrating into the community. Class times and schedules are flexible, offering students classroom based instruction, independent study and online learning. Five Keys partners with respected CBOs that provide wrap around support services that our students need to meet their educational and career goals. We have over 20 community locations throughout San Francisco where a teacher is integrated into the program model so education, treatment or work readiness is integrated into education. [www.fivekeyscharter.org](http://www.fivekeyscharter.org)

### To Get Connected

**Contact Person:** Administrative Office

**Phone:** (415) 734-3310 **Fax:** (415) 734-3314

**Address:** 70 Oak Grove, San Francisco, CA 94107

**Notes:** Free education. GED test is paid for by Five Keys. No referral needed. Drop-ins welcome at 70 Oak Grove and 1800 Oakdale.

### Things To Know

**Languages Spoken:** English, Spanish, Chinese.

**Accessibility:** 70 Oak Grove is not wheelchair accessible.

**Client fees, if any:** None.

**Eligible Population:** All individuals 18 and older, 16 and above at 1601 Lane St location.

**Faith Based:** No.

### Locations:

**Goodwill Industries:** Comprehensive Access Point (CAP), 1500 Mission Street, San Francisco, CA, 94103, (415) 730-3218

**Arriba Juntos:** 1850 Mission Street, San Francisco, CA, 94103, (415) 730-3218

**Asian Neighborhood Design:** 1245 Howard Street, San Francisco, CA, 94103, (415) 730-3218

**Bayview YMCA:** 1601 Lane Street, San Francisco, CA, 94124 (415) 730-3218

**CASC:** 564 6<sup>th</sup> Street, San Francisco, CA 94103, (415) 489-7320

**CCSF Southeast Campus:** 1800 Oakdale Street, San Francisco, CA 94124, (415) 821-2400

**Ella Hill Hutch Community Center:** 1050 McAllister Street, San Francisco, CA, 94115 (415) 730-3218

**FACES SF:** Visitation Valley Neighborhood Access Point, 1099 Sunnysdale Ave, 2<sup>nd</sup> Floor, San Francisco, CA, 94134, (415) 308-1689

**HSA/MEDA:** 3120 Mission Street, San Francisco, CA, 94114, (415) 730-3218

**Mission Economic Development Agency:** 2301 Mission Street, San Francisco, CA (415) 730-3218

**SFAPD Learning Center:** 850 Bryant Street, San Francisco, CA 94103, (415) 553-1924

**Thomas Paine Square Community Center:** 1086 Golden Gate Avenue, #G, San Francisco, CA, 94115, (415) 929-1104

**TURF/Sunnysdale Housing:** 1652 Sunnysdale Ave, San Francisco, CA, 94134 (415) 730-3218

**Visitation Valley Strong Family:** (ESL only) 50 Raymond Street, San Francisco, CA 94134, (415) 730-3218

**WANAP Success Center:** 1449 Webster Street, San Francisco, CA, 94115, (415) 730-3218

**Women's Resource Center:** 930 Bryant St., San Francisco, CA, 94103, (415) 734-3150

**Direct Services:** Basic/Remedial Education; English as a Second Language; GED & High School Education; Reading/Literacy; Vocations Education, Independent Study, Intensive Case Management and Re-Entry Support Groups.

## SAN FRANCISCO CONSERVATION CORPS

The San Francisco Conservation Corps (SFCC) is a non-profit job and academic training organization serving young people ages 18-26. [www.sfcc.org](http://www.sfcc.org)

### To Get Connected

**Contact Person:** Jeff Bostic, Recruitment Manager

**Phone:** (415) 928-7417 x310 **Fax:** (415) 771-4299

**Email:** [jbostic@sfcc.org](mailto:jbostic@sfcc.org)

**Hours:** Monday – Friday, 7:30am to 4:30pm

**Location:** 102 Fort Mason, San Francisco, CA 94123

**Notes:** Weekly info/interview session every Tuesday at 2:30pm.

### Things To Know

**Languages Spoken:** English.

**What to Bring:** Will assist individuals get the required documents for orientation.

**Accessibility:** Wheelchair accessible.

**Client fees, if any:** No fees.

**Eligible Population:** All individuals and family members, ages 18-26.

**Faith Based:** No.

**Direct Services:** Employment Placement; Assistance/Guidance Regarding Benefits (SSI, GA, TANF, etc.); Counseling; Employment Retention; Employment Training; High School Diploma; Help/Vouchers to Get State ID; Life Skills; Literacy/Basic Education; Mentoring; Transit Vouchers. Referrals to other resources available as needed.

## SAN FRANCISCO PUBLIC LIBRARY *PROJECT READ*

Our mission is to provide free instruction for English-speaking adults (18 or older) who want to improve their basic reading and writing skills, thereby enabling access to great opportunities in their lives. [www.projectreadsf.org](http://www.projectreadsf.org) [www.sfpl.org](http://www.sfpl.org)

### To Get Connected

**Phone:** (415) 557-4388 **Fax:** (415) 557-4375

**Email:** [projectread@sfpl.org](mailto:projectread@sfpl.org)

**Hours:** Monday: 10am-6pm; Tuesday - Thursday 9am-8pm; Friday: 12pm to 6pm; Saturday 10am-6pm

**Location:** Project Read -- Main Library 5<sup>th</sup> Floor, 100 Larkin St. SF, CA 94102

**Notes:** No referral needed. Drop-ins for interview allowed. Further appointments will be scheduled.

### Things To Know

**Languages Spoken:** English.

**Accessibility:** Wheelchair accessible. Other disabilities are accommodated.

**Client fees, if any:** No fees.

**Eligible Population:** Stable housing, working phone, 90 days clean and sober, over 18 years of age.

**Faith Based:** No.

**Direct Services:** Access to Internet; Mentorship; Outreach; Basic/Remedial Education; GED & High School Education; Reading/Literacy; Money Management/Personal Financial Education; Voting Outreach & Education; Parenting Support/Education. Referrals to other resources available as needed.

## SAN FRANCISCO STATE UNIVERSITY (ASI) *PROJECT REBOUND*

Project Rebound sees education as an alternative to mass incarceration. We seek to increase opportunities to become productive and responsible citizens, decrease the risk of recidivism, motivate incarcerated individuals to strive to change their lives, and interrupt the path of youth headed toward incarceration. [http://asi.sfsu.edu/asi/programs/proj\\_rebound/about.html](http://asi.sfsu.edu/asi/programs/proj_rebound/about.html)

### To Get Connected

**Contact Persons:** Jason Bell

**Phone:** (415) 405-0954 **Fax:** (415) 338-0522

**Email:** [projectrebound@asi.sfsu.edu](mailto:projectrebound@asi.sfsu.edu)

**Hours:** Monday – Friday, 9:00am to 5:00pm

**Location:** 1650 Holloway Avenue,  
CCSC T-138, San Francisco State University,  
San Francisco, CA 94132

**Notes:** No referral needed. Drop-ins allowed, but appointments are recommended.

### Things To Know

**Languages Spoken:** English. Translators may be available for other languages.

**What to Bring:** State-Issued ID; Social Security Card; Proof of SF Residency.

**Accessibility:** Wheelchair accessible. Other disabilities are accommodated.

**Client fees, if any:** No fees.

**Eligible Population:** All individuals, 18 and older. A high school diploma or GED is required. Some services may not be available to registered sex offenders. May not have prior convictions on SFSU grounds.

**Faith Based:** No.

**Direct Services:** Books/Class Materials; Access to Internet; Food Vouchers; Transit Vouchers; Mental Health Treatment; Anger Management; Mentorship; Outreach; Post-Incarceration Support; College & Graduate Education. Referrals to other resources available as needed.

## IN THE SPOTLIGHT: *JASON BELL*



In May 2005, Jason earned a BA degree in Sociology with an emphasis in Crime, Law and Punishment. Jason then went on to further his education receiving a Master's Degree in Counseling from San Francisco State University (SFSU) in 2011.

Jason is currently the full-time Director of Project Rebound, which matriculates individuals into San Francisco State University directly from the criminal/legal system. In addition to Project Rebound, Jason's is also an adjunct professor in Sociology, Criminal Justice, and Counseling at SFSU.



## EMPLOYMENT

### FAIR CHANCE ORDINANCE SAN FRANCISCO *EMPLOYMENT/HOUSING POLICY*

On August 13, 2014, San Francisco's Fair Chance Ordinance went into effect. The Ordinance requires some housing providers and employers to review an individual's qualifications before inquiring about their arrest and conviction record. This ordinance applies to employers with 20 or more employees, contractors with city contracts over \$5,000, and housing providers that have received funding from the City.

*Post where readily accessible to job applicants and employees.*

#### CITY AND COUNTY OF SAN FRANCISCO

EDWIN M. LEE, MAYOR



#### NOTICE TO JOB APPLICANTS AND EMPLOYEES

### San Francisco Fair Chance Ordinance

#### Police Code, Article 49

**Starting August 13, 2014, the Fair Chance Ordinance (San Francisco Police Code, Article 49) requires employers to follow strict rules regarding the use of arrest and conviction records in hiring and employment decisions.** The ordinance covers job applicants and employees who would be or are performing work in whole, or in substantial part, in San Francisco and applies to employers who have 20 or more employees (regardless of the employees' locations).

**Certain matters are off-limits.** An employer may *never* ask about, require disclosure of, or consider: an arrest not leading to a conviction (other than an unresolved arrest that is still undergoing criminal investigation or trial); participation in a diversion or deferral of judgment program; a conviction that has been expunged or made inoperative; any determination in the juvenile justice system; a conviction more than 7 years old; and a criminal offense other than a felony/misdemeanor. Matters that are off-limits cannot be used by the employer for any reason at any stage of the hiring process.

**An employer cannot ask about an individual's conviction history or unresolved arrests at the start of the hiring process.** This includes through a job application form, informal conversation, or otherwise.

**A mandatory interactive process for matters not off-limits.** Only after a live interview has been conducted, or a conditional offer of employment made, is the employer allowed to ask about an individual's conviction history (except as to matters that are off-limits) and unresolved arrests. Only those convictions and unresolved arrests that *directly relate* to the individual's ability to do the job may be considered in making an employment decision.

Before the employer may take an adverse action such as failing/refusing to hire, discharging, or not promoting an individual based on a conviction history or unresolved arrest, the employer must give the individual an opportunity to present evidence that the information is inaccurate, the individual has been rehabilitated, or other mitigating factors. The individual has seven days to respond, at which point the employer must delay any adverse action for a reasonable time and reconsider the adverse action. The employer must notify the individual of any final adverse action.

*Evidence of rehabilitation* include satisfying parole/probation; receiving education/training; participating in alcohol/drug treatment programs; letters of recommendation; and age at which the individual was convicted. *Mitigating factors* include coercion, physical or emotional abuse, and untreated substance abuse/mental illness, that contributed to the conviction.

**Preemption.** Where federal or state law imposes a criminal history requirement that conflicts with a requirement of the Fair Chance Ordinance, the federal or state law will apply.

**No Retaliation.** An employer may not take an adverse action against an applicant or employee for exercising their rights under the ordinance or cooperating with the Office of Labor Standards Enforcement OLSE.

If you need more information, or wish to report an employer that you believe has violated this ordinance, please contact the OLSE at 415-554-5192 or email [FCE@sfgov.org](mailto:FCE@sfgov.org).

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OFFICE OF LABOR STANDARDS ENFORCEMENT

City Hall, Room 430 1 Dr. Carlton B. Goodlett Place San Francisco CA 94102-4685 Tel. (415) 554-6235 Fax (415) 554-4791

## ACCESS POINTS

### **Access Point System**

Access Points are intended to provide a robust network of workforce services for San Francisco residents. Services include career planning, job search assistance, and retention services in order to enhance the skills and aptitudes of San Francisco's workforce and to assist job seekers with finding employment as quickly as possible. Access Points provide job search assistance, career planning and exploration, job preparation workshops, training opportunities, access to resource rooms with computers, fax, and copy machines, unemployment information, and the availability of supportive services including childcare and transportation. Through the Access Points, all residents have access to current job listings, vocational assessments, job placement services and career counseling services, and can learn whether they are eligible for specific employment related programs, benefits, and services throughout the city.

**Website:** [www.workforcedevelopmentsf.org](http://www.workforcedevelopmentsf.org)

### **Access Points and Affiliate Site Hours, Locations, and Phone Numbers**

Comprehensive Access Point: Monday – Friday, 9:00am to 5:00pm  
1500 Mission Street, San Francisco, CA 94103; (415) 575-4570

Bayview Neighborhood Access Point: Monday-Friday, 8:00am – 5:00pm, extended hours on Tuesdays until 8:00pm  
1715 Yosemite Avenue, San Francisco, CA 94124; (415) 822-3491

Chinatown Neighborhood Access Point: Monday – Friday, 9:00am to 5:00pm  
601 Jackson Street, San Francisco, CA 94133; (415) 677-7500

Mission Neighborhood Access Point: Monday – Friday, 9:00am – 5:00pm  
2301 Mission Street, Ste 301, San Francisco, CA 94110; (415) 282-3334

Western Addition Neighborhood Access Point: Monday – Friday, 9:00am to 5:00pm  
1449 Webster Street, San Francisco, CA 94115; (415) 549-7000

Visitacion Valley Neighborhood Access Point: Monday – Friday, 9:00am to 5:00pm  
1099 Sunnydale Avenue, San Francisco, CA 94134; (415) 239-8705

### **Affiliate Sites**

Civic Center EDD Career Center\*: Monday – Friday, 9:00am to 5:00pm  
801 Turk Street, San Francisco, CA 94102; (415) 749-7503

\*Must present Right to Work Documents

Mission Center HSA Career Link Center: Monday – Friday, 9:00am to 5:00pm  
3120 Mission Street, San Francisco, CA 94110; (415) 401-4800

## **Reentry Navigator: Employment Services for Individuals with Criminal Backgrounds**

The Reentry Navigator program assists Comprehensive Access Point (CAP) customers with criminal backgrounds in navigating through the challenges of returning home and preparing to re-enter the workforce. The Reentry Navigator provides guidance and resources to Comprehensive Access Point staff and employers on how to maximize opportunities for re-entering individuals.

The Reentry Navigator provides customers with job search workshops, tailored discussions for individuals with criminal backgrounds, initial one on one case management services, referrals and resources regarding record expungement, housing, transportation, substance abuse and other benefits, and assistance with accessing training programs and services.

The Reentry Navigator has orientation;

- 1<sup>st</sup> Wednesday of each month at Goodwill Industries – 1500 Mission Street
- 3<sup>rd</sup> Wednesday of the month orientation is held at one of the various CAP's in San Francisco

For more Information contact: Isabel Perez (415) 575-4538

Email: [IPerez@sfgoodwill.org](mailto:IPerez@sfgoodwill.org)

## **CityBuild Pre-Apprenticeship Training Academy**

The CityBuild Academy, administered by the Office of Economic and Workforce Development (OEWD), works in partnership with San Francisco City departments, construction trade unions and contractors, City College of San Francisco, and community-based organizations. CityBuild provides outreach, recruitment, training, and referral services to job seekers, employers, and contractors working in San Francisco's construction industry. The CityBuild Academy consists of a structured 18-week pre-apprenticeship training program to prepare students for employment in a variety of skilled trades. Orientations are held throughout the Comprehensive and Neighborhood Access Points. For information regarding the next upcoming orientation, please contact CityBuild at: (415) 701-4848 or visit: <http://workforcedevelopmentsf.org/trainingprograms/>

## **RAMP-SF (Reconnecting All through Multiple Pathways)**

RAMP-SF is a 2 week job readiness program that helps San Francisco young adults (18- 24 years old) connect with career opportunities that match-up with their individual goals and needs. The central feature of RAMP-SF is a paid 7-week job readiness training program that includes wrap-around support services, classroom-based learning, hands-on team building, physical exercise, substance abuse and mental health services, and a work-based learning experience. Upon successful completion, youth have the potential of being connected to "next step" employment, training or education opportunities. For more information contact: Jeff Bostic at (415) 928-7417 x310, [jbostic@sfcc.org](mailto:jbostic@sfcc.org)

## **HealthCare Academy**

The HealthCare Academy offers training in health care occupations that are growing and in demand to prepare job seekers for entry into the health care industry. Trainings include Personal Caregiver, Home Health Aide, Certified Nursing Assistant and Medical Administrative Assistant. In addition to vocational training, the HealthCare Academy provides work experience opportunities, job readiness training and placement assistance to training participants. Furthermore, the Academy offers job search skills training and placement assistance for career advancement to soon-to-be and recent graduates of healthcare training programs at City College of San Francisco and others in the health care field. For information

regarding the next upcoming orientation, please contact the Office of Economic and Workforce Development (OEWD) at: (415) 701-4848 or visit [www.workforcedevelopment.org/trainingprograms](http://www.workforcedevelopment.org/trainingprograms)

### **Hospitality Initiative**

The Hospitality Initiative offers a broad range of employment and training services to job seekers that help support the growth of a diverse and well qualified hospitality sector workforce in San Francisco. The Initiative provides job readiness training (customer service focused) and several vocational skills training tracks in Culinary, Guard Card/Security and Janitorial/Maintenance. Job placement assistance is also offered to training graduates as well as job seekers with related work experience in the sector. For information regarding the next upcoming information session, please contact the Office of Economic and Workforce Development (OEWD) at: (415) 701-4848 or visit [www.workforcedevelopment.org/trainingprograms](http://www.workforcedevelopment.org/trainingprograms).

### **TechSF**

Tech SF offers a range of training programs in high growth IT occupations that are currently in demand, including Networking & Security, Tech Support & Administration, Programming, and Multimedia, in order to prepare San Francisco's residents for entry into careers in the Information Technology Industry. TechSF provides vocational skills training, work experience opportunities, and offers job placement assistance and career advancement to training participants and other individuals working in the IT field. For information regarding the next upcoming orientation, please contact the Office of Economic and Workforce Development (OEWD) at: (415) 701-4848 or visit [www.workforcedevelopment.org/trainingprograms](http://www.workforcedevelopment.org/trainingprograms).

## **IN THE SPOTLIGHT: *JOE BLUFORD***

In 2009, Joe volunteered with the San Francisco Sheriff's Department (SFSD) Re-Entry Program, which later turned into an internship, and eventually changed his life. In 2011 Joe was hired by San Francisco Pretrial Diversion as a case manager and facilitator. In 2013 he began a new position with the Center on Juvenile and Criminal Justice (CJCJ) as a Transitional Specialist, assisting individuals involved in the criminal justice system .



Currently, he works with Leaders in Community Alternatives (LCA) as a Barrier Removal/ Discharge Navigator, at the Community Assessment and Services Center (CASC), a partnership between SF Adult Probation and LCA. Joe was married in 2012 and lives in San Francisco with his wife and 5 children.

## ANDERS AND ANDERS FOUNDATION

To break the cycle of recidivism through job opportunities. [www.andersandandersfoundation.org](http://www.andersandandersfoundation.org)

### To Get Connected

**Contact Person:** Terry Anders, Director

**Phone:** (415) 309-6330

**Email:** andersandanders6@yahoo.com

**Hours:** Monday – Friday, 9:00am-7:00pm

**Location:** 1460 McKinnon Ave. #206

San Francisco, CA 94124

**Notes:** No referral needed. Please call for appointment. No drop-ins.

### Things To Know

**Languages Spoken:** English, some Spanish

**What to Bring:** State-Issued ID, Social Security Card. Program will assist client in getting these.

**Client fees, if any:** No fees.

**Eligible Population:** All individuals (men, women, veterans), ages 18 and older, who are formerly incarcerated or have struggled with addiction.

**Faith Based:** No

**Direct Services:** Assistance with Union Dues; Assistance with Work Tools and Clothing; Assistance Getting Driver's License or Other ID; Access to Computers; Addiction Counseling; Mentorship; Intensive Case Management; Outreach; Post-Incarceration Support; Basic Remedial Education; Employment Training (18 week pre-apprentice green construction training); Employment Placement (union trades—placement in 26 trades); Employment Retention; Job Readiness/Life Skills; Professional Clothing. Referrals to other resources available as needed.

## ARRIBA JUNTOS *POWER UP YOUTH*

Arriba Juntos provides educational and employment programs on a citywide basis serving many neighborhoods and many different ethnic groups and cultures. Its mission is to promote economic self sufficiency through employment services and vocational education. [www.arribajuntos.org](http://www.arribajuntos.org)

### To Get Connected

**Contact Person:** Mark Aquino, Youth Program Coordinator

**Phone:** (415) 401-4931 **Fax:** (415) 401-4899

**Email:** maquino@arribajuntos.org

**Hours:** Monday – Friday, 9:00am to 5:00pm

### Things To Know

**Eligible Population:** All individuals, ages 14-24, including pregnant women, women with children, families, and individuals on Juvenile Probation.

**Faith Based:** No.

**Direct Services:** Access to Internet; Youth Computer Lab; Assistance Getting Driver's License or Other ID; Clothing; Interview Attire; Prepared Meals on Thursdays and Snacks for Clients; Personal Hygiene Items; Postal Services; Transit Vouchers for WIA-Qualified Clients; Mental Health Specialist for Victims and Witnesses of Violence; GED Program; Application for Food Stamps; Employment and Job Readiness Services. Referrals to other resources available as needed.

## AMERICA WORKS OF CALIFORNIA *EMPLOYMENT PLACEMENT SERVICES*

America Works lifts people out of poverty using its unique brand of intensive, personalized, employment services. Called “a company with a conscience,” it was founded in 1984 by social activist and entrepreneur Peter Cover. America Works’ guiding principle is the belief that the best way to lift people out of poverty is to help them find a job—real private sector jobs. In other words, it believes that work first works best. [www.americaworks.com](http://www.americaworks.com)

### To Get Connected

**Contact Person:** Intake

**Phone:** (415) 552-9676 **Fax:** (415) 671-4009

**Location:** 1663 Mission Street, San Francisco, CA 94103

**Contact Person:** America Works Staff

**Phone:** (415) 489-7318 **Fax:** (415) 671-4009

**Location:** CASC, 564 6<sup>th</sup> Street, San Francisco, CA 94103

**Hours:** Monday – Friday, 9:00am to 5:00pm.

**Notes:** Clients must be referred by San Francisco Adult Probation.

### Things To Know

**Languages Spoken:** English.

**What to Bring:** CA ID, Social Security Card.

**Accessibility:** Wheelchair accessible.

**Client fees, if any:** None.

**Eligible Population:** All individuals supervised by the San Francisco Adult Probation Department. Must be referred by San Francisco Adult Probation.

**Faith Based:** No.

**Direct Services:** Employment Placement; Employment Training; Employment Retention; Job Readiness/Life Skills; Money Management/Personal Financial Education; Access to Internet; Assistance with Resumes; Interview Clothes. Referrals to other resources available as needed.

## IN THE SPOTLIGHT: *GARRY WALKER*



Garry Walker became deeply entrenched in gangs and criminal lifestyle at a young age. After numerous stints in county jail and state prison he was determined to change. After completing residential treatment for substance abuse, Garry obtained his Class A license and began driving trucks. Determined to help others, he was hired as a case manager working with clients from the criminal justice system.

Garry mentors a number of men and women transitioning back into society from jails, prisons, and residential treatment programs and serves as a support system and role model for individuals who aspire to be successful but find it difficult to break their ties to the lifestyle they have known for a number of years. Garry now works for America Works of California where he continues to help formerly incarcerated individuals find employment and live successful lives.

## ASIAN NEIGHBORHOOD DESIGN *CONSTRUCTION TRAINING PROGRAM*

Our mission is to reduce poverty by building communities and providing opportunities for low-income residents to become economically self sufficient. [www.andnet.org](http://www.andnet.org)

### To Get Connected

**Contact Person:** Reception

**Phone:** (415) 575-0423

**Fax:** (415) 575-0425

**Email:** [info@andnet.org](mailto:info@andnet.org)

**Hours:** Monday – Friday, 7:00pm to 3:30pm.

Orientation are Thursdays, 10:00am

**Location:** 1021 Mission St. San Francisco, CA 94103

**Notes:** No referral needed. Drop-ins are welcome, but orientations are held every Thursday at 10am.

### Things To Know

**Languages Spoken:** English, Spanish.

**What to Bring:** Proof of SF Residency.

**Accessibility:** Wheelchair accessible. Other disabilities are accommodated.

**Client fees, if any:** None.

**Eligible Population:** Men, women, transgender people, ages 17 and older, women with children, all families. Individuals with criminal convictions for a sex offense are considered on a case-by-case basis.

**Faith Based:** No.

**Direct Services:** Access to Internet; Assistance Getting Driver's License or Other ID; Clothing; Light Meals; Access to Phones; Transit Vouchers; Anger Management; Community Education & Mediation; Group Counseling/Therapy; Intensive Case Management; Mentorship; Post-Incarceration Support; Basic/Remedial Education; GED and High School Education with Five Keys Charter School On-Site; Job Skills; Job Readiness; Job Placement; Construction Job Training; Employment Retention; Money Management/Personal Financial Education. Referrals provided for mental health treatment, medical care, dental care, vision care, trauma recovery services. Referrals to other resources available as needed.

## CALIFORNIA PACIFIC MEDICAL CENTER *PEP JOBS*

The mission of PEP Jobs is to serve people with epilepsy and/or brain injuries in navigating a career path, including finding and maintaining suitable employment, offering the highest quality assistance possible. [www.cpmc.org/pepjobs](http://www.cpmc.org/pepjobs)

### To Get Connected

**Contact Person:** Tom Post or Lia Kantor,  
Employment Coordinators

**Phone:** Tom Post: (415) 600-4875;

Lia Kantor: (415) 600-4878

**Fax:** (415) 600-4879

**Email:** [infopep@sutterhealth.org](mailto:infopep@sutterhealth.org)

**Location:** CPMC Davies Campus, 45 Castro  
Street, B-Level, South Tower, San Francisco,  
CA 94114

**Notes:** Referral from CA Department of  
Rehabilitation - 301 Howard St, San Francisco,  
CA 94105. Call 415-904-4100. No Drop-ins.

### Things To Know

**Languages Spoken:** English. Translation  
services available.

**What to Bring:** Proof of right-to-work  
documents such as: State-Issued ID; Social  
Security Card.

**Accessibility:** Wheelchair accessible. Other  
disabilities are accommodated.

**Client fees, if any:** No fees.

**Eligible Population:** All individuals, ages 18  
and older, with a medical diagnosis of  
epilepsy or traumatic/acquired brain injury.  
Must be clean and sober for at least 90 days  
prior to intake.

**Faith Based:** No.

**Direct Services:** Employment Placement; Employment Retention; Job Readiness/Life Skills. Referrals to other resources available as needed.

## CENTER ON JUVENILE AND CRIMINAL JUSTICE *EMPLOYMENT SERVICES*

The Center on Juvenile and Criminal Justice (CJCJ) San Francisco Training Partnership and Homeless Employment Collaborative offers program participants referrals to short-term trainings, job search workshops, job placements, life skills training that prepares them for employment, to return to school, or to enroll and participate in an occupational or vocational training programs. [www.cjcj.org](http://www.cjcj.org)

### To Get Connected

**Contact Person:** Employment Services

**Phone:** (415) 621-5661

**Location:** 40 Boardman Place, San Francisco,  
CA 94103

**Notes:** **No referral necessary.** Appointments  
are preferred but drop-ins will be seen.

### Things To Know

**Languages Spoken:** English.

**What to Bring:** CA ID; Social Security Card.

**Client fees, if any:** None

**Eligible Population:** All individuals, ages 18  
and older who are homeless.

**Faith Based:** No.

**Direct Services:** Job Readiness/Life Skills; Employment Training; Vocational Training; Employment Retention; Access to internet; Assistance Getting Driver's License/CA ID; Case Management.



## CHARITY CULTURAL SERVICES CENTER *CITYBUILD ACADEMY*

Charity Cultural Services Center (CCSC) offers a variety of vocational training programs. The goal of the CityBuild program is to provide San Francisco residents the opportunity to receive vocational training and enter the union trades post graduation from the 18 week curriculum.

[www.sfccsc.org](http://www.sfccsc.org)

### To Get Connected

**Contact Person:** Calvin Phan, Program Coordinator

**Phone:** (415) 989-8224 x102

**Location:** 731 Commercial Street, San Francisco, CA 94108

**Notes:** Appointments are preferred but drop-ins will be seen. Clients who are interested in a career in construction must be SF residents.

### Things To Know

**Languages Spoken:** English, Cantonese, Mandarin, Vietnamese. Interpreter service available.

**What to Bring:** Driver's License; Social Security Card.

**Client fees, if any:** None

**Eligible Population:** All individuals, ages 18 and older (17<sup>1/2</sup> ok with written permission from parents). To enter CityBuild all clients must have a valid CDL and a high school diploma/GED.

**Faith Based:** No.

**Direct Services:** Construction Training; Assistance Getting Driver's License and Other ID; High School Diploma/GED; Vocational Education; Job Readiness; Employment Placement; Case Management; Access to Internet. Referrals to other resources available as needed.

## DEFY VENTURES

Defy Ventures is a non-profit organization that works with individuals who have had previous criminal justice involvement (18+ years and older) to create profitable enterprises that sustain them and their families over time. We support emerging entrepreneurs in the launch of their ventures by offering intensive hands-on entrepreneurship training, character development, mentoring, business incubation, financing opportunities and holistic personal development services.

In 2014, Defy switched from a brick-and-mortar classroom training program to a “blended learning model” that leverages technology to equip people with criminal histories to become successful, legal entrepreneurs and business leaders. The blended learning model combines online training in entrepreneurship, employment and leadership with in-person executive mentoring, hands-on entrepreneurial team challenges, character-building exercises, and Shark Tank-style business plan competitions.

Defy’s key strategic partners are the 3,000+ private sector volunteers (and many of their companies) who have given 13,500+ hours to mentoring and teaching our EITs, provided pro bono business development services to EITs and to Defy, and served on our governing and advisory boards. In the Bay Area, Defy works with criminal justice partners and nonprofit re-entry organizations such as The Last Mile, HealthRIGHT360, Impact Hub, Stride Center, St. Vincent de Paul of Alameda County, and Community Works West to recruit Bay Area EITs (Entrepreneurs in Training). We partner with leading private sector professionals to teach courses and develop training content, including venture capitalist and founder of Draper University Tim Draper in San Mateo, faculty members from the Harvard and Stanford Business Schools, marketing guru Seth Godin, and former NYSE CEO Duncan Niederauer. [www.defyventures.org](http://www.defyventures.org)

### To Get Connected

**Contact Person:** Melissa Gelber-O’Dell

**Phone:** (646) 661-3960 ext 102

**Email:** [recruiting@defyventures.org](mailto:recruiting@defyventures.org)

**Hours:** By appointment.

**Location:** Bay Area.

**Notes:** No referral necessary, call first for an appointment

### Things To Know

**Languages Spoken:** English

**What to Bring:** N/A

**Accessibility:** All locations are ADA compliant.

**Client fees, if any:** Yes—however, scholarships and payment plans are available.

**Eligible Population:** Adults (18+) who have experienced criminal justice involvement

**Faith Based:** No

**Direct Services:** Real World Business Education; Executive Level Mentorship; Seed Capital to Start, Incubate and Scale Legitimate, Legal Enterprises.

## DEPARTMENT OF REHABILITATION

The California Department of Rehabilitation works in partnership with consumers and other stakeholders to provide services and advocacy resulting in employment, independent living and equality for individuals with disabilities. [www.rehab.cahwnet.gov](http://www.rehab.cahwnet.gov)

### To Get Connected

**Phone:** (415) 904-7100 (Voice)

(415) 904-7138 (TTY)

(415) 904-7100 (TTY)

**Location:** 301 Howard Street, Suite 700

San Francisco, CA 94105

**Notes:** Orientations are held on Tuesdays and Thursdays at 2:00pm and on Wednesdays at 8:30am.

### Things To Know

**Languages Spoken:** English.

**What to Bring:** State-Issued photo ID. Medical records or documentation of disability.

**Accessibility:** Wheelchair accessible. Other disabilities are accommodated.

**Client fees, if any:** No fees.

**Eligible Population:** Individuals with a documented disability.

**Faith Based:** No.

**Direct Services:** Individualized Service Plan; Counseling; Transportation Assistance; Vocational Training; Assistance Getting and/or Maintaining Employment. Referrals to other resources available as needed.

## EPISCOPAL COMMUNITY SERVICES *CHEFS*

It is our mission to train homeless individuals in culinary arts and to assist them in finding and keeping employment, in order to support their move out of homelessness. [www.ecs-sf.org](http://www.ecs-sf.org)

### To Get Connected

**Contact Persons:** Sally Ray or Emile Sanders,  
Employment Specialist

**Phone:** Sally Ray: (415) 487-3300 x6115

Emile Sanders: (415) 487-3300 x1107

**Fax:** (415) 487-3330

**Email:**

[sray@ecs-sf.org](mailto:sray@ecs-sf.org) or [esanders@ecs-sf.org](mailto:esanders@ecs-sf.org)

**Hours:** Monday – Friday, 9am to 5pm

**Location:** 165 Natoma Street  
San Francisco, CA 94103

**Notes:** Intake takes place at several points throughout the year, and requires three professional references. No formal referral form is needed, and drop-ins are welcome. Please call or write for more information.

### Things To Know

**Languages Spoken:** English.

**What to Bring:** Staff will assist clients with necessary documents.

**Accessibility:** Wheelchair accessible. Other disabilities are accommodated. Note: Student must be able to work safely in a small kitchen.

**Client fees, if any:** No fees.

**Eligible Population:** Must be homeless and SF resident.

**Faith Based:** No.

**Direct Services:** Emergency Shelter; Permanent Housing; Access to Internet; Clothing; Prepared Lunches; Hygiene/Personal Care Items; Intensive Case Management; Post-Incarceration Support; Basic/Remedial Education; GED & High School Education; Vocational Education; Employment Training and Placement; Employment Retention; Job Readiness/Life Skills; Money Management/Personal Financial Education. Referrals to other resources available as needed.

## GOODWILL INDUSTRIES OF SAN FRANCISCO, SAN MATEO AND MARIN COUNTIES ONE STOP CAREER LINK CENTER, REENTRY NAVIGATOR AND OTHER SERVICES

Goodwill Industries supports people from all walks of life so that they can enhance their vocational development and return to the workforce. It helps to remove barriers to self sufficiency and to restore dignity to participants through training and job placements. The Reentry Navigator program helps formerly incarcerated individuals navigate citywide resources and to provide job readiness training, job development, and job placement assistance. [www.sfgoodwill.org](http://www.sfgoodwill.org)

### To Get Connected

#### One Stop Career Link Center

**Phone:** (415) 575-4570

**Hours:** Monday – Friday, 9:00am to 5:00pm

**Notes:** Attend a One Stop Orientation.

Orientations are offered Monday – Friday at 10:00am.

#### Reentry Navigator: Isabel Perez

**Phone:** (415) 575-4538 **Fax:** (415) 575-2170

**Email:** [IPerez@sfgoodwill.org](mailto:IPerez@sfgoodwill.org)

**Hours:** Please call to make an appointment.

**Location:** 1500 Mission Street, San Francisco, CA 94103

**Notes:** No referral needed.

### Things To Know

**Languages Spoken:** English, Spanish.

**What to Bring:** State-Issued ID; Social Security Card; Proof of SF Residency. Program will assist client in getting these.

**Accessibility:** Wheelchair accessible. Other disabilities are accommodated.

**Client fees, if any:** No cost to participants.

**Eligible Population:** All individuals who obtain a One Stop Card may access services. All individuals with involvement in the criminal justice system may meet with the Reentry Navigator.

**Faith Based:** No.

**Direct Services:** Access to Internet; Assistance Getting Drivers License or Other ID; Clothing Vouchers; Transit Vouchers; Intensive Case Management; Outreach; Post-Incarceration Support; English as a Second Language; GED & High School Education; Employment Training; Employment Placement; Employment Retention; Job Readiness/Life Skills; Money Management/Personal Financial Education; Clean Slate/Conviction Expungement Services; Inmate & Parolee Legal Issues; Phone/Voicemail; Vocational Education; Hotel Vouchers; Housing Resources; Retail/Warehouse Operation Training; Criminal Justice Navigator; Bus Tokens. Referrals to other resources available as needed.

## MISSION HIRING HALL *EMPLOYMENT SERVICES*

Mission Hiring Hall's (MHH) purpose is to meet the immediate and long-term employment needs of San Francisco's employers and its low- and moderate-income, unemployed and underemployed residents. MHH offers a variety of employment services/programs including the CityBuild Academy, Construction Administration and Professional Services Academy, Hospitality Initiative, and Homeless Employment Services. [www.missionhiringhall.org](http://www.missionhiringhall.org)

### To Get Connected

**Contact Person:** Front Desk

**Phone:** (415) 626-1919 x100

**Location:** 3080 16<sup>th</sup> Street, San Francisco, CA 94103

**Hours:** Monday – Thursday, 9:00am to 5:00pm; Friday 9:00am to 4:30pm

**Notes:** Orientations/Registration is the first step to receiving services. Intakes are Monday at 9:30am

### Things To Know

**Languages Spoken:** English, Spanish, Tagalog, Cantonese, Mandarin, Russian.

**What to Bring:** CA ID; Social Security Card; Proof of SF Residency. Program will assist client in getting these.

**Accessibility:** Wheelchair accessible.

**Client fees, if any:** None.

**Eligible Population:** All individuals 18 years and older. Must be a San Francisco resident.

**Faith Based:** No.

**Direct Services:** Employment Placement; Employment Training; Employment Retention; Job Readiness/Life Skills; Access to Internet; Assistance with Resumes; CityBuild Academy, CAPSA & STEP. Referrals to other resources available as needed.

## IN THE SPOTLIGHT: *TULIO CARDOZA*



After serving 7 years in state prison, Tulio successfully transitioned from prison to a career as an engineering lead at LaunchPodium, a tech company in San Francisco. Tulio's preparation began in custody while participating in opportunities like Patten University and other programs offered at San Quentin State Prison. He is a founding graduate of The Last Mile, a program of the California Department of Corrections and Rehabilitation, which works with prisoners to build relevant skills in technology and other areas.

Tulio has worked as a business analyst at the technology accelerator, KickLabs, and has spent countless hours mastering WordPress as an independent contractor. In 2014, Tulio taught Web Design and Coding through Five Keys Charter School, to residents of the San Francisco County Jail and the San Francisco Adult Probation Department.

## JEWISH VOCATIONAL SERVICES (JVS)

At JVS, we can help you with the skills and resources you need to find the right job. Our job search assistance program is specially tailored to meet your particular employment needs. We work with job seekers that truly represent the broad diversity of San Francisco, and we work with some of the best Bay Area companies in healthcare, administration, retail and technology. Our Technology Center helps people improve their job related computer skills and provides online job search opportunities. You can search for a job; improve your typing speed and Microsoft Office skills with self-paced tutorials; use our software and print library to explore your career options; build your resume, cover letter, and basic skills; and study for the GED, NCLEX-PN, and NCLEX-RN.

**www.jvs.org**

### To Get Connected

**Contact Person:** Alicia Velez-Rivers, Intake Coordinator

**Phone:** (415) 782-6282 **Fax:** (415) 391-3617

**Email:** avelez-rivers@jvs.org

**Technology Center Contact Person:** Jennifer Volk, TAC Coordinator

**Phone:** (415) 782-6217 **Fax:** (415) 391-3617

**Email:** jvolk@jvs.org@jvs.org

**Hours:** Monday-Friday, 9:00am to 5:00pm.

**Location:** 225 Bush Street, Suite 400 - West Lobby, San Francisco, CA 94104

**Notes:** No referral needed. Get started online at [www.jvs.org/welcome](http://www.jvs.org/welcome) or attend a drop-in Welcome Session (every Wednesday at 1:00pm).

**Direct Services:** Employment Placement; Employment Retention; Employment Training; Job Readiness; Access to Internet. Referrals to other resources available as needed.

### Things To Know

**Languages Spoken:** Russian, English, Cantonese, Spanish. Note: Non-native speakers are welcome to access the Technology Center facilities although the job search resources are primarily in English.

**What to Bring:** Authorization to work in the United States.

**Accessibility:** Wheelchair accessible. Other disabilities accommodated.

**Client fees, if any:** None.

**Eligible Population:** All individuals who are clean and sober and comply with a work-focused professional facility.

**Faith Based:** No.

## IN THE SPOTLIGHT: *ELI CRAWFORD*

Eli is a native of San Francisco and was raised in the Western Addition neighborhood. Eli entered the criminal justice system as a juvenile, then later on went to prison. He has spent over 40 years incarcerated. After he was released from federal prison, Eli reentered the world with a new vision.



Upon his release, Eli began to educate himself about his community and later studied Administration of Justice at City College of San Francisco. He is currently the President of the New Community Leadership Foundation and founder of “Raw Talk for Life.” He teaches personal and professional development in the San Francisco County Jail and in his community.



## **POSITIVE RESOURCE CENTER *PRC EMPLOYMENT SERVICES***

Positive Resource Center's Employment Services Program provides vocational rehabilitation and job search services to people with HIV/AIDS or with mental health disabilities. Our Employment Services Program assists clients who are considering temporary work, self-employment, permanent part-time or full-time work, or training and education opportunities. Positive Resource Center is the only employment service provider in the San Francisco Bay Area that has specifically developed its program for people who are facing multiple employment barriers. PRC Employment Services supports a whole person approach, using harm reduction, and supports a self-efficacy model to support people with disabilities to live independent lives. [www.positiveresource.org](http://www.positiveresource.org)

### **To Get Connected**

**Contact Person:** Joe Ramirez-Forcier,  
Managing Director

**Phone:** (415) 972-0831 **Fax:** (415) 777-1770

**Email:** [joer@positiveresource.org](mailto:joer@positiveresource.org)

**Hours:** Monday – Friday, 9:00am to 5:00pm.  
Orientation is every Weds at 2:00pm.

**Location:** 785 Market Street, 10th Floor, San Francisco, CA 94103

**Notes:** No referral needed for HIV+ clients  
Clients with disabilities can attend the orientation.

### **Things To Know**

**Languages Spoken:** English, Spanish.

**What to Bring:** Program will assist client in getting necessary documents.

**Accessibility:** Wheelchair accessible. Facilities approved by CARF and CA DoR.

**Client fees, if any:** None.

**Eligible Population:** All individuals with HIV/Mental Health/other disabilities.

**Faith Based:** No.

**Direct Services:** Access to Internet; Job Search Center; Anger Management; Conflict Management; Stress Management; Time Management; Community Education & Mediation; Group Counseling/Therapy; Vocational Counseling; Intensive Case Management; Individual Counseling/Therapy; Mentorship; Outreach; Vocational Education; Assessment & Application for Food Stamps, General Assistance; Legal Advise and Benefits Representation; Employment Training; Employment Placement; Employment Retention; Job Readiness/Life Skills; Money Management/Personal Financial Education. Referrals to other resources available as needed.

## RENAISSANCE ENTREPRENEURSHIP CENTER

Our goal is to assist re-entry clients explore entrepreneurship, because we understand that it is hard to get a job once you have a record. [www.rencenter.org](http://www.rencenter.org)

### To Get Connected

**Contact Person:** April Gilbert, Program Director (SOMA)

**Phone:** (415) 541-8580 **Fax:** (415) 541-8589

**Email:** [agilbert@rencenter.org](mailto:agilbert@rencenter.org)

**Hours:** Monday – Friday, 9:00am to 5:00pm

**Location:** 275 5<sup>th</sup> Street, San Francisco, CA 94103

**Notes:** No referral needed. Orientations offered twice monthly. Call for details.

**Direct Services:** Business Planning; Start-up Training; Business Marketing Training; Mentorship; Credit Repair; Life Skills; Money Management/Personal Financial Education; Employment Law. Referrals to other resources available as needed.

### Things To Know

**Languages Spoken:** English, Spanish.

**Accessibility:** Wheelchair accessible.

**Client fees, if any:** Sliding Scale. Varied depending on program.

**Eligible Population:** All individuals.

**Faith Based:** No.

## SF CLEAN CITY COALITION *EMPLOYMENT PARTNERSHIP PROGRAM*

Clean City Partnership Program provides neighborhood-based transitional employment, training and job placement assistance to homeless and low-income individuals through community improvement projects and vocational training. We provide participants with paid employment, job readiness assistance, and assist clients in permanent full-time employment. [www.sfcleancity.org](http://www.sfcleancity.org)

### To Get Connected

**Contact Person:** Program Office

**Phone:** (415) 552-9201 x14

**Hours:** Monday – Friday, 7:30am to 4:30pm.

**Office Location:** 366 Eddy Street, San Francisco, CA 94102.

**Notes:** No referral needed. Must attend an orientation to be eligible for employment. Orientations are offered weekly; please check website for location of orientations.

### Things To Know

**Languages Spoken:** English and Spanish

**Accessibility:** Wheelchair accessible.

**Client fees, if any:** None.

**Eligible Population:** All individuals 18 years and older. Must be a San Francisco resident and able to pass a pre-employment drug test.

**Faith Based:** No.

**Direct Services:** Paid Employment; Employment Training; Employment Retention; Job Readiness/Life Skills; Access to Internet. Referrals to other resources available as needed.

## THE BREAD PROJECT *EMPLOYMENT TRAINING PROGRAMS*

Our mission is to empower individuals with limited resources on their path to self-sufficiency through skills instruction, on-the-job training, and assistance with establishing a career in the food service industry. We currently offer a three week Bakery Bootcamp and a more in-depth ten week Baking Training Program. [www.breadproject.org](http://www.breadproject.org)

### To Get Connected

**Contact Person:** Rafi Amini, Intake & Outreach Specialist

**Phone:** (888) 282-3522 x902 or (510) 594-1702

**Email:** [rafi@breadproject.org](mailto:rafi@breadproject.org) or [info@breadproject.org](mailto:info@breadproject.org)

**Intake Hours:** Thursdays from 10:00am to 2:00pm

**Location:** 1555 Park Ave #B, Emeryville, CA 94608

**Notes:** Referrals are preferred. Drop-ins are allowed for intakes. Appointments are accepted. Participants must be able to stand for 8 hours and lift up to 25 pounds.

### Things To Know

**Languages Spoken:** English, Dari, Pashtu, Nepali, Chinese.

**What to Bring:** State-Issued ID; Social Security Card; Proof of Income; Proof of Address

**Accessibility:** Wheelchair accessible. Other disabilities are accommodated.

**Eligible Population:** Individuals, 18 years and older who are legally eligible to work in the U.S., no violent or sex offenses in the past 7 years (on a case by case basis), no outstanding warrants, stable housing, and at least 5 months of sobriety.

**Faith Based:** No.

**Direct Services:** Vocational Training: Three week Bakery Bootcamp and Ten week Baking Training Program; Employment Placement Assistance; Employment Retention; Job Readiness/Life Skills.

## TOOLWORKS *JANITORIAL TRAINING/PLACEMENT*

Toolworks, in partnership with people in disadvantaging conditions, is a human service agency dedicated to providing the tools/resources to promote independence, equality, and personal satisfaction. [www.toolworks.org](http://www.toolworks.org)

### To Get Connected

**Phone:** (415) 255-5857

**Specific Intake Days and Times:**

Info session every Friday at 1:00pm  
25 Kearny Street, #400

**Training Hours:** 6:45am to 11:45am

**Location:** Office at 25 Kearny Street, #400, San Francisco, CA 94104. Training site on Treasure Island.

**Notes:** Referrals are not required to attend an info session. Information session every Friday at 1:00pm at Kearny Street location.

### Things To Know

**Languages Spoken:** English, ASL.

**What to Bring:** State-Issued ID; Social Security Card; proof of SF Residency; proof of homelessness; proof of disability. These documents are not necessary to attend an info session.

**Accessibility:** Wheelchair accessible. Other disabilities are accommodated.

**Eligible Population:** Individuals, 18 years and older, who meet both eligibility requirements of HEC Grant: 1) homelessness 2) disabled.

**Faith Based:** No.

**Direct Services:** Access to Internet; Assistance Getting Driver's License or Other ID; Hygiene/Personal Care Items; Phone/Voicemail; Intensive Case Management; Mentorship; Vocational Education; Assessment & Application for SSI; Employment Training; Employment Placement; Employment Retention; Job Readiness/Life Skills. Referrals to other resources available as needed.

## URBAN SERVICES YMCA *OMI & API SERVICE CONNECTOR PROGRAM*

OMI Service Connector Program provides job counseling, skill development, and linkages and referrals for unemployed adults in San Francisco.

### To Get Connected

**Contact Person:** Reception

**Phone:** 415-406-1370 **Fax:** 415-406-1371

**Hours:** Drop in hours: Monday, Wednesday, Thursday, Friday, 10:00am to 12:00pm and 1:00 to 3:00pm, or *by appointment*.

**Location:** 103 Broad Street, San Francisco, CA 94112

**Notes:** No referral necessary, call first for an appointment.

### Things To Know

**Languages Spoken:** English, Spanish, Chinese, and Vietnamese

**What to Bring:** ID, or Proof of SF Residence

**Accessibility:** Wheelchair accessible.

**Client fees, if any:** None.

**Eligible Population:** Adults (18+) who reside in District 11 (Oceanview, Merced Heights, Excelsior and Ingleside neighborhoods), along with Asian and Pacific Islander adults living in all of San Francisco.

**Faith Based:** No

**Direct Services:** Case Management; Education Planning/Career Counseling; Job and Educational Barrier Removal Assistance; Basic Needs Assistance; Therapy. Information and referrals to other resources available as needed.

NOTES

[illegible]