



FINAL MEETING MINUTES

*January 17, 2018 / 10:00 AM
City Hall, Room 408 / San Francisco, CA 94102*

Present:

- Vice Chair Gary McCoy*
- Secretary Patrina Hall*
- Committee Member Nicholas Kimura*
- Committee Member Lauren Kahn*
- Committee Member Loretta Gaines*
- Committee Member Cindy Ward*
- Committee Member Charlie Morimoto*
- Committee Member Jonathan Adler*
- Committee Member Stephen Irwin*

Excused:

- Chair Mwangi Mukami*
- Committee Member Gavin James*
- Committee Member Traci Watson*

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS *2 min*

Meeting began at 10:06 AM. Member Gaines and Member Morimoto were not present. There was quorum.

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| I. | MINUTES | ACTION | |
| A. | NOVEMBER 2017 MINUTES | Chair Mukami | <i>5 min</i> |
| | <i>The Committee reviewed the draft November 2017 Minutes.</i> | | |
| | <i>Explanatory document- November 2017 Committee Minutes</i> | | |
| | No public comment | | |
| | Proposed Action: Approve Minutes. | | |
| | M/S/C: Kimura/Kahn/Unanimous | | |
| | November 2017 Minutes approved | | |

Member Gaines arrived at 10:08 AM.

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| II. | OLD BUSINESS | DISCUSSION/ACTION | |
| A. | POLICY SUBCOMMITTEE | Member Kimura | <i>10 min</i> |

Committee Member Kimura gave an update on the work of the Policy Subcommittee, which included the finalization of the Client Intake Form, an update on the Navigation Center Workgroup and the family shelter data that the Subcommittee is requesting from HSH.

No public comment

Member Morimoto arrived at 10:12 AM.

III. NEW BUSINESS

- A. CITY ATTORNEY** **Anne Pearson** *10 min*
Anne Pearson, Deputy City Attorney reviewed confidentiality and Sunshine laws related to the Shelter Monitoring Committee.

Public comment: Ann Jones asked if Immigration and Customs Enforcement (ICE) could legally search San Francisco homeless shelters. Ms. Pearson responded that the City Attorney's office was keeping an eye on the issue.

IV. REPORTS *DISCUSSION*

- A. DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**
Committee Member Ward *10 min*

Committee Member Ward provided an update from the Department of Homelessness and Supportive Housing, which included information on the Thousand Person Project and the Department's internal budget development process.

- B. SHELTER STATUS REPORTS** **Committee Member Ward** *10 min*
Committee member Ward presented the Department of Homelessness and Supportive Housing (DHS) Shelter Status reports. Member Kimura asked if it would be possible to put together similar monthly status reports for the Navigation Centers.

- Shelter Vacancy Report
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency
- Winter Shelter for Single Adults and Families

No public comment

- C. STANDARD OF CARE STAFF REPORT** **Committee Staff** *10 min*
Committee staff reviewed the November and December 2017 Standard of Care Staff reports.

Public comment: A member of the public stated his concerns that shelter employees are breaking rules to give preferential treatment to clients who pay them bribes.

- IV. PUBLIC COMMENT** *DISCUSSION* *3 min*
Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to

three minutes. With respect to an action item [denoted by **Proposed Action** after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by **Discussion**] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

Public comment: Vixen Yvonne shared her concerns that shelter staff often sleep or focus on their cell phones instead of conducting regular rounds and monitoring the floors. She also stated that she was unsure if shelter staff had adequate training to respond to medical emergencies.

Public comment: Ann Jones stated that there is a new segment of the homeless population who is only homeless due to economic reasons.

Public comment: A member of the public stated that he is being harassed by people responsible for corruption in the shelter system.

ADJOURNMENT

This item requires a motion, a second, and to be carried.

Proposed Action: Approve adjournment

M/S/C: Kahn/Gaines/Unanimous

Adjournment approved

Meeting ended at 11:40 AM

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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
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Phone 415.554.7724
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