



City and County of San Francisco  
**Shelter Monitoring Committee**

**AGENDA**  
**SHELTER MONITORING COMMITTEE**  
**January 20, 2016**  
**10:00 AM**  
**City Hall, Room 408**  
**San Francisco, CA 94102**

**Roster:**

*Vice Chair Jonathan Bonato*

*Secretary Matthew Steen*

*Committee Member Cindy Ward*

*Committee Member Terezie Bohrer*

*Committee Member Kendra Amick*

*Committee Member Gary McCoy*

*Committee Member Michael Kirkland*

*Committee Member Charles Morimoto*

*Committee Member Darcel Jackson*

*Committee Member Moses Mukami*

*Committee Member Anakh Sul Rama*

**PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.**

**CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** *2 min*

- I. MINUTES** *ACTION*
- A. December 2015 Minutes** **Chair Bonato** *5 min*  
The Committee will review the draft December, 2015 Minutes.  
*Explanatory document- December, 2015, Committee Minutes*  
**Public Comment will be heard before the proposed action.**  
***Proposed Action: Approve Minutes.***
- II. NEW BUSINESS** *DISCUSSION/ACTION*
- A. Changes to SMC Legislation** **Vice Chair Bonato** *10 min*  
The Committee will review the proposed changes to the SMC Legislation and make any needed changes or edits.  
*Explanatory document: Changes to SMC Legislation*  
***Proposed Action: Approve Changes to SMC Legislation***
- B. Officer Elections** **Vice Chair Bonato** *10 min*  
Vice Chair Bonato will review the status of the Committee Officers and current vacant positions.  
*Explanatory document: Shelter Monitoring Committee Bylaws*  
***Proposed Action: Electing Officer Positions***

- C. Board of Supervisors Letter** **Vice Chair Bonato** 10 min  
The Committee will review the draft formal letter of thanks to the Board of Supervisors.  
*Explanatory document: Draft letter*  
*Proposed Action: Approve letter*

- III. REPORTS** **DISCUSSION**
- A. Mayor's HOPE Office** **Sam Dodge** 10 min  
Sam Dodge, Director of HOPE, Housing Opportunity, Partnerships and Engagement, will provide an update from his office.
- B. Shelter Status Reports** **Cindy Ward** 10 min  
**Human Service Agency (HSA) Report**
- Shelter Vacancy Report
  - Shelter Turn Away Report-Family Shelter-Hamilton Emergency
  - Family Waiting List-Connecting Point
  - Winter Shelter for Single Adults and Families
- C. Standard of Care and Staff Report** **Committee Staff** 10 min  
Committee staff will review the December 2015, Standard of Care and Staff report.

- IV. PUBLIC COMMENT** **DISCUSSION** 3 min  
Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by **Proposed Action** after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by **Discussion**] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

- V. INFORMATION REQUESTS** **DISCUSSION**
- A. Information Requests** **Vice Chair Bonato** 5 min  
The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency or contracted agency. The Committee will also review the response from past Information Requests

#### **Adjournment**

This item requires a motion, a second, and to be carried.  
*Proposed Action: Approve adjournment*

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Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone 415.554.7724  
Fax 415.554.7854  
E-mail [sotf@sfgov.org](mailto:sotf@sfgov.org)

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