AGENDA
SHELTER MONITORING COMMITTEE
POLICY SUBCOMMITTEE MEETING
February 9, 2016
4:00 PM – 5:30 PM
1380 Howard St.
Room 515 (5th Floor)
San Francisco, CA 94103

Roster:
Subcommittee Chair Mwangi Mukami
Subcommittee Member Jonathan Bonato (SMC Chair)
Subcommittee Member Kendra Amick
Subcommittee Member Matthew Steen (SMC Vice-Chair)
Subcommittee Member Terezie Bohrer (SMC Secretary)
Subcommittee Member Gary McCoy

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS
2 min

Welcome new Policy Subcommittee Member Gary McCoy
2 min

I. MINUTES
ACTION

A. November 2015 Minutes Chair Mukami 5 min
The Committee will review the draft November 2015 Minutes.
Explanatory document - November 2015, Committee Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes.

II. NEW BUSINESS
DISCUSSION

A. Shelter Vacancies Chair Mukami 20 min
The Committee will explore the vacancy rate at single adult shelters.
Explanatory documents – Shelter Occupancy Reports, Shelter Reservation and Extension Policy, Late Pass Policy

B. Tokens Chair Mukami 15 min
The Committee will discuss issues related to tokens at the shelters.
Explanatory documents – Token Policy

C. Imminent Danger Policy Chair Mukami 10 min
The Committee will review the resolution amending the Human Services Agency’s Imminent Danger policy regarding victims of domestic violence.
Explanatory document – Resolution

1380 Howard Street, First Floor
San Francisco, CA 94103
www.sfgov.org/sheltermonitoring

(415) 255.3642 (phone)
(415) 255-3629 (fax)
shelter.monitoring@sfgov.org
III. INFORMATION REQUESTS

A. Information Requests

The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency or contracted agency. The Committee will also review the response from past Information Requests.

Adjournment

This item requires a motion, a second, and to be carried. Public Comment will be heard before the proposed action.

Proposed Action: Approve adjournment

To obtain copies of the agenda, minutes, or any explanatory documents, please contact Jeff Simbe at 415.255.3642 or jeff.simbe@sfdph.org 72 hours before the meeting.

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Jeff Simbe at 415.255.3642 or jeff.simbe@sfdph.org at least two business days before the meeting.

City Hall is accessible to persons using wheelchairs and others with disabilities. Assistive listening devices are available and meetings are open-captioned. Agendas are available in large print. Materials in alternative formats, American Sign Language interpreters, and other format accommodations will be made available upon request. Please make your request for alternative format or other accommodations to the Shelter Monitoring Committee at 415.255.3642. Providing at least 72 hours notice prior to the meeting will help ensure availability.

The nearest BART station is Civic Center Plaza at the intersection of Market, Grove, and Hyde Streets. The MUNI Metro lines are the F, J, K, L, M, and N (Civic Center Station or Van Ness Avenue Station). MUNI bus lines serving the area are the 47 Van Ness, 9 San Bruno, and the 6, 7, 71 Haight/Noreiga. Accessible curbside parking is available on Oak and Hickory Streets.

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices. In order to assist the City’s efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees maybe sensitive to various chemical based scented projects. Please help the City to accommodate these individuals.

Know Your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org
Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City’s website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements
Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.