AGENDA
SHELTER MONITORING COMMITTEE
March 15, 2017
10:00 AM
City Hall, Room 408
San Francisco, CA 94102

Roster:
Chair Mwangi Mukami
Committee Member Patrina Hall
Committee Member Loretta Gaines
Committee Member Nicholas Kimura
Committee Member Lauren Kahn
Committee Member Leslie Bilbro
Committee Member Traci Watson
Committee Member Jonathan Lisan
Committee Member Gavin James
Committee Member Stephen Irwin
Committee Member Gary McCoy
Committee Member Cindy Ward
Committee Member Charles Morimoto

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 2 min

I. MINUTES ACTION

A. February 2017 Minutes Chair Mukami 5 min
The Committee will review the draft February 2017 Minutes.
Explanatory document- February 2017 Committee Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes.

II. OLD BUSINESS DISCUSSION/ACTION

A. POLICY SUBCOMMITTEE Chair McCoy 10 min
Policy Subcommittee Chair McCoy will provide an update regarding Policy Subcommittee meeting of March, 13, 2017

III. NEW BUSINESS

A. OFFICER NOMINATIONS Committee Staff 15 min
Committee members will nominate themselves or other members for the position of Chair, Vice-Chair, and Secretary.
B. APPOINTMENTS TO POLICY SUBCOMMITTEE  Chair Mukami  10 min
Chair Mukami will appoint members to the Policy Subcommittee.

C. SQR 032017-1: QUARTERLY REPORT  Chair Mukami  10 min
The committee will review and make edits to the 2nd Quarter Report FY 2016-2017.
Explanatory document: Draft of 2nd Quarter Report Fiscal Year 2016-2017
Proposed Action: Approve Quarterly Report

D. SMC/Q3-1: COORDINATED ENTRY FOR FAMILIES  Member Ward  20 min
The Committee will be updated on the process of Coordinated Entry for Families.

III. REPORTS  DISCUSSION
A. Department of Homelessness and Supportive Housing  Emily Cohen  10 min
Emily Cohen will provide an update from the Department of Homelessness and Supportive Housing.

B. Shelter Status Reports  Member Ward  10 min
Department of Homelessness and Supportive Housing (DHSH) Report
- Shelter Vacancy Report
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency
- Family Waiting List-Connecting Point
- Winter Shelter for Single Adults and Families

C. Standard of Care and Staff Report  Committee Staff  10 min
Committee staff will review the February 2017, Standard of Care and Staff report.

IV. PUBLIC COMMENT  DISCUSSION  3 min
Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by Proposed Action after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by Discussion] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

Adjournment
This item requires a motion, a second, and to be carried.
Proposed Action: Approve adjournment
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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org
Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City’s website at [www.sfgov.org](http://www.sfgov.org).

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