AGENDA
August 16, 2017 | 10:00 AM
City Hall, Room 408 | San Francisco, CA 94102

Roster:
Chair Mwangi Mukami
Vice Chair Gary McCoy
Secretary Patrina Hall
Committee Member Nicholas Kimura
Committee Member Lauren Kahn
Committee Member Leslie Bilbro
Committee Member Traci Watson
Committee Member Gavin James
Committee Member Stephen Irwin
Committee Member Loretta Gaines
Committee Member Cindy Ward
Committee Member Charles Morimoto

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 2 min

I. MINUTES ACTION

A. JULY 2017 MINUTES Chair Mukami 5 min

The Committee will review the draft July 2017 Minutes.

Explanatory document- July 2017 Committee Minutes

Public Comment will be heard before the proposed action.

Proposed Action: Approve Minutes.

II. OLD BUSINESS DISCUSSION/ACTION

A. COMMUNICATION FROM THE CHAIR Chair Mukami 10 min

The Chair will communicate the circumstances that allow members to abstain from voting.

Explanatory documents – Committee Staff memorandum

B. POLICY SUBCOMMITTEE Chair Kimura 10 min

Committee Member Kimura will give an update on the work of the policy subcommittee.

C. LETTER TO HSH Chair Mukami 10 min

The Committee will vote on the proposed letter to Jeff Kositsky, Director of the Department of Homelessness and Supportive Housing, regarding navigation centers.

Explanatory documents – Letter to HSH

Proposed Action: Approve letter to HSH
III. NEW BUSINESS

A. COMPLAINT POLICY & PROCEDURE
Chair Mukami 10 min
Chair Mukami will introduce a draft copy of the proposed SMC Complaint Policy & Procedures.
*Explanatory document – draft of Complaint Policy & Procedures*

B. LARK INN
Graham Thomas 10 min
Graham Thomas, Program Director will provide an overview of the services at Lark Inn Youth Shelter.

IV. REPORTS

A. DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING
Emily Cohen 15 min
Emily Cohen will provide an update from the Department of Homelessness and Supportive Housing.

B. SHELTER STATUS REPORTS
Member Ward 10 min
Department of Homelessness and Supportive Housing (DHSH) Report
- Shelter Vacancy Report
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency
- Family Waiting List-Connecting Point
- Winter Shelter for Single Adults and Families

C. STANDARD OF CARE STAFF REPORT
Committee Staff 10 min
Committee staff will review the June 2017, Standard of Care Staff report.

IV. PUBLIC COMMENT

Discussion 3 min
Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by Proposed Action after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by Discussion] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

ADJOURNMENT
This item requires a motion, a second, and to be carried.
*Proposed Action: Approve adjournment*
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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org
Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City’s website at www.sfgov.org.

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