AGENDA

October 18, 2017 | 10:00 AM
City Hall, Room 408 | San Francisco, CA 94102

Roster:
Chair Mwangi Mukami
Vice Chair Gary McCoy
Secretary Patrina Hall
Committee Member Nicholas Kimura
Committee Member Lauren Kahn
Committee Member Traci Watson
Committee Member Stephen Irwin
Committee Member Loretta Gaines
Committee Member Cindy Ward
Committee Member Charles Morimoto

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 2 min

I. MINUTES ACTION

A. SEPTEMBER 2017 MINUTES Chair Mukami 5 min
The Committee will review the draft September 2017 Minutes.
Explanatory document- September 2017 Committee Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes.

II. OLD BUSINESS DISCUSSION/ACTION

A. POLICY SUBCOMMITTEE Member Kimura 10 min
Committee Member Kimura will give an update on the work of the policy
subcommittee. Member Kimura will introduce policy subcommittee
recommendations to site visit requirements.
Explanatory document: Recommended changes to site visit requirements
Proposed Action: Approve Recommended changes to site visit requirements

III. NEW BUSINESS

A. HOSPITALITY HOUSE Jose Bernal 15 min
Jose Bernal, Shelter Program Manager will provide an overview of the services
at Central City Hospitality House.

IV. REPORTS DISCUSSION

A. DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING Emily Cohen 15 min
Emily Cohen will provide an update from the Department of Homelessness and Supportive Housing.

B. SHELTER STATUS REPORTS  
**Member Ward**  
10 min  
Department of Homelessness and Supportive Housing (DHSH) Report  
- Shelter Vacancy Report  
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency  
- Family Waiting List-Connecting Point  
- Winter Shelter for Single Adults and Families

C. STANDARD OF CARE STAFF REPORT  
**Committee Staff**  
10 min  
Committee staff will review the August 2017, Standard of Care Staff report.

IV. PUBLIC COMMENT  
**DISCUSSION**  
3 min  
Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by Proposed Action after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by Discussion] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

ADJOURNMENT  
This item requires a motion, a second, and to be carried.  
Proposed Action: Approve adjournment

To obtain copies of the agenda, minutes, or any explanatory documents, please contact Jeff Simbe at 415.255.3642 or jeff.simbe@sfdph.org 72 hours before the meeting.

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Jeff Simbe at 415.255.3642 or jeff.simbe@sfdph.org at least two business days before the meeting.

City Hall is accessible to persons using wheelchairs and others with disabilities. Assistive listening devices are available and meetings are open-captioned. Agendas are available in large print. Materials in alternative formats, American Sign Language interpreters, and other format accommodations will be made available upon request. Please make your request for alternative forms or other accommodations to the Shelter Monitoring Committee at 415.255.3642. Providing at least 72 hours notice prior to the meeting will help ensure availability.

The nearest BART station is Civic Center Plaza at the intersection of Market, Grove, and Hyde Streets. The MUNI Metro lines are the F, J, K, L, M, and N (Civic Center Station or Van Ness Avenue Station). MUNI bus lines serving the area are the 47 Van Ness, 9 San Bruno, and the 6, 7, 71 Haight/Noriega. Accessible curbside parking is available on Oak and Hickory Streets.
The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices. In order to assist the City’s efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based scented projects. Please help the City to accommodate these individuals.

**Know Your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:**

Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone 415.554.7724  
Fax 415.554.7854  
E-mail sotf@sfgov.org  
Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City’s website at [www.sfgov.org](http://www.sfgov.org).

**Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA  94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.