



City and County of San Francisco
Shelter Monitoring Committee

**DRAFT MEETING MINUTES
 SHELTER MONITORING COMMITTEE
 POLICY SUBCOMMITTEE MEETING**

**October 20, 2016
 2:30 PM – 3:30 PM
 101 Grove Street
 Room 302 (3rd Floor)
 San Francisco, CA 94102**

Roster:

- Subcommittee Chair Gary McCoy*
- Subcommittee Member Matthew Steen (SMC Vice-Chair)*
- Subcommittee Member Terezie Bohrer (SMC Secretary)*
- Subcommittee Member Moses Mukami (SMC Chair)*
- Subcommittee Member Patrina Hall*

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS *2 min*

- I. MINUTES** *ACTION*
- A. September 2016 Minutes** **Subcommittee Chair McCoy** *5 min*
- The Subcommittee reviewed the draft September 2016 Minutes.
Explanatory document- September 2016 Draft Minutes
Proposed Action: Approve September 2016 Minutes.

Discussion and approval of Draft September 2016 Minutes tabled until after discussion about Shelter Bed Utilization

- II. OLD BUSINESS** *DISCUSSION/ACTION*
- A. PSSMC 102016-1: Shelter Bed Utilization** **Subcommittee Chair McCoy** *45 min*

Scott Walton, Manager of Adult Services from the Department of Homelessness and Supportive Housing (HSH) will provide information for the Subcommittee regarding how particular beds are administered (Resource beds, CAAP beds, CJC beds, Senior set aside, VA, and SFHOT).

Scott Walton stated that HSH has not had any problems reported to them about shelter utilization. Scott Walton stated that all set-aside beds are released after 4:30 PM with the exception of HOT team beds. Scott Walton also stated that there has been a perception from back in 2014 that CAAP beds are wasted, but that he wasn't sure where the perception came from. He also stated that there

were several good changes that came from the Shelter Access Work Group, especially the 311 system.

Subcommittee Member Steen and Scott Walton discussed how 90 bed reservations through 311 beds could be extended by 30 days and how CAAP beds are treated differently because CAAP reservations are only 30-45 days long. Scott Walton explained that CAAP clients can renew beds as long as they are on CAAP and that the policy cannot be changed unless citizens vote to change it.

Subcommittee Member Steen asked if there was any difference in the way that male and female bed reservations were handled. Scott Walton explained that clients had to state a gender when they registered but that clients aren't asked to validate their gender in any way. He stated that whatever gender the client states they are is the gender bed that they'll get. Subcommittee Member Steen stated that due to his past work around domestic violence issues, he was wondering if female clients get any sort of prioritization over male clients. Scott Walton responded by stating that there is no difference in the treatment between male and female clients. Scott Walton also stated that his team is not involved with the funding or operation of domestic violence shelters.

Subcommittee Member Steen and Scott Walton discussed housing placements and how the City has always focused on permanent housing over transitional housing for single-adults. Scott Walton stated that HSH has approached the Mayor's office about the possibility of expanding housing options but that there aren't currently many adult buildings in the pipeline.

The Policy Subcommittee also discussed the demographics of the shelter population. Scott Walton stated that he has heard from shelter providers that the percentage of seniors and transitional aged adults has increased, but that they have not seen any data support those claims. Scott Walton stated that the assumptions about the shelter population growing older may be based on the fact that shelter clients have more medical issues than before. He explained that CHANGES can only show the current age of clients and cannot retroactively pull information about how old shelter clients were in the past. He stated that this would be an obstacle in trying to conclusively determine whether or not there are more homeless seniors than in the past.

The Policy Subcommittee also discussed possible future information requests. Scott Walton stated that it is helpful for his department to know the reason for the information request because they may be able to identify records that would be more helpful than those that were originally requested.

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| I. | MINUTES | <i>ACTION</i> |
| A. | September 2016 Minutes | Subcommittee Chair McCoy <i>5 min</i> |
| | <i>The Subcommittee reviewed the draft September 2016 Minutes.
Explanatory document- September 2016 Draft Minutes</i> | |

Proposed Action: Approve September 2016 Minutes.

No public comment

M/S/C: Steen/Hall/Unanimous

Draft September 2016 Minutes approved

II. OLD BUSINESS

DISCUSSION/ACTION

B. PSSMC 102016-2: Seniors in the Shelters

Subcommittee Chair McCoy 5 min

The Subcommittee discussed whether or not to approve looking at into issues related to medically compromised seniors staying in the shelter system. The Subcommittee also discussed whether or not to approve the creation of a survey to collect information on seniors in the shelter system. Subcommittee Member Steen stated that it would be good to get more information about the new medical respite shelter, which is tied to the senior issue. He stated that he knew funding got approved but he didn't have information about the current status.

Explanatory document: draft Senior Survey

Proposed Action: Approve the creation of survey to collect information about seniors in the shelter system

No public comment

M/S/C: Steen/Hall/Unanimous

Creation of a survey to collect information about seniors in the shelter system approved

III. INFORMATION REQUESTS

DISCUSSION

A. Information Requests

Subcommittee Chair McCoy 5 min

The Committee discussed the possibility of setting up standing information requests for information that was requested on an annual basis.

Adjournment

This item requires a motion, a second, and to be carried.

No public comment

Proposed Action: Approve adjournment

M/S/C: McCoy/Steen/Unanimous

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