AGENDA
SHELTER MONITORING COMMITTEE
POLICY SUBCOMMITTEE MEETING
October 28, 2019
4:00 – 5:00 PM
1380 Howard Street
Room 515
San Francisco, CA 94103

Roster:
Subcommittee Chair Gabriela Avalos
Subcommittee Member Diana Almanza
Subcommittee Member Stephen Irwin
Subcommittee Member Nastassia Serina
Subcommittee Member Traci Watson

CALL TO ORDER/Roll Call/Agenda Adjustments

I. Minutes

A. August 26, 2019 Minutes
Subcommittee Chair Avalos 5 min
The Subcommittee will review the draft August 26, 2019 Minutes.
Explanatory document- August 26, 2019 Draft Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes.

II. New Business

A. FY19-20 Policy Subcommittee Objectives
Subcommittee Chair Avalos 10 min
The Subcommittee will discuss their goals and objectives for the remainder of the 2019-2020 fiscal year.

III. Old Business

A. Navigation Center Implementation Plan
Subcommittee Chair Avalos 10 min
The Subcommittee will discuss potential steps for implementing the Committee’s monitoring of the Navigation Centers.

B. Repeat Complaints
Subcommittee Chair Avalos 10 min

The Subcommittee will discuss procedures for addressing issues that repeatedly come up in client complaints.

Explanatory document- Client Complaint flowcharts

IV. INFORMATION REQUESTS DISCUSSION

A. Information Requests Subcommittee Chair Avalos

The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency or contracted agency.

Adjournment

This item requires a motion, a second, and to be carried.

Public Comment will be heard before the proposed action.

Proposed Action: Approve adjournment

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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org
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