



City and County of San Francisco

Shelter Monitoring Committee

MEETING MINUTES SHELTER MONITORING COMMITTEE POLICY SUBCOMMITTEE MEETING

November 13, 2015

4:00 – 5:00 PM

1380 Howard St.

4th Floor, Room 417

San Francisco, CA 94103

Roster:

Subcommittee Chair Mwangi Mukami

Subcommittee Member Jonathan Bonato (SMC Vice Chair)

Subcommittee Member Matthew Steen (SMC Secretary)

Subcommittee Member Kendra Amick

Committee Chair Nick Kimura

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS *2 min*

- I. MINUTES** *ACTION*
- A. October 2015 Minutes** **Chair Mukami** *5 min*
- The Committee reviewed and made edits to the draft October 2015 Minutes.
Explanatory document- October 2015 Committee Minutes
No public comment
Proposed Action: Approve draft October 2015 Minutes with edits.
M/S/C: Steen/Mukami/Unanimous
October 2015 Minutes Approved

- II. NEW BUSINESS** *DISCUSSION*
- A. Imminent Danger Policy** **Chair Mukami** *30 min*
- The Committee discussed and revised the policy recommendations and created the following:

1. HSA shall adopt a policy on victims of domestic violence. The policy must include the following:
 - a. No client shall be denied services on the basis of being a victim of domestic violence
 - b. Self-disclosure of domestic violence cannot be used as grounds for denial of service

- c. Use lethality assessments to assess all families for the risk of domestic violence upon intake
 - d. The creation of procedures where shelters contact law enforcement for the provision of emergency protective orders (EPO) in cases of domestic violence
 - e. Update the shelter training manual with a for front line shelter staff on how to handle dv and other crisis situations
 - f. Domestic violence policy should be consistent with the San Francisco Shelter Grievance policy
2. Separate recommendations
- a. To increase funding for additional trainings on domestic violence for all shelter staff
 - b. To support additional funding for the expansion of the domestic violence support system

No public comment

Proposed Action: Approve revised policy recommendations

M/S/C: Steen/Amick/Unanimous

Policy recommendations approved

B. SMC Legislation

The Committee will discuss recommendations for legislation issues.

Explanatory document: Shelter Monitoring Committee Legislation Issues with Recommendations

No public comment

Proposed Action: Approve Shelter Monitoring Committee Legislation Issues

M/S/C: Amick/Mukami/Unanimous

Approved Shelter Monitoring Committee Legislation Issues

III. INFORMATION REQUESTS

DISCUSSION

A. Information Requests

Chair Mukami

5 min

None

Adjournment

Proposed action: Adjourn the November Policy Subcommittee meeting

Public Comment will be heard before the proposed action.

M/S/C: Steen/Mukami/Unanimous

Adjournment of the November Policy Subcommittee meeting approved

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Sunshine Ordinance Task Force
City Hall, Room 244
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Phone 415.554.7724
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