



MEETING MINUTES

*November 15, 2017 | 10:00 AM
City Hall, Room 408 | San Francisco, CA 94102*

Present:

- Chair Mwangi Mukami*
- Secretary Patrina Hall*
- Committee Member Nicholas Kimura*
- Committee Member Lauren Kahn*
- Committee Member Loretta Gaines*
- Committee Member Cindy Ward*
- Committee Member Charlie Morimoto*
- Committee Member Jonathan Adler*
- Committee Member Stephen Irwin*

Excused:

- Vice Chair Gary McCoy*
- Committee Member Traci Watson*
- Committee Member Gavin James*

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS *2 min*

Meeting began at 11:05 AM.

The Committee had a moment of silence for Will Daley. Chair Mukami announced that there would not be a Shelter Monitoring Committee meeting in December. Committee member Jonathan Adler was introduced as the newest member of the Committee.

Agenda Item II. A. "Policy Subcommittee update" set to take place after Item III. A. Quarterly Report.

- I. MINUTES** *ACTION*
- A. OCTOBER 2017 MINUTES** **Chair Mukami** *5 min*
 - The Committee reviewed the draft October 2017 Minutes.
 - Explanatory document- October 2017 Committee Minutes*
 - No public comment**
 - Proposed Action: Approve Minutes.**
 - M/S/C: Kimura/Kahn/Unanimous**

III. NEW BUSINESS

- A. QUARTERLY REPORT** **Chair Mukami** 15 min
The Committee reviewed and make edits to the 1st Quarter Report FY 2017 – 2018.
Explanatory document: Draft of 1st Quarter Report FY 2017 - 2018
Proposed Action: Approve Quarterly Report

Public comment: A member of the public stated that there weren't enough protections for clients staying in the shelter.

Public comment: A member of the public stated that many people are homeless because of economic reasons. She also suggested that it would be beneficial to increase diversity of shelter staff.

M/S/C: Mukami/Kahn/Unanimous
1st Quarter Report FY 2017 - 2018 approved

II. OLD BUSINESS **DISCUSSION/ACTION**

- A. POLICY SUBCOMMITTEE** **Member Kimura** 10 min
Committee Member Kimura gave an update on the work of the policy Subcommittee, including the recommended changes to the Committee's site visit requirements and an update on the Navigation Center Workgroup. The Committee had a discussion on which Standards they thought the Committee should monitor during visits to the Navigation Centers and decided to remove Standard 5 from the list of excluded Standards.
Explanatory document: Navigation Center Standards of Care
Proposed Action: Approve Navigation Centers Standards of Care with edits

Public comment: Charles Pitts stated that if the Committee will not monitor compliance with Standard 19 at the Navigation Centers, it should only apply in cases where clients are couples. He stated that that Standard 19 was put in because shelters were place mats right next to each other and were telling clients that they had to sleep together.

M/S/C: Kimura/Hall/Unanimous
Navigation Center Standards of Care approved with edits

Chair Mukami left the meeting at 10:40 AM. Member Kimura took over the duties of Chair.

III. NEW BUSINESS

- B. HSH STRATEGIC FRAMEWORK** **Committee Member Ward** 20 min
Committee Member Ward presented the HSH Strategic Framework which guides the work of HSH and community partners in the next 5 years.

IV. REPORTS

DISCUSSION

**A. DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING
Committee Member Ward 15 min**

Emily Cohen will provide an update from the Department of Homelessness and Supportive Housing.

B. SHELTER STATUS REPORTS Committee Member Ward 10 min
Department of Homelessness and Supportive Housing (DHS) Report

- Shelter Vacancy Report
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency
- Family Waiting List-Connecting Point
- Winter Shelter for Single Adults and Families

C. STANDARD OF CARE STAFF REPORT Committee Staff 10 min
Committee staff will review the October 2017, Standard of Care Staff report.

IV. PUBLIC COMMENT *DISCUSSION* 3 min

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ADJOURNMENT

This item requires a motion, a second, and to be carried.

Proposed Action: Approve adjournment

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