



City and County of San Francisco
Shelter Monitoring Committee

DRAFT MINUTES
SHELTER MONITORING COMMITTEE
November 19, 2014
10:00 AM
City Hall, Room 408
San Francisco, CA 94102

Committee Members Present:

Chair Nicholas Kimura
Committee Member Kendra Amick
Committee Member Charles Morimoto
Committee Member Matthew Steen
Committee Member Michael Kirkland
Committee Member Amanda Reichmuth
Committee Member Deborah Muise

Committee Members Excused:

Committee Member Cindy Ward
Committee Member Liz Pocock

I. MINUTES

ACTION

A. October 2014 Minutes

Chair Kimura

The Committee reviewed the October, 2014, minutes.

m/s/c (Steen/Reichmuth/Unanimous)

Action: Approved Minutes with edits

No public comment

II. REPORTS

DISCUSSION

A. Mayor's HOPE Office

Bevan Dufty

Bevan Dufty, Director of HOPE, Housing Opportunity, Partnerships and Engagement, provided an update from his office.

B. Shelter Status Report

Chair Kimura

Human Service Agency (HSA) Report

The Committee reviewed the HSA reports.

No public comment

C. Standard of Care Report

Committee Staff

The Committee reviewed the September and October, 2014, Standard of Care Reports.

Public comment: Marlon Mendieta, director of Santa Ana shelter, explained that the ongoing issue of mold present at the Santa Ana shelter is an problem founded in the roof

and structure of the building. This has delayed their ability to eliminate the mold, however he assured the Committee they are working on the issue.

III. PUBLIC COMMENT
No public comment

DISCUSSION

IV. NEW BUSINESS
A. Quarterly Report

ACTION
Chair Kimura

The Committee reviewed the Quarterly Report consisting of January through June, 2014
m/s/c (Steen, Muise, Unanimous)

Action: Approved the Quarterly Report

No public comment

V. INFORMATION REQUESTS

DISCUSSION

A. Information Requests

Chair Kimura

The Committee put forward no Information Requests.

B. Staff Report

Committee Staff

Committee staff reviewed the November, 2014, staff report.

Adjournment

m/s/c (Reichmuth, Muise, Unanimous)

Action: Approved adjournment

No public comment

Meeting adjourned at 11:13am

To obtain copies of the agenda, minutes, or any explanatory documents, please contact Jeff Simbe at 415.255.3653 or jeff.simbe@sfdph.org 72 hours before the meeting.

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Jeff Simbe at 415.255.3642 or jeff.simbe@sfdph.org at least two business days before the meeting.

City Hall is accessible to persons using wheelchairs and others with disabilities. Assistive listening devices are available and meetings are open-captioned. Agendas are available in large print. Materials in alternative formats, American Sign Language interpreters, and other format accommodations will be made available upon request. Please make your request for alternative format or other accommodations to the Shelter Monitoring Committee at 415.255.3642. Providing at least 72 hours notice prior to the meeting will help ensure availability.

The nearest BART station is Civic Center Plaza at the intersection of Market, Grove, and Hyde Streets. The MUNI Metro lines are the F, J, K, L, M, and N (Civic Center Station or Van Ness Avenue Station). MUNI bus lines serving the area are the 47 Van Ness, 9 San Bruno, and the 6, 7, 71 Haight/Noreiga. Accessible curbside parking is available on Oak and Hickory Streets.

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees maybe sensitive to various chemical based scented projects. Please help the City to accommodate these individuals.

Shelter Monitoring Committee

18DEC13

Page 2 of 3

Know Your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)
Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:**

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sof@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.