



City and County of San Francisco
Shelter Monitoring Committee

AGENDA
SHELTER MONITORING COMMITTEE
POLICY SUBCOMMITTEE MEETING

December 13, 2017
12:00 PM – 1:00 PM
Room 220, 2nd Floor
101 Grove Street
San Francisco, CA 94102

Roster:

Subcommittee Chair Nick Kimura
Subcommittee Member Patrina Hall
Subcommittee Member Lauren Kahn
Subcommittee Member Loretta Gaines

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS *2 min*

- I. MINUTES** *ACTION*
- A. November 9, 2017 Minutes** **Subcommittee Chair Kimura** *5 min*
- The Subcommittee will review the draft November 9, 2017 Minutes.
Explanatory document- November 9, 2017 Draft Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes.

- II. NEW BUSINESS** *DISCUSSION/ACTION*
- A. CLIENT INTAKE FORM** **Subcommittee Chair Kimura** *10 min*
- The Subcommittee will review the client intake form.
Explanatory document – Client Intake Form
Proposed Action: Approve Client Intake Form
- B. FAMILY SHELTER WAITLIST** **Subcommittee Chair Kimura** *15 min*
- The Subcommittee will discuss what criteria it wants available in the monthly HSH reports.
Explanatory document – Connecting Point Family Waitlist

C. IMMINENT DANGER POLICY

Subcommittee Chair Kimura

15 min

The Subcommittee will review the imminent danger policy
Explanatory document – Domestic Violence/Imminent Danger Policy

III. INFORMATION REQUESTS

DISCUSSION

A. Information Requests

Subcommittee Chair Kimura

5 min

The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency or contracted agency.

Adjournment

This item requires a motion, a second, and to be carried.

Public Comment will be heard before the proposed action.

Proposed Action: Approve adjournment

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Administrator
Sunshine Ordinance Task Force

City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org

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