AGENDA
SHELTER MONITORING COMMITTEE
POLICY SUBCOMMITTEE MEETING
December 13, 2017
12:00 PM – 1:00 PM
Room 220, 2nd Floor
101 Grove Street
San Francisco, CA 94102

Roster:
Subcommittee Chair Nick Kimura
Subcommittee Member Patrina Hall
Subcommittee Member Lauren Kahn
Subcommittee Member Loretta Gaines

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 2 min

I. MINUTES ACTION
A. November 9, 2017 Minutes Subcommittee Chair Kimura 5 min
The Subcommittee will review the draft November 9, 2017 Minutes.
Explanatory document- November 9, 2017 Draft Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes.

II. NEW BUSINESS DISCUSSION/ACTION

A. CLIENT INTAKE FORM Subcommittee Chair Kimura 10 min
The Subcommittee will review the client intake form.
Explanatory document – Client Intake Form
Proposed Action: Approve Client Intake Form

B. FAMILY SHELTER WAITLIST Subcommittee Chair Kimura 15 min
The Subcommittee will discuss what criteria it wants available in the monthly
HSH reports.
Explanatory document – Connecting Point Family Waitlist
C. IMMINENT DANGER POLICY

Subcommittee Chair Kimura 15 min

The Subcommittee will review the imminent danger policy

Explanatory document – Domestic Violence/Imminent Danger Policy

III. INFORMATION REQUESTS

A. Information Requests Subcommittee Chair Kimura 5 min

The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency or contracted agency.

Adjournment

This item requires a motion, a second, and to be carried.

Public Comment will be heard before the proposed action.

Proposed Action: Approve adjournment

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Administrator
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