City and County of San Francisco
Shelter Monitoring Committee

AGENDA
SHELTER MONITORING COMMITTEE
December 16, 2015
10:00 AM
City Hall, Room 408
San Francisco, CA 94102

Roster:
Vice Chair Jonathan Bonato  
Secretary Matthew Steen  
Committee Member Cindy Ward  
Committee Member Terezie Bohrer  
Committee Member Kendra Amick  
Committee Member Michael Kirkland  
Committee Member Charles Morimoto  
Committee Member Darcel Jackson  
Committee Member Moses Mukami  
Committee Member Anakh Sul Rama

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 2 min

I.  MINUTES  ACTION
A.  November 2015 Minutes  Vice Chair Bonato  5 min
The Committee will review the draft November, 2015 Minutes.
Explanatory document:  November, 2015, Committee Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes.

II.  NEW BUSINESS  DISCUSSION/ACTION
A.  1st Quarter Report FY15-16  Vice Chair Bonato  10 min
The Committee will review the 1st Quarter Report for fiscal year 2015-2016 and make any necessary changes and edits.
Explanatory document: Draft of 1st Quarter Report FY15-16
Proposed Action: Approve 1st Quarter Report FY15-16

B.  Policy Subcommittee  Sub-committee Chair Mukami  10 min
Policy Subcommittee update on Domestic Violence policy in family shelters.
Explanatory document: None
Proposed Action: None
C. Officer Elections  
**Vice Chair Bonato  10 min**
Vice Chair Bonato will review the status of the Committee Officers and current vacant positions.

*Explanatory document: Shelter Monitoring Committee Bylaws*

*Proposed Action: None*

III. REPORTS  
**DISCUSSION**

A. Mayor’s HOPE Office  
**Sam Dodge  10 min**
Sam Dodge, Director of HOPE, Housing Opportunity, Partnerships and Engagement, will provide an update from his office.

B. Shelter Status Reports  
**Cindy Ward  10 min**

Human Service Agency (HSA) Report
- Shelter Vacancy Report
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency
- Family Waiting List-Connecting Point
- Winter Shelter for Single Adults and Families

C. Standard of Care and Staff Report  
**Committee Staff  10 min**
Committee staff will review the November 2015, Standard of Care and Staff report.

IV. PUBLIC COMMENT  
**DISCUSSION  3 min**
Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by **Proposed Action** after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by **Discussion**] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

V. INFORMATION REQUESTS  
**DISCUSSION**

A. Information Requests  
**Vice Chair Bonato  5 min**
The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency or contracted agency. The Committee will also review the response from past Information Requests.

*Adjournment*
This item requires a motion, a second, and to be carried.

*Proposed Action: Approve adjournment*
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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City’s website at [www.sfgov.org](http://www.sfgov.org).

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