



City and County of San Francisco  
**Shelter Monitoring Committee**

**AGENDA**  
**SHELTER MONITORING COMMITTEE**  
**December 16, 2015**  
**10:00 AM**  
**City Hall, Room 408**  
**San Francisco, CA 94102**

**Roster:**

*Vice Chair Jonathan Bonato*  
*Secretary Matthew Steen*  
*Committee Member Terezia Bohrer*  
*Committee Member Kendra Amick*  
*Committee Member Michael Kirkland*  
*Committee Member Darcel Jackson*  
*Committee Member Moses Mukami*  
*Committee Member Anakh Sul Rama*

**Excused:**

*Committee Member Cindy Ward*  
*Committee Member Charles Morimoto*

**PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.**

**CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** *2 min*

- I. MINUTES** *ACTION*  
**A. November 2015 Minutes** **Vice Chair Bonato** *5 min*  
The Committee reviewed the draft November, 2015 Minutes.  
*Explanatory document- November, 2015, Committee Minutes*  
**No public comment**  
***Proposed Action: Approve Draft November 2015 Minutes.***  
**M/S/C: Bohrer/Kirkland/Unanimous**  
***Draft November 2015 Minutes Approved***

- II. NEW BUSINESS** *DISCUSSION/ACTION*  
**A. 1<sup>st</sup> Quarter Report FY15-16** **Vice Chair Bonato** *10 min*  
The Committee reviewed the 1<sup>st</sup> Quarter Report for fiscal year 2015-2016. The Committee did not make any changes or edits to the report prior to voting to approve.  
*Explanatory document: Draft of 1<sup>st</sup> Quarter Report FY15-16*  
***Proposed Action: Approve 1<sup>st</sup> Quarter Report FY15-16***

**M/S/C: Steen/Bohrer/Unanimous**

**B. Policy Subcommittee Sub-committee Chair Mukami 10 min**

Sub-committee Chair Mukami gave an update on the work that the Policy Subcommittee has been doing to change legislation which affects victims of domestic violence within city shelters. Sub-committee Chair Mukami and Secretary Steen thanked the members of the Committee and the Board of Supervisors for their assistance in changing Imminent Danger policies.

*Explanatory document: None*

***Proposed Action: To send a formal letter of thanks to the Board of Supervisors for the help that they were able to provide in changing Imminent***

***Danger/Domestic Violence Policies***

**M/S/C: Bohrer/Sul Rama/Unanimous**

***Motion to send a formal letter of thanks to the Board of Supervisors passed***

**C. Officer Elections Vice Chair Bonato 10 min**

Vice Chair Bonato reviewed the status of the Committee Officers and current vacant positions.

*Explanatory document: Shelter Monitoring Committee Bylaws*

***Proposed Action: Nominate Jonathan Bonato as Committee Chair***

**M/S/C: Steen/Jackson/Unanimous**

***Proposed Action: Nominate Matthew Steen as Committee Vice Chair***

**M/S/C: Bohrer/Amick/Unanimous**

***Proposed Action: Nominate Terezia Bohrer as Secretary***

**M/S/C: Steen/Jackson/Unanimous**

Member Mukami was nominated for the Secretary position but turned it down. Vice Chair Bonato, Secretary Steen and Member Bohrer all accepted their nominations. Elections will be held during the January Shelter Monitoring Committee meeting.

**III. REPORTS DISCUSSION**

**A. Mayor's HOPE Office Sam Dodge 10 min**

Sam Dodge, Director of HOPE, Housing Opportunity, Partnerships and Engagement, provided an update from his office including the Mayor's announcement of a new department consolidating homeless programs, initiatives to help homeless veterans and information from the Mayor's Summit in Portland, Oregon. Sam Dodge also announced that Emily Cohen from Project Homeless Connect would be joining the Mayor's HOPE Office and discussed El Nino contingency plans and efforts to push for additional State and Federal funding.

Vice Chair Bonato asked if the Mayor's office had done any work on a Right to Shelter and if it was something important for the Shelter Monitoring Committee to work on.

Sam Dodge explained that a Right to Shelter is something that the Coalition and some other groups is working on, but is a secondary pursuit to additional permanent housing. He also stated that while a Right to Shelter is something that the State should adopt, he is unsure if that is something the city should pursue.

Member Jackson asked for additional details on what the city was doing to prepare to house the approximately 1300 homeless residents for El Nino, especially since it coincides with the same time period as the Superbowl. He also mentioned that earthquakes were another potential problem that he hoped the City was preparing for.

Sam Dodge explained that the Mayor did not intend to force homeless people to leave the city during the Superbowl, but that homeless people would be asked to leave a small area where Superbowl City will be based. He stated that the Mayor is supporting a lot of the El Nino programs because it will not just be one storm, but many storms in a row.

Member Sul Rama asked if there were any arrangements being made to establish locations where homeless people could come to stay during the storms.

Sam Dodge explained that they were looking at expanding the capacity of some of the larger shelters in order to provide a place for people to get out of the rain and stay dry. However, these locations would not contain additional beds.

**Public Comment:** Cynthia Lee thanked Member Jackson for bringing up the issue of earthquakes and shared her concerns about refugees coming in from the Cascades Zone.

**B. Shelter Status Reports** **Vice Chair Bonato** 10 min

**Human Service Agency (HSA) Report**

- Shelter Vacancy Report
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency
- Family Waiting List-Connecting Point
- Winter Shelter for Single Adults and Families

Vice Chair Bonato provided an update to the Committee from HSA. The Committee had a discussion on how to increase occupancy rates at shelters such as Lark Inn and the impact that set-aside beds may be having on occupancy rates.

**C. Standard of Care and Staff Report** **Committee Staff** 10 min

Committee staff reviewed the November 2015, Standard of Care and Staff report.

**Public Comment:** Cynthia Lee spoke about how she still had one pending investigation.

- IV. PUBLIC COMMENT** *DISCUSSION* *3 min*  
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**No public comment**

- V. INFORMATION REQUESTS** *DISCUSSION*  
**A. Information Requests** **Vice Chair Bonato** *5 min*  
The Committee discussed having the Policy Subcommittee file an Information Request to HSA regarding special set-aside beds and their vacancy rates.

**Adjournment**

This item requires a motion, a second, and to be carried.

**Proposed Action: Approve adjournment**

**M/S/C: Bohrer/Jackson/Unanimous**

**Meeting adjourned**

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Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
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