FINAL MEETING MINUTES
SHELTER MONITORING COMMITTEE
December 16, 2015
10:00 AM
City Hall, Room 408
San Francisco, CA 94102

Roster:
Vice Chair Jonathan Bonato
Secretary Matthew Steen
Committee Member Terezie Bohrer
Committee Member Kendra Amick
Committee Member Michael Kirkland
Committee Member Darcel Jackson
Committee Member Moses Mukami
Committee Member Anakh Sul Rama

Excused:
Committee Member Cindy Ward
Committee Member Charles Morimoto

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 2 min

I. MINUTES ACTION
A. November 2015 Minutes Vice Chair Bonato 5 min
The Committee reviewed the draft November, 2015 Minutes.
Explanatory document- November, 2015, Committee Minutes
No public comment
M/S/C: Bohrer/Kirkland/Unanimous
Draft November 2015 Minutes Approved

II. NEW BUSINESS DISCUSSION/ACTION

A. 1st Quarter Report FY15-16 Vice Chair Bonato 10 min
The Committee reviewed the 1st Quarter Report for fiscal year 2015-2016. The Committee did not make any changes or edits to the report prior to voting to approve.
Explanatory document: Draft of 1st Quarter Report FY15-16
Proposed Action: Approve 1st Quarter Report FY15-16
M/S/C: Steen/Bohrer/Unanimous

B. Policy Subcommittee  Sub-committee Chair Mukami  10 min
Sub-committee Chair Mukami gave an update on the work that the Policy Sub-committee has been doing to change legislation which affects victims of domestic violence within city shelters. Sub-committee Chair Mukami and Secretary Steen thanked the members of the Committee and the Board of Supervisors for their assistance in changing Imminent Danger policies.
Explanatory document: None
Proposed Action: To send a formal letter of thanks to the Board of Supervisors for the help that they were able to provide in changing Imminent Danger/Domestic Violence Policies
M/S/C: Bohrer/Sul Rama/Unanimous
Motion to send a formal letter of thanks to the Board of Supervisors passed

C. Officer Elections  Vice Chair Bonato  10 min
Vice Chair Bonato reviewed the status of the Committee Officers and current vacant positions.
Explanatory document: Shelter Monitoring Committee Bylaws
Proposed Action: Nominate Jonathan Bonato as Committee Chair
M/S/C: Steen/Jackson/Unanimous

Proposed Action: Nominate Matthew Steen as Committee Vice Chair
M/S/C: Bohrer/Amick/Unanimous

Proposed Action: Nominate Terezie Bohrer as Secretary
M/S/C: Steen/Jackson/Unanimous

Member Mukami was nominated for the Secretary position but turned it down. Vice Chair Bonato, Secretary Steen and Member Bohrer all accepted their nominations. Elections will be held during the January Shelter Monitoring Committee meeting.

III. Reports  Discussion
A. Mayor’s HOPE Office  Sam Dodge  10 min
Sam Dodge, Director of HOPE, Housing Opportunity, Partnerships and Engagement, provided an update from his office including the Mayor’s announcement of a new department consolidating homeless programs, initiatives to help homeless veterans and information from the Mayor’s Summit in Portland, Oregon. Sam Dodge also announced that Emily Cohen from Project Homeless Connect would be joining the Mayor’s HOPE Office and discussed El Nino contingency plans and efforts to push for additional State and Federal funding.
Vice Chair Bonato asked if the Mayor’s office had done work on a Right to Shelter and if it was something important for the Shelter Monitoring Committee to work on.

Sam Dodge explained that a Right to Shelter is something that the Coalition and some other groups is working on, but is a secondary pursuit to additional permanent housing. He also stated that while a Right to Shelter is something that the State should adopt, he is unsure if that is something the city should pursue.

Member Jackson asked for additional details on what the city was doing to prepare to house the approximately 1300 homeless residents for El Nino, especially since it coincides with the same time period as the Superbowl. He also mentioned that earthquakes were another potential problem that he hoped the City was preparing for.

Sam Dodge explained that the Mayor did not intend to force homeless people to leave the city during the Superbowl, but that homeless people would be asked to leave a small area where Superbowl City will be based. He stated that the Mayor is supporting a lot of the El Nino programs because it will not just be one storm, but many storms in a row.

Member Sul Rama asked if there were any arrangements being made to establish locations where homeless people could come to stay dry during the storms.

Sam Dodge explained that they were looking at expanding the capacity of some of the larger shelters in order to provide a place for people to get out of the rain and stay dry. However, these locations would not contain additional beds.

Public Comment: Cynthia Lee thanked Member Jackson for bringing up the issue of earthquakes and shared her concerns about refugees coming in from the Cascades Zone.

B. Shelter Status Reports

Vice Chair Bonato provided an update to the Committee from HSA. The Committee had a discussion on how to increase occupancy rates at shelters such as Lark Inn and the impact that set-aside beds may be having on occupancy rates.

C. Standard of Care and Staff Report

Committee staff reviewed the November 2015, Standard of Care and Staff report.
**Public Comment:** Cynthia Lee spoke about how she still had one pending investigation.

**IV. PUBLIC COMMENT DISCUSSION 3 min**

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No public comment

**V. INFORMATION REQUESTS DISCUSSION**

**A. Information Requests Vice Chair Bonato 5 min**

The Committee discussed having the Policy Subcommittee file an Information Request to HSA regarding special set-aside beds and their vacancy rates.

**Adjournment**

This item requires a motion, a second, and to be carried.

**Proposed Action: Approve adjournment**

M/S/C: Bohrer/Jackson/Unanimous

Meeting adjourned

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Sunshine Ordinance Task Force
City Hall, Room 244
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Phone 415.554.7724
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