



City and County of San Francisco  
**Shelter Monitoring Committee**

**AGENDA**  
**SHELTER MONITORING COMMITTEE**  
**December 21, 2016**  
**10:00 AM**  
**City Hall, Room 408**  
**San Francisco, CA 94102**

**Roster:**

*Chair Mwangi Mukami*  
*Vice Chair Matthew Steen*  
*Secretary Terezie Bohrer*  
*Committee Member Cindy Ward*  
*Committee Member Gavin James*

*Committee Member Gary McCoy*  
*Committee Member Patrina Hall*  
*Committee Member Charles Morimoto*  
*Committee Member Anakh Sul Rama*

**PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.**

**CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** *2 min*

- I. MINUTES** *ACTION*  
**A. November 2016 Minutes** **Chair Mukami** *5 min*  
The Committee will review the draft November 2016 Minutes.  
*Explanatory document- November 2016 Committee Minutes*  
**Public Comment will be heard before the proposed action.**  
*Proposed Action: Approve Minutes.*

- II. OLD BUSINESS** *DISCUSSION/ACTION*  
**A. SUBCOMMITTEE'S REPORTS**  
**Policy Subcommittee** **Chair McCoy** *10 min*  
Policy Subcommittee Chair McCoy will give an update on the progress of the Policy Subcommittee.

- III. NEW BUSINESS**  
**A. SAR 122016-1: ANNUAL REPORT** **Chair Mukami** *15 min*  
The committee will review and make edits to the Annual Report Fiscal Year 2015-2016.  
*Explanatory document: Draft of Annual Report Fiscal Year 2015-2016*  
**Proposed Action: Approve Annual Report Fiscal Year 2015-2016**

- III. REPORTS** *DISCUSSION*
- A. Department of Homelessness and Supportive Housing** **Emily Cohen** *10 min*
- Emily Cohen will provide an update from the Department of Homelessness and Supportive Housing.
- B. Shelter Status Reports** **Cindy Ward** *10 min*
- Department of Homelessness and Supportive Housing (**DHSH**) **Report**
- Shelter Vacancy Report
  - Shelter Turn Away Report-Family Shelter-Hamilton Emergency
  - Family Waiting List-Connecting Point
  - Winter Shelter for Single Adults and Families
- C. Standard of Care and Staff Report** **Committee Staff** *10 min*
- Committee staff will review the September 2016, Standard of Care and Staff report.

**IV. PUBLIC COMMENT** *DISCUSSION* *3 min*

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by **Proposed Action** after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by **Discussion**] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

**Adjournment**

This item requires a motion, a second, and to be carried.  
**Proposed Action: Approve adjournment**

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Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone 415.554.7724  
Fax 415.554.7854  
E-mail [sotf@sfgov.org](mailto:sotf@sfgov.org)

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