



City and County of San Francisco

Shelter Monitoring Committee

MEMORANDUM

TO: Shelter Monitoring Committee
FROM: Committee Staff
DATE: July 10, 2015
RE: June 2015 Staff Report

Vacancies

The Committee currently has eleven members; seven members are required to reach and maintain quorum. It is essential that you contact the Chair and staff immediately if you do not think you will be able to make the next scheduled meeting. Please refer to the schedule of meetings at the end of this report.

There are currently two vacancies on the Committee. Please reach out to the community and encourage people to apply. The Committee continues to need bilingual Spanish speaking members.

Mayor's Office, Vacancy Seat 1, must be currently or formerly homeless.

Interested persons should contact the Mayor's Office through:

Nicole Wheaton, Mayor's Appointments Secretary

1 Dr. Carlton B. Goodlett Place

City Hall, Room 200

San Francisco, CA 94102

Phone: (415) 554-7940

Nicole.Wheaton@sfgov.org

Board of Supervisor appointments

* Seat 1-Must be homeless or formerly homeless within the 3 years period to appointment and living with their homeless child under age 18.

Please complete the on-line application and forward your completed application with the appropriate documents.

<http://www.sfbos.org/index.aspx?page=3067>

Interested persons can also contact Committee staff, Jeff Simbe at 415-255-3647 who can assist applicants through the process.

Staff Update

Jeff will be out of the office from July 15th to July 21th, returning on Wednesday July 22nd.

Site Visits

Site Visit Tally FY 14-15

Shelter	JUNE
A Woman's Place	1
AWPDI	
Bethel AME	1
Compass	1
First Friendship	
Hamilton Family Shelter	1
Hospitality House	1
Interfaith	
Lark Inn	
MSC Drop In	
MSC Shelter	
MNRC	
Next Door	1
Providence	1
Sanctuary	1
Santa Ana	
Santa Marta/Santa Maria	
St. Joseph's	1
United Council	1

- There were a total of ten site visits conducted in June.
- Team leader change: Committee member Bohrer is team leader for Team 1.
- Exceeded the required amount in fourth quarter site visits.

Quarterly Report Timeline

Q1-Q2 2014-2015 Report

- Presented final report to Rules Committee on 7/9

Q3-Q4 2014-2015 Report

- Complete draft by 7/13
- Send draft to HSA for edits on 7/13
- Send draft to Shelter Monitoring Committee Members for edits on 7/13, allow Committee members to discuss edits during meeting on 7/15
- Submit final draft to Shelter Monitoring Committee for approval during 8/19 meeting
- Present to Rules Committee in September

Q1 2015-2016 Report

- Complete draft by 10/12
- Send draft to HSA for edits on 10/12
- Send draft to Shelter Monitoring Committee Members for edits on 10/12, allow Committee members to discuss edits during meeting on 10/21
- Submit final draft to Shelter Monitoring Committee for approval on 11/18
- Present to Rules Committee in late November/early December

2015 Meeting Schedule

August 19

September 16

October 21

November 18

December 16