AGENDA
SHELTER MONITORING COMMITTEE
March 18, 2015
10:00 AM
City Hall, Room 408
San Francisco, CA 94102

Roster:
Chair Nicholas Kimura
Committee Member Cindy Ward
Committee Member Terezie Boehrer
Committee Member Kendra Amick
Committee Member Michael Kirkland
Committee Member Charles Morimoto
Committee Member Jonathan Bonato
Committee Member Matthew Steen
Committee Member Moses Mukami

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 2 min

Welcome: The Committee will welcome and ask the three new Committee members to introduce themselves. 10 min

I. MINUTES  ACTION
A. November 2014 Minutes Chair Kimura 5 min
The Committee will review the draft November, 2014 Minutes.
Explanatory document- November, 2014 Committee Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes.

II. REPORTS  DISCUSSION
A. Mayor’s HOPE Office Bevan Dufty 10 min
Bevan Dufty, Director of HOPE, Housing Opportunity, Partnerships and Engagement, will provide an update from his office.

B. Shelter Status Reports Cindy Ward 10 min
Human Service Agency (HSA) Report
• Shelter Vacancy Report
• Shelter Turn Away Report-Family Shelter-Hamilton Emergency
• Family Waiting List-Connecting Point
• Winter Shelter for Single Adults and Families

C. Hearing and Arbitration Chair Kimura 10 min
Quarterly Analysis Report
Chair Kimura will review the Shelter Client Advocate report for October to December of 2014 and the 2014 calendar year.

*Explanatory document: Hearing and Arbitration Analysis Report*

D. **Standard of Care Report**
   Committee Staff
   Committee staff will review the November, 2014, Standard of Care report.

III. **PUBLIC COMMENT**
    *DISCUSSION* 3 min
    Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by **Proposed Action** after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by **Discussion**] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

IV. **NEW BUSINESS**
    *DISCUSSION/ACTION*

A. **Token Survey**
   Chair Kimura
   The Committee will discuss the goals, procedure, and timeline of the proposed token survey. The Committee will vote to approve the application of the survey.
   *Explanatory document: Token Survey*
   Public Comment will be heard before the proposed action.
   **Proposed Action:** Approve Token Survey

B. **Bethel AME Letter**
   Chair Kimura
   The Committee will review a letter drafted thanking the City and Providence Foundation for their extension of the Bethel AME Women’s Winter Shelter.
   *Explanatory document: Bethel AME Letter*
   Public Comment will be heard before the proposed action.
   **Proposed Action:** Approve letter

C. **Imminent Danger Policy**
   Chair Kimura
   The Committee will discuss the Imminent Danger policy and possibly approve actions steps.

D. **Policy and Legislative Efforts for 2015**
   Chair Kimura
   The Committee will discuss future goals for policy and legislation affecting the Committee and shelter users.

V. **INFORMATION REQUESTS**
    *DISCUSSION*

A. **Information Requests**
   Chair Kimura
   The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency.

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or contracted agency. The Committee will also review the response from past Information Requests

B. **Staff Report**

Committee staff will review the November, 2014, staff report.

**Adjournment**

This item requires a motion, a second, and to be carried.

**Public Comment will be heard before the proposed action.**

**Proposed Action: Approve adjournment**

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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
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