MINUTES
SHELTER MONITORING COMMITTEE
March 18, 2015
10:00 AM
City Hall, Room 408
San Francisco, CA 94102

Committee members present:
Chair Nicholas Kimura
Committee Member Cindy Ward
Committee Member Terezie Bohrer
Committee Member Kendra Amick
Committee Member Michael Kirkland
Committee Member Charles Morimoto
Committee Member Jonathan Bonato
Committee Member Matthew Steen
Committee Member Moses Mukami

I. MINUTES
A. November 2014 Minutes
Chair Kimura
The Committee reviewed the draft November, 2014 Minutes.
m/s/c (Ward/Steen/Unanimous)
Approved Minutes with edits
No public comment

II. REPORTS
A. Mayor’s HOPE Office
Bevan Dufty
This item was tabled until the next meeting.

B. Shelter Status Reports
Cindy Ward
Human Services Agency (HSA) Report
The Committee reviewed the HSA Shelter Status Reports.
No public comment

C. Hearing and Arbitration
Chair Kimura
Quarterly Analysis Report
Chair Kimura reviewed the Shelter Client Advocate report for October to December of 2014.
No public comment

D. Standard of Care Report
Committee Staff
Committee staff reviewed the November, 2014, Standard of Care report.
No public comment
III. PUBLIC COMMENT
No public comment

IV. NEW BUSINESS

A. Token Survey
Chair Kimura
The Committee discussed the goals, procedure, and timeline of the proposed token survey. The Committee agreed to implement the survey for a 6-week period.

*Public comment:* Kim Armbruster reiterated how the SFMTA does not need to make a material investment or incur costs by giving more MUNI tokens to the shelter system, as the buses run regardless.

B. Bethel AME Letter
Chair Kimura
The Committee approved a letter with edits thanking the City and Providence Foundation for their extension of the Bethel AME Women’s Winter Shelter.

*m/s/c (Steen/Boeher/Unanimous)*

No public comment

C. Imminent Danger Policy
Chair Kimura
The Committee discussed the Imminent Danger policy and agreed to take the appropriate action steps to meet

*No public comment*

D. Policy and Legislative Efforts for 2015
Chair Kimura
The Committee will discuss future goals for policy and legislation affecting the Committee and shelter users.

*No public comment*

V. INFORMATION REQUESTS

A. Information Requests
Chair Kimura
The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency or contracted agency. The Committee will also review the response from past Information Requests

*No public comment*

B. Staff Report
Committee Staff
Committee staff reviewed the November, 2014, staff report.

*No public comment*

Adjournment
This item requires a motion, a second, and to be carried.

*Public Comment will be heard before the proposed action.*

*m/s/c (Boeher/Kirkland/Unanimous)*

*No public comment*
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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
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