



City and County of San Francisco

Shelter Monitoring Committee

DRAFT MINUTES

SHELTER MONITORING COMMITTEE

April 15, 2015

10:00 AM

City Hall, Room 408

San Francisco, CA 94102

Committee members present:

Chair Nicholas Kimura

Committee Member Cindy Ward

Committee Member Kendra Amick

Committee Member Charles Morimoto

Committee Member Darcel Jackson

Committee Member Jonathan Bonato

Committee Member Matthew Steen

Committee Member Moses Mukami

Committee Member Mico Williams

Committee Member Anakh Sul Rama

Committee members excused:

Committee Member Terezia Boeher

Committee Member Michael Kirkland

I. MINUTES

ACTION

A. March 2015 Minutes

Chair Kimura

The Committee **reviewed** the draft March, 2015, Minutes.

m/s/c (Ward/Sul Rama/Unanimous).

March 2015 minutes approved

No public comment

II. REPORTS

DISCUSSION

A. Mayor's HOPE Office

Bevan Dufty

Sam Dodge, Deputy Director for Policy of HOPE, Housing Opportunity, Partnerships and Engagement, **provided** an update from his office.

No public comment

B. Shelter Status Reports

Cindy Ward

Human Service Agency (HSA) Report

- Shelter Vacancy Report
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency
- Family Waiting List-Connecting Point
- Winter Shelter for Single Adults and Families

No public comment

- C. Standard of Care Report** **Committee Staff**
Committee staff **reviewed** the March, 2015, Standard of Care report.
No public comment

- III. PUBLIC COMMENT** **DISCUSSION**
Public comment: Nancy Cross spoke about improving services in the shelter system. Ms. Cross indicated better training for front-line staff is necessary to help de-escalate situations and confrontations at shelters. Ms. Cross asked that administrative staff at shelter providers be involved in resolving complaints and grievances by clients.

- IV. NEW BUSINESS** **DISCUSSION/ACTION**
A. Token Survey **Chair Kimura**

The Committee **discussed** the ongoing process and goals of the token survey.
No public comment

- B. Imminent Danger Policy** **Chair Kimura**
The Committee **discussed** the Imminent Danger policy and possible next steps.
No public comment

- C. Policy Subcommittee** **Chair Kimura**
The Committee **created** a Policy Subcommittee. Committee member Mukami was appointed as Chair of the subcommittee. Committee members Amick, Bonato, and Steen were appointed to the subcommittee
No public comment

- D. Future Officer Elections** **Chair Kimura**
The Committee **discussed future** Officers elections.
No public comment

- V. INFORMATION REQUESTS** **DISCUSSION**
A. Information Requests **Chair Kimura**
The Committee will **did not** put forward any Information Requests. The Committee **did not review** the response from past Information Requests **as they** are still pending.
No public comment

- B. Staff Report** **Committee Staff**
Committee staff **reviewed** the March, 2015, staff report.
No public comment

Adjournment
m/s/c (Steen/Darcel/Unanimous)
No public comment

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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
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San Francisco, CA 94102-4689
Phone 415.554.7724
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