



City and County of San Francisco
Shelter Monitoring Committee

**FINAL MEETING MINUTES
SHELTER MONITORING COMMITTEE
April 15, 2015
10:00 AM
City Hall, Room 408
San Francisco, CA 94102**

Committee members present:

Chair Nicholas Kimura
Committee Member Cindy Ward
Committee Member Kendra Amick
Committee Member Charles Morimoto
Committee Member Darcel Jackson
Committee Member Jonathan Bonato
Committee Member Matthew Steen
Committee Member Moses Mukami
Committee Member Mico Williams
Committee Member Anakh Sul Rama

Committee members excused:

Committee Member Terezie Bohrer
Committee Member Michael Kirkland

I. MINUTES *ACTION*

- A. March 2015 Minutes **Chair Kimura****
The Committee reviewed the draft March, 2015, Minutes.
M/S/C (Ward/Sul Rama/Unanimous).
March 2015 minutes approved
No public comment

II. REPORTS *DISCUSSION*

- A. Mayor's HOPE Office **Bevan Dufty****
Sam Dodge, Deputy Director for Policy of HOPE, Housing Opportunity, Partnerships and Engagement, provided an update from his office.
No public comment

B. Shelter Status Reports **Cindy Ward**

- Human Service Agency (HSA) Report**
- Shelter Vacancy Report
 - Shelter Turn Away Report-Family Shelter-Hamilton Emergency
 - Family Waiting List-Connecting Point
 - Winter Shelter for Single Adults and Families
- No public comment*

- C. Standard of Care Report** **Committee Staff**
Committee staff reviewed the March, 2015, Standard of Care report.
No public comment

- III. PUBLIC COMMENT** **DISCUSSION**
Public comment: Nancy Cross spoke about improving services in the shelter system. Ms. Cross indicated better training for front-line staff is necessary to help de-escalate situations and confrontations at shelters. Ms. Cross asked that administrative staff at shelter providers be involved in resolving complaints and grievances by clients.

- IV. NEW BUSINESS** **DISCUSSION/ACTION**
A. Token Survey **Chair Kimura**
The Committee discussed the ongoing process and goals of the token survey.
No public comment

- B. Imminent Danger Policy** **Chair Kimura**
The Committee discussed the Imminent Danger policy and possible next steps.
No public comment

- C. Policy Subcommittee** **Chair Kimura**
The Committee created a Policy Subcommittee. Committee member Mukami was appointed as Chair of the subcommittee. Committee members Amick, Bonato, and Steen were appointed to the subcommittee
No public comment

- D. Future Officer Elections** **Chair Kimura**
The Committee discussed future Officers elections.
No public comment

- V. INFORMATION REQUESTS** **DISCUSSION**
A. Information Requests **Chair Kimura**
The Committee will did not put forward any Information Requests. The Committee did not review the response from past Information Requests as they are still pending.
No public comment

- B. Staff Report** **Committee Staff**
Committee staff reviewed the March, 2015, staff report.
No public comment

Adjournment
M/S/C (Steen/Darcel/Unanimous)
No public comment

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City Hall, Room 244
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Phone 415.554.7724
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