



City and County of San Francisco
SHELTER MONITORING COMMITTEE

AGENDA

April 17, 2019 / 10:00 AM
City Hall, Room 408 / San Francisco, CA 94102

Roster:

Committee Member Jonathan Adler
Committee Member Diana Almanza
Committee Member Gabriela Avalos
Committee Member Stephen Irwin
Committee Member Joseph Kenan

Committee Member Craig Murdock
Committee Member Nastassia Serina
Committee Member Scott Walton
Committee Member Traci Watson
Committee Member Vixen Yvonne

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS *2 min*

I. MINUTES *ACTION*

- A. March 2019 MINUTES** **Committee Staff** *5 min*
The Committee will review the Draft March 2019 minutes.
Explanatory document- Draft March 2019 Committee Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes.

II. NEW BUSINESS *DISCUSSION/ACTION*

- A. OFFICER NOMINATIONS AND ELECTIONS** **Committee Staff** *10 min*
The Committee will complete nominations and hold elections for Chair, Vice-Chair and Secretary.
Explanatory document: Officer Descriptions, Election Memo
Proposed Action: Complete nominations for Chair, Vice-Chair and Secretary candidates.

Public comment will be heard before the proposed action.

Proposed Action: Elect officers to fill vacant Chair, Vice-Chair and Secretary positions.

- B. POLICY SUBCOMMITTEE APPOINTMENTS** **Committee Chair** *10 min*

The Shelter Monitoring Committee Chair will appoint members to the Policy Subcommittee.

C. SHELTER MONITORING COMMITTEE FLYER

Committee Chair 10 min

The Shelter Monitoring Committee will review and discuss edits for the Shelter Monitoring Committee flyer.

Explanatory document: Shelter Monitoring Committee flyer

Public comment will be heard before the proposed action.

Proposed Action: Edit the Shelter Monitoring Committee flyer

III. REPORTS

DISCUSSION/ACTION

A. DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

Scott Walton (HSH) 10 min

The Committee will receive an update from the Department of Homelessness and Supportive Housing.

B. SHELTER STATUS REPORTS

Scott Walton (HSH) 10 min

The Committee will review the Department of Homelessness and Supportive Housing's (HSH) Shelter Vacancy Reports.

Explanatory document- March 2019 Shelter Occupancy Report, March 2019 Bethel AME Count, March 2019 Family Shelter Occupancy Count

C. STANDARD OF CARE STAFF REPORT

Committee Staff 10 min

Committee staff will review the March 2019 Standard of Care Staff reports.

Explanatory document- March 2019 SOC Staff Report

IV. PUBLIC COMMENT

DISCUSSION 3 min

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by **Proposed Action** after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by **Discussion**] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

ADJOURNMENT

This item requires a motion, a second, and to be carried.

Proposed Action: Approve adjournment

To obtain copies of the agenda, minutes, or any explanatory documents, please contact Jeff Simbe at 415.255.3642 or jeff.simbe@sfdph.org 72 hours before the meeting.

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Jeff Simbe at 415.255.3642 or jeff.simbe@sfdph.org at least two business days before the meeting.

City Hall is accessible to persons using wheelchairs and others with disabilities. Assistive listening devices are available and meetings are open-captioned. Agendas are available in large print. Materials in alternative formats, American Sign Language interpreters, and other format accommodations will be made available upon request. Please make your request for alternative format or other accommodations to the Shelter Monitoring Committee at 415.255.3642. Providing at least 72 hours notice prior to the meeting will help ensure availability.

The nearest BART station is Civic Center Plaza at the intersection of Market, Grove, and Hyde Streets. The MUNI Metro lines are the F, J, K, L, M, and N (Civic Center Station or Van Ness Avenue Station). MUNI bus lines serving the area are the 47 Van Ness, 9 San Bruno, and the 6, 7, 71 Haight/Noriega. Accessible curbside parking is available on Oak and Hickory Streets.

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based scented projects. Please help the City to accommodate these individuals.

Know Your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)
Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:**

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.