



City and County of San Francisco

Shelter Monitoring Committee

AGENDA
SHELTER MONITORING COMMITTEE
May 20, 2015
10:00 AM
City Hall, Room 408
San Francisco, CA 94102

Roster:

Chair Nicholas Kimura

Committee Member Cindy Ward

Committee Member Terezia Boeher

Committee Member Kendra Amick

Committee Member Michael Kirkland

Committee Member Charles Morimoto

Committee Member Darcel Jackson

Committee Member Jonathan Bonato

Committee Member Matthew Steen

Committee Member Moses Mukami

Committee Member Mico Williams

Committee Member Anakh Sul Rama

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS

2 min

I. MINUTES

ACTION

A. April 2015 Minutes

Chair Kimura

5 min

The Committee will review the draft April, 2015, Minutes.

Explanatory document- April, 2015, Committee Minutes

Public Comment will be heard before the proposed action.

Proposed Action: Approve Minutes.

II. REPORTS

DISCUSSION

A. Mayor's HOPE Office

Bevan Dufty

10 min

Bevan Dufty, Director of HOPE, Housing Opportunity, Partnerships and Engagement, will provide an update from his office.

B. Shelter Status Reports

Cindy Ward

10 min

Human Service Agency (HSA) Report

- Shelter Vacancy Report
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency
- Family Waiting List-Connecting Point
- Winter Shelter for Single Adults and Families

C. Standard of Care Report

Committee Staff

10 min

Committee staff will review the April, 2015, Standard of Care report.

- III. PUBLIC COMMENT** *DISCUSSION* *3 min*
 Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by **Proposed Action** after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by **Discussion**] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.
- IV. NEW BUSINESS** *DISCUSSION/ACTION*
- A. Token Survey** **Chair Kimura** *5 min*
 The Committee will discuss the ongoing results of the token survey.
Explanatory documents: 1) Token Survey Preliminary Results 2)Token Information Request Response
- B. Policy Subcommittee** **Chair Kimura** *10 min*
 The Committee will discuss the possibility of creating a policy subcommittee and its potential goals.
- C. Quarterly Report** **Chair Kimura** *10 min*
 The Committee will vote to approve the Quarterly Reports for the 1st and 2nd quarters of FY 2014-2015
Explanatory document: Draft First and Second Quarter Report
- V. INFORMATION REQUESTS** *DISCUSSION*
- A. Information Requests** **Chair Kimura** *5 min*
 The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency or contracted agency. The Committee will also review the response from past Information Requests
- B. Staff Report** **Committee Staff** *10 min*
 Committee staff will review the April, 2015, staff report.
- Adjournment**
 This item requires a motion, a second, and to be carried.
Public Comment will be heard before the proposed action.
Proposed Action: Approve adjournment

To obtain copies of the agenda, minutes, or any explanatory documents, please contact Jeff Simbe at 415.255.3642 or jeff.simbe@sfdph.org 72 hours before the meeting.

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Jeff Simbe at 415.255.3642 or jeff.simbe@sfdph.org at least two business days before the meeting.

City Hall is accessible to persons using wheelchairs and others with disabilities. Assistive listening devices are available and meetings are open-captioned. Agendas are available in large print. Materials in alternative formats, American Sign Language interpreters, and other format accommodations will be made available upon request. Please make your request for alternative format or other accommodations to the Shelter Monitoring Committee at 415.255.3642. Providing at least 72 hours notice prior to the meeting will help ensure availability.

The nearest BART station is Civic Center Plaza at the intersection of Market, Grove, and Hyde Streets. The MUNI Metro lines are the F, J, K, L, M, and N (Civic Center Station or Van Ness Avenue Station). MUNI bus lines serving the area are the 47 Van Ness, 9 San Bruno, and the 6, 7, 71 Haight/Noriega. Accessible curbside parking is available on Oak and Hickory Streets.

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees maybe sensitive to various chemical based scented projects. Please help the City to accommodate these individuals.

Know Your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)
Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:**

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.