



City and County of San Francisco

Shelter Monitoring Committee

DRAFT Minutes
SHELTER MONITORING COMMITTEE
May 20, 2015
10:00 AM
City Hall, Room 408
San Francisco, CA 94102

Committee members present:

Chair Nicholas Kimura
Committee Member Terezia Boeher
Committee Member Kendra Amick
Committee Member Michael Kirkland
Committee Member Charles Morimoto
Committee Member Jonathan Bonato
Committee Member Matthew Steen
Committee Member Anakh Sul Rama
Committee Member Darcel Jackson

Committee members excused:

Committee Member Cindy Ward
Committee Member Moses Mukami

Committee members absent:

Committee Member Mico Williams

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS

- I. MINUTES** **ACTION**
- A. April 2015 Minutes** **Chair Kimura** **5 min**
The Committee reviewed the draft April, 2015, Minutes.
M/S/C/ (Steen/Kirkland/Unanimous)
April 2015 minutes approved
No public comment
- II. REPORTS** **DISCUSSION**
- A. Mayor's HOPE Office** **Bevan Dufty** **10 min**
Bevan Dufty, Director of HOPE, Housing Opportunity, Partnerships and Engagement, provided an update from his office.
No public comment
- B. Shelter Status Reports** **Chair Kimura** **10 min**
Human Service Agency (HSA) Report
 - Shelter Vacancy Report
 - Shelter Turn Away Report-Family Shelter-Hamilton Emergency
 - Family Waiting List-Connecting Point

- Winter Shelter for Single Adults and Families

No public comment

C. Standard of Care Report **Committee Staff** 10 min

Committee staff reviewed the April, 2015, Standard of Care report.

Public comment: Cynthia Lee spoke about vandalism being an issue at Next Door. Ms. Lee indicated that as a result of damage caused by residents, two of the six bathroom stalls at Next Door cannot close and therefore are not used by clients.

Public comment: Rob spoke about how Sanctuary staff do not take steps to address clients stealing, speak rudely to clients that ask for seconds during meals and how there are cockroaches found in the food served at the site.

III. PUBLIC COMMENT **DISCUSSION** 3 min

Public Comment: Cynthia Lee spoke about how shelter staff are unwilling to call the police without authorization from managers, even in instances where physical violence is taking place.

IV. NEW BUSINESS **DISCUSSION/ACTION**
A. Token Survey **Chair Kimura** 5 min

The Committee discussed the ongoing results of the token survey.

Public Comment: Cynthia Lee spoke about how there is a bus/shuttle available to take clients from Glide to Providence, so tokens are not needed for that particular route. Ms. Lee also suggested that the full token policy be posted at all shelters.

Public Comment: Jemari Foulis spoke on how Connecting Point does not request additional tokens even though they are allowed to ask for more when they run out. Ms. Foulis also mentioned that the family housing wait list was currently 143 families long.

B. Quarterly Report **Chair Kimura** 10 min

The Committee voted to approve the Quarterly Reports for the 1st and 2nd quarters of FY 2014-2015.

M/S/C (Steen/Sul Rama/Unanimous)

V. INFORMATION REQUESTS **DISCUSSION**
A. Information Requests **Chair Kimura** 5 min

The Committee reviewed the HSA response to past Information Requests regarding MUNI token distribution and Language Line/Link services.

No public comment.

B. Staff Report **Committee Staff** 10 min

Committee staff reviewed the April, 2015, Staff Report.

No public comment.

Adjournment

This item requires a motion, a second, and to be carried.

No public comment.

M/S/C (Bohrer, Kirkland, Unanimous)

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