AGENDA
SHELTER MONITORING COMMITTEE
May 20, 2015
10:00 AM
City Hall, Room 408
San Francisco, CA 94102

Roster:
Chair Nicholas Kimura
Committee Member Cindy Ward
Committee Member Terezie Boeher
Committee Member Kendra Amick
Committee Member Michael Kirkland
Committee Member Charles Morimoto
Committee Member Darcel Jackson
Committee Member Jonathan Bonato
Committee Member Matthew Steen
Committee Member Moses Mukami
Committee Member Mico Williams
Committee Member Anakh Sul Rama

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 2 min

I. MINUTES ACTION
A. May 2015 Minutes Chair Kimura 5 min
The Committee will review the draft April, 2015, Minutes.
Explanatory document - May, 2015, Committee Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes.

II. REPORTS DISCUSSION
A. Mayor’s HOPE Office Bevan Dufty 10 min
Bevan Dufty, Director of HOPE, Housing Opportunity, Partnerships and Engagement, will provide an update from his office.

B. Shelter Status Reports Cindy Ward 10 min
Human Service Agency (HSA) Report
- Shelter Vacancy Report
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency
- Family Waiting List-Connecting Point
- Winter Shelter for Single Adults and Families

C. Standard of Care and Staff Report Committee Staff 10 min
Committee staff will review the May, 2015, Standard of Care and Staff report.
III. **PUBLIC COMMENT**

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by **Proposed Action** after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by **Discussion**] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

IV. **NEW BUSINESS**

A. **Token Survey**

Chair Kimura  5 min

The Committee will discuss the ongoing results of the token survey.

*Explanatory documents: Token Survey Results*

B. **Policy Subcommittee**

Sub-Committee Chair Mukami  10 min

The Committee will provide updates on the work of the Sub-Committee and discuss ongoing policy matters.

*Explanatory documents: MUNI Token Distribution Log*

C. **Budget Letter**

Chair Kimura  10 min

The Committee will review and vote to send a letter to the City regarding the annual budget.

*Explanatory document: Draft Budget Letter, The Roadmap*

**Proposed Action: Approve Budget Letter**

D. **Shelter Bed Vacancies**

Chair Kimura  10 min

The Committee will review vacancy rates and discuss future steps to analyze and address vacant shelter beds.

E. **Bedbug and Pest Control**

Anakh Sul Rama  10 min

The Committee will discuss the prevalence of bedbugs and other pests in shelter facilities and possible courses of action.

V. **INFORMATION REQUESTS**

A. **Information Requests**

Chair Kimura  5 min

The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency or contracted agency. The Committee will also review the response from past Information Requests

**Adjournment**

This item requires a motion, a second, and to be carried.

**Public Comment will be heard before the proposed action.**

**Proposed Action: Approve adjournment**
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Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone 415.554.7724  
Fax 415.554.7854  
E-mail sof@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City’s website at [www.sfgov.org](http://www.sfgov.org).

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