



City and County of San Francisco
Shelter Monitoring Committee

AGENDA
SHELTER MONITORING COMMITTEE
May 20, 2015
10:00 AM
City Hall, Room 408
San Francisco, CA 94102

Roster:

- | | |
|--|---|
| <i>Chair Nicholas Kimura</i> | <i>Committee Member Darcel Jackson</i> |
| <i>Committee Member Cindy Ward</i> | <i>Committee Member Jonathan Bonato</i> |
| <i>Committee Member Terezie Boeher</i> | <i>Committee Member Matthew Steen</i> |
| <i>Committee Member Kendra Amick</i> | <i>Committee Member Moses Mukami</i> |
| <i>Committee Member Michael Kirkland</i> | <i>Committee Member Mico Williams</i> |
| <i>Committee Member Charles Morimoto</i> | <i>Committee Member Anakh Sul Rama</i> |

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

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|------------|---|--------------------------------------|
| | CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS | <i>2 min</i> |
| I. | MINUTES | <i>ACTION</i> |
| A. | May 2015 Minutes | Chair Kimura <i>5 min</i> |
| | The Committee will review the draft April, 2015, Minutes.
<i>Explanatory document- May, 2015, Committee Minutes</i>
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes. | |
| II. | REPORTS | <i>DISCUSSION</i> |
| A. | Mayor’s HOPE Office | Bevan Dufty <i>10 min</i> |
| | Bevan Dufty, Director of HOPE, Housing Opportunity, Partnerships and Engagement, will provide an update from his office. | |
| B. | Shelter Status Reports | Cindy Ward <i>10 min</i> |
| | Human Service Agency (HSA) Report | |
| | <ul style="list-style-type: none"> • Shelter Vacancy Report • Shelter Turn Away Report-Family Shelter-Hamilton Emergency • Family Waiting List-Connecting Point • Winter Shelter for Single Adults and Families | |
| C. | Standard of Care and Staff Report | Committee Staff <i>10 min</i> |
| | Committee staff will review the May, 2015, Standard of Care and Staff report. | |

III. PUBLIC COMMENT *DISCUSSION* 3 min
Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by **Proposed Action** after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by **Discussion**] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

IV. NEW BUSINESS *DISCUSSION/ACTION*
A. Token Survey **Chair Kimura** 5 min
The Committee will discuss the ongoing results of the token survey.
Explanatory documents: Token Survey Results

B. Policy Subcommittee **Sub-Committee Chair Mukami** 10 min
The Committee will provide updates on the work of the Sub-Committee and discuss ongoing policy matters.
Explanatory documents: MUNI Token Distribution Log

C. Budget Letter **Chair Kimura** 10 min
The Committee will review and vote to send a letter to the City regarding the annual budget.
Explanatory document: Draft Budget Letter, The Roadmap
Proposed Action: Approve Budget Letter

D. Shelter Bed Vacancies **Chair Kimura** 10 min
The Committee will review vacancy rates and discuss future steps to analyze and address vacant shelter beds.

E. Bedbug and Pest Control **Anakh Sul Rama** 10 min
The Committee will discuss the prevalence of bedbugs and other pests in shelter facilities and possible courses of action.

V. INFORMATION REQUESTS *DISCUSSION*
A. Information Requests **Chair Kimura** 5 min
The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency or contracted agency. The Committee will also review the response from past Information Requests

Adjournment

This item requires a motion, a second, and to be carried.

Public Comment will be heard before the proposed action.

Proposed Action: Approve adjournment

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Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:**

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at www.sfgov.org.

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