



City and County of San Francisco
Shelter Monitoring Committee

**FINAL MINUTES
SHELTER MONITORING COMMITTEE
POLICY SUB-COMMITTEE**

June 8, 2015

12:00 PM

**101 Grove, Room 220
San Francisco, CA 94102**

Sub-Committee Members Present:

*Sub-Committee Chair Moses Mukami
Sub-Committee Member Matthew Steen
Sub-Committee Member Jonathan Bonato*

Sub-Committee Members Excused:

Sub-Committee Member Kendra Amick

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS *2 min*

I. NEW BUSINESS *DISCUSSION/ACTION*

A Imminent Danger Policy **Chair Mukami** *15 min*

The Sub-Committee will discussed issues with the Imminent Danger policy, including language used in the policy, how the policy is implemented in family homeless shelters and ways to work with Supervisor Tang to make changes to the policy.

Explanatory document: Compass Connecting Point Imminent Danger Policy

Public Comment: Ralph Payton (Hamilton Family Shelter) commented on the concerns that family shelters have regarding the Imminent Danger policy, including the lack of space in domestic violence shelters, safety concerns for front-line staff at family shelters and problems with relying on the CalWORKS hotel voucher program.

Public Comment: Beverly Upton (SF DVC) commented on the lack of funding for domestic violence shelters, HSA meetings with family shelters focused on Imminent Danger, La Casa's 24 hour hotline for taking in DV victims, resources such as the Bay Area Legal Aid and the Restraining Order Consortium, the impact of mandatory reporting to CPS when domestic violence incidents take place involving children and recommended the implementation of lethality

assessments before declaring Imminent Danger and cross-training for front line staff at DV and family shelters.

Next Steps:

1. Have SMC members talk to family shelter staff during site visits to learn how they handle Domestic Violence situations.
2. Collaborate with HSA to address issues related to the Imminent Danger policy.
3. Check on any progress made by Supervisor Tang's office.
4. Meet with the SF Domestic Violence Consortium.

B. MUNI Tokens **Chair Mukami** 10 min

The Sub-Committee discussed the next steps for the MUNI Token policy, including the results from the MUNI Token Survey, the lack of signs and token distribution tracking at shelters and issues related to the policy such as making tokens available for clients going on job interviews but not for going to work once they are employed. Action is deferred until the Sub-Committee can analyze documents provided by HSA.

Explanatory document: MUNI Token Survey Results

C. Language Link **Chair Mukami** 10 min

The Sub-Committee discussed Language Link/Line policy and next steps, including past recommendations for HSA to increase funding for Language Link/Line services by \$10,000, HSA response for a cost breakdown of the funding increase and the availability of interpreters at family shelters. The Sub-Committee also discussed possible information requests such as the demographics of shelter clients and the languages that shelter staff are fluent in.

Explanatory document(s): Language Link Information Request Response

Public Comment: Ralph Payton commented on the need to differentiate between the languages that staff speak and the languages that staff are paid to speak due to bi-lingual premiums.

Next Steps:

1. Identify the languages spoken by clients staying at single-adult homeless shelters.
2. Create cost breakdown of any additional recommendations to increase funding for Language Line/Link services.
3. Request information from shelters with Language Link/Line regarding how often the services are used and for which specific languages.

II. PUBLIC COMMENT **DISCUSSION** 3 min

No public comments.

III. INFORMATION REQUESTS **DISCUSSION**

A. Information Requests **Chair Kimura** 5 min

The Committee put forward items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency or contracted agency. The Committee also reviewed response from past Information Requests.

Adjournment

M/S/C (Mukami/Steen/Unanimous)

Public Comment will be heard before the proposed action.

Proposed Action: Approve adjournment

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