DRAFT MEETING MINUTES

August 21, 2019 | 10:00 AM
City Hall, Room 408 | San Francisco, CA 94102

Present:
Chair Jonathan Adler
Committee Member Craig Murdock
Secretary Stephen Irwin

Excused:
Vice Chair Diana Almanza
Committee Member Gabriela Avalos
Committee Member Joseph Kenan
Committee Member Nastassia Serina
Committee Member Scott Walton
Committee Member Traci Watson

Absent:
Committee Member Vixen Yvonne

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 2 min

Meeting began at 10:05 AM. There was no quorum.

I. MINUTES ACTION

A. July 2019 MINUTES Chair Adler 5 min

The Committee will review the Draft July 2019 minutes.
Explanatory document - Draft June 2019 Committee Minutes
Proposed Action: Approve Draft July 2019 minutes

This item was tabled until the next SMC meeting.

II. NEW BUSINESS DISCUSSION/ACTION

A. POLICY SUBCOMMITTEE UPDATE Secretary Irwin 10 min

Secretary Irwin reviewed the proposed Navigation Center Standards of Care, which had been approved by the Policy Subcommittee.
Explanatory document - Proposed Navigation Center SOC
Public Comment will be heard before the proposed action.
Proposed Action: Approve Proposed Navigation Center SOC
This item was tabled until the next SMC meeting.

Public comment: John Ouertani (ECS) asked for confirmation that the Policy Subcommittee was recommending that Standard 13 not be applied to the Navigation Centers.

Member comment: Secretary Irwin stated that the Subcommittee was recommending that Standard 13 be monitored through complaints, but not through site visits.

III. REPORTS
A. SHELTER STATUS REPORTS  
   Scott Walton (HS) 10 min  
The Committee will reviewed the Department of Homelessness and Supportive Housing’s (HSH) Shelter Vacancy Reports.  

B. DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING  
   Committee Staff 10 min  
The Committee received an update from the Department of Homelessness and Supportive Housing.

C. STANDARD OF CARE STAFF REPORT  
   Committee Staff 10 min  
Committee staff reviewed the July 2019 Standard of Care Staff report.  
Explanatory document- July 2019 SOC Staff Report

IV. PUBLIC COMMENT  
   3 min  
Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by Proposed Action after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by Discussion] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

Public comment: Lessy Benedeith (ECS) stated that it may not be currently possible for Navigation Centers to be in full compliance with Standard 9. She also requested that the Committee give more advanced notice if meetings were to be cancelled or if the Committee would be having information meetings due to lack of quorum.

Public comment: Jamie Schecter (CHP) stated that as providers, they would have liked to have more input on the proposed Navigation Center Standards of Care and also requested additional notice if the Committee would be cancelling meetings.

ADJOURNMENT
This item requires a motion, a second, and to be carried.
Proposed Action: Approve adjournment
M/S/C: Adler/Murdock/Unanimous

Meeting adjourned at 10:25 AM

To obtain copies of the agenda, minutes, or any explanatory documents, please contact Howard Chen at 415.255.3653 or howard.c.chen@sfdph.org 72 hours before the meeting.

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Howard Chen at 415.255.3653 or howard.c.chen@sfdph.org at least two business days before the meeting.

City Hall is accessible to persons using wheelchairs and others with disabilities. Assistive listening devices are available and meetings are open-captioned. Agendas are available in large print. Materials in alternative formats, American Sign Language interpreters, and other format accommodations will be made available upon request. Please make your request for alternative form or other accommodations to the Shelter Monitoring Committee at 415.255.3642. Providing at least 72 hours notice prior to the meeting will help ensure availability.

The nearest BART station is Civic Center Plaza at the intersection of Market, Grove, and Hyde Streets. The MUNI Metro lines are the F, J, K, L, M, and N (Civic Center Station or Van Ness Avenue Station). MUNI bus lines serving the area are the 47 Van Ness, 9 San Bruno, and the 6, 7, 71 Haight/Noriega. Accessible curbside parking is available on Oak and Hickory Streets.

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices. In order to assist the City’s efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees maybe sensitive to various chemical based scented projects. Please help the City to accommodate these individuals.

Know Your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)
Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sof@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City’s website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements
Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to
register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.